Ivan McDaniel   **Pay Period**   <u>**11/16/2023**</u> to   <u>**11/30/2023**</u>

Day	Date	Regular	Paid OT	Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)	Holiday	PTO	VAC	Total
				Comp Time						
Sunday										0.00
Monday										0.00
Tuesday										0.00
Wednesday										0.00
Thursday	11/16/2023	8.08								8.08
Friday	11/17/2023	6.18								6.18
Saturday	11/18/2023									0.00
Total Week		**14.26**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**14.26**
Sunday	11/19/2023									0.00
Monday	11/20/2023	8.30								8.30
Tuesday	11/21/2023	8.23								8.23
Wednesday	11/22/2023	8.22								8.22
Thursday	11/23/2023						8.00			8.00
Friday	11/24/2023	3.77								3.77
Saturday	11/25/2023									0.00
Total Week		**28.52**	**0.00**	**0.00**	**0.00**	**0.00**	**8.00**	**0.00**	**0.00**	**36.52**
Sunday	11/26/2023									0.00
Monday	11/27/2023	8.07								8.07
Tuesday	11/28/2023	8.43								8.43
Wednesday	11/29/2023	9.17								9.17
Thursday	11/30/2023	8.07								8.07
Friday										0.00
Saturday										0.00
Total Week		**33.74**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**33.74**
Total Pay Period		**76.52**	**0.00**	**0.00**	**0.00**	**0.00**	**8.00**	**0.00**	**0.00**	**84.52**

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____   **Date:** _____

Supervisor Signature: _____   **Date:** _____

Payperiod Notes:

	Regular	PTO	OT	DT	Total Hours
	76.52	**0.00**	**0.00**	**0.00**	**76.52**

Time in	Time out	Duration	
November 16, 2023			**8.08**
7:50am (MST)	7:59am (MST)	0.15	PARK › PARK - Restroom
7:59am (MST)	8:05am (MST)	0.10	SWR › SWR - Sewer Logs
8:05am (MST)	9:00am (MST)	0.92	SWR › SWR - Auger Room Maintenance
9:00am (MST)	3:55pm (MST)	6.92	IND › IND - Industrial Park Maintenance
November 17, 2023			**6.18**
7:48am (MST)	8:01am (MST)	0.22	PARK › PARK - Restroom
8:01am (MST)	8:17am (MST)	0.27	WTR › WTR - Booster Station & Well Logs
8:17am (MST)	9:15am (MST)	0.97	SWR › SWR - Auger Room Maintenance
9:15am (MST)	1:59pm (MST)	4.73	EQP › EQP - Grader Maintenance
NOTES: put wing on			
November 20, 2023			**8.30**
7:54am (MST)	8:02am (MST)	0.13	PARK › PARK - Restroom
8:02am (MST)	8:16am (MST)	0.23	WTR › WTR - Booster Station & Well Logs
8:16am (MST)	8:29am (MST)	0.22	SWR › SWR - Auger Room Maintenance
8:29am (MST)	9:09am (MST)	0.67	MTG › MTG - Staff Meeting
9:09am (MST)	11:43am (MST)	2.57	WTR › WTR - Meter Reading
11:43am (MST)	1:20pm (MST)	1.62	SWR › SWR - System Maintenance
1:20pm (MST)	3:17pm (MST)	1.95	PW › PW - City Shop › Shop
NOTES: odd jobs			
3:17pm (MST)	4:12pm (MST)	0.92	SWR › SWR - System Maintenance
NOTES: get pressure gauge and hose connected to the new Ball			
November 21, 2023			**8.23**
7:46am (MST)	7:57am (MST)	0.18	PARK › PARK - Restroom
7:57am (MST)	8:00am (MST)	0.05	SWR › SWR - Sewer Logs
8:00am (MST)	8:03am (MST)	0.05	SWR › SWR - Sewer Testing
8:03am (MST)	9:11am (MST)	1.13	SWR › SWR - Auger Room Maintenance
9:11am (MST)	9:33am (MST)	0.37	STRTS › STRTS - Pot Hole Repair
9:33am (MST)	10:08am (MST)	0.58	WTR › WTR - Meter Reading
NOTES: meter troubleshooting			
10:08am (MST)	10:19am (MST)	0.18	SWR › SWR - Auger Room Maintenance
NOTES: prepping for integrity			
10:19am (MST)	10:57am (MST)	0.63	WTR › WTR - Meter Reading
10:57am (MST)	12:14pm (MST)	1.28	IND › IND - Industrial Park Maintenance
12:14pm (MST)	1:09pm (MST)	0.92	SWR › SWR - Sewer Testing

