

Jessica Gerke

Pay Period

5/1/2022 to

5/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	5/1/2022								0.00	
Monday	5/2/2022							8.00	8.00	
Tuesday	5/3/2022							8.00	8.00	
Wednesday	5/4/2022							8.00	8.00	
Thursday	5/5/2022							8.00	8.00	
Friday	5/6/2022							8.00	8.00	
Saturday	5/7/2022								0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.00</b>	<b>40.00</b>	
Sunday	5/8/2022								0.00	
Monday	5/9/2022							8.00	8.00	
Tuesday	5/10/2022	5.33							5.33	
Wednesday	5/11/2022	5.27							5.27	
Thursday	5/12/2022	7.33							7.33	
Friday	5/13/2022	8.25							8.25	
Saturday	5/14/2022	1.00							1.00	
<b>Total Week</b>		<b>27.18</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>35.18</b>	
Sunday	5/15/2022								0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Pay Period</b>		<b>27.18</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>48.00</b>	<b>75.18</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Jessica Gerke

05/01/2022 to 05/15/2022

Regular	PTO	OT	DT	Total Hours
<b>27.18</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27.18</b>

Time in	Time out	Duration	
<b>May 10, 2022</b>			<b>5.33</b>
9:00am (MDT)	9:20am (MDT)	0.33	MTG > MTG - Staff Meeting
10:00am (MDT)	11:50am (MDT)	1.83	PW > PW - Office Time
11:50am (MDT)	1:00pm (MDT)	1.17	WTR > WTR - Booster Station & Well Logs
1:00pm (MDT)	3:00pm (MDT)	2.00	SWR > SWR - System Maintenance
<b>May 11, 2022</b>			<b>5.27</b>
8:00am (MDT)	8:36am (MDT)	0.60	SWR > SWR - Sewer Logs
10:20am (MDT)	11:55am (MDT)	1.58	MTG > MTG - Staff Meeting
11:55am (MDT)	2:00pm (MDT)	2.08	EQP > EQP - Parts Run
2:00pm (MDT)	3:00pm (MDT)	1.00	IND > IND - Industrial Park Maintenance
<b>May 12, 2022</b>			<b>7.33</b>
8:00am (MDT)	8:40am (MDT)	0.67	SWR > SWR - Sewer Logs
8:40am (MDT)	3:20pm (MDT)	6.67	STRTS > STRTS - Grading / Blading
<b>May 13, 2022</b>			<b>8.25</b>
8:00am (MDT)	8:35am (MDT)	0.58	SWR > SWR - Sewer Logs
8:35am (MDT)	9:30am (MDT)	0.92	MTG > MTG - Staff Meeting
9:30am (MDT)	4:15pm (MDT)	6.75	STRTS > STRTS - Grading / Blading
<b>May 14, 2022</b>			<b>1.00</b>
11:00am (MDT)	12:00pm (MDT)	1.00	SWR > SWR - Land Application Project