1:09pm (MST)	1:35pm (MST)	0.43	WTR › WTR - Meter Reading
1:35pm (MST)	4:00pm (MST)	2.42	IND › IND - Industrial Park Maintenance

November 22, 2023			**8.22**
7:43am (MST)	8:03am (MST)	0.33	PARK › PARK - Restroom
8:03am (MST)	8:18am (MST)	0.25	WTR › WTR - Booster Station & Well Logs
8:18am (MST)	8:49am (MST)	0.52	SWR › SWR - Auger Room Maintenance
8:49am (MST)	3:09pm (MST)	6.33	IND › IND - Industrial Park Maintenance
NOTES: build water tank holder			
3:09pm (MST)	3:56pm (MST)	0.78	PW › PW - City Shop › Shop
NOTES: moving decorations			

November 24, 2023			**3.77**
7:58am (MST)	8:09am (MST)	0.18	PARK › PARK - Restroom
8:09am (MST)	8:29am (MST)	0.33	WTR › WTR - Booster Station & Well Logs
8:29am (MST)	9:32am (MST)	1.05	SWR › SWR - Auger Room Maintenance
11:53am (MST)	2:05pm (MST)	2.20	PARK › PARK - Maintenance

November 27, 2023			**8.07**
7:47am (MST)	7:53am (MST)	0.10	PARK › PARK - Restroom
7:53am (MST)	8:04am (MST)	0.18	WTR › WTR - Booster Station & Well Logs
8:04am (MST)	8:20am (MST)	0.27	SWR › SWR - Auger Room Maintenance
8:20am (MST)	9:12am (MST)	0.87	MTG › MTG - Staff Meeting
9:12am (MST)	9:58am (MST)	0.77	WTR › WTR - Meter Reading
NOTES: meter troubleshooting			
9:58am (MST)	10:51am (MST)	0.88	WTR › WTR - Leak Letters
NOTES: Red door notice			
10:51am (MST)	11:06am (MST)	0.25	STRTS › STRTS - Sign Maintenance / Replacement
11:06am (MST)	3:51pm (MST)	4.75	PARK › PARK - Maintenance

November 28, 2023			**8.43**
7:51am (MST)	8:02am (MST)	0.18	PARK › PARK - Restroom
8:02am (MST)	8:05am (MST)	0.05	SWR › SWR - Sewer Logs
8:05am (MST)	8:58am (MST)	0.88	SWR › SWR - Auger Room Maintenance
8:58am (MST)	10:20am (MST)	1.37	PARK › PARK - Maintenance
NOTES: moving bench			
10:20am (MST)	12:18pm (MST)	1.97	EQP › EQP - Grader Maintenance
12:18pm (MST)	12:42pm (MST)	0.40	WTR › WTR - Service Call
NOTES: shut off			
12:42pm (MST)	4:17pm (MST)	3.58	EQP › EQP - Grader Maintenance

November 29, 2023			**9.17**
7:50am (MST)	8:14am (MST)	0.40	PARK › PARK - Restroom

8:14am (MST)	8:33am (MST)	0.32	WTR › WTR – Booster Station & Well Logs
8:33am (MST)	9:33am (MST)	1.00	SWR › SWR – Auger Room Maintenance

NOTES: prep for integrity

9:33am (MST)	5:00pm (MST)	7.45	EQP › EQP – Grader Maintenance

November 30, 2023   **8.07**

7:48am (MST)	7:57am (MST)	0.15	PARK › PARK – Restroom
7:57am (MST)	8:00am (MST)	0.05	SWR › SWR – Sewer Logs
8:00am (MST)	8:36am (MST)	0.60	SWR › SWR – Auger Room Maintenance
8:36am (MST)	8:58am (MST)	0.37	WTR › WTR – Leak Letters

NOTES: Red door notice

8:58am (MST)	9:31am (MST)	0.55	PARK › PARK – Maintenance

NOTES: lights

9:31am (MST)	12:09pm (MST)	2.63	EQP › EQP – Loader Maintenance

NOTES: chains

12:09pm (MST)	2:59pm (MST)	2.83	EQP › EQP – Grader Maintenance

NOTES: chains

2:59pm (MST)	3:52pm (MST)	0.88	EQP › EQP – Loader Maintenance