

Hunter Brown

Pay Period

11/16/2023 to

11/30/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	11/16/2023	8.50							8.50	
Friday	11/17/2023	7.50							7.50	
Saturday	11/18/2023								0.00	
<b>Total Week</b>		<b>16.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16.00</b>	
Sunday	11/19/2023								0.00	
Monday	11/20/2023	8.22							8.22	
Tuesday	11/21/2023	8.50							8.50	
Wednesday	11/22/2023	8.50							8.50	
Thursday	11/23/2023					8.00			8.00	
Friday	11/24/2023	8.50							8.50	
Saturday	11/25/2023								0.00	
<b>Total Week</b>		<b>33.72</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>41.72</b>	
Sunday	11/26/2023								0.00	
Monday	11/27/2023	8.50							8.50	
Tuesday	11/28/2023	8.50							8.50	
Wednesday	11/29/2023	8.50							8.50	
Thursday	11/30/2023	8.50							8.50	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>34.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>34.00</b>	
<b>Total Pay Period</b>		<b>83.72</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>91.72</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Hunter Brown

11/16/2023 to 11/30/2023

Regular	PTO	OT	DT	Total Hours
<b>81.43</b>	<b>0.00</b>	<b>2.28</b>	<b>0.00</b>	<b>83.72</b>

Time in	Time out	Duration	
<b>November 16, 2023</b>			<b>8.50</b>
7:30am (MST)	9:00am (MST)	1.50	SWR > SWR - System Maintenance
<b>NOTES:</b> Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)			
9:00am (MST)	4:00pm (MST)	7.00	IND > IND - Industrial Park Maintenance
<b>NOTES:</b> Clean and sort EQU bays			
<b>November 17, 2023</b>			<b>7.50</b>
7:30am (MST)	9:00am (MST)	1.50	SWR > SWR - System Maintenance
<b>NOTES:</b> Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)			
9:00am (MST)	3:00pm (MST)	6.00	EQP > EQP - Grader Maintenance
<b>NOTES:</b> Install wing			
<b>November 20, 2023</b>			<b>8.22</b>
8:30am (MST)	9:20am (MST)	0.83	MTG > MTG - Staff Meeting
9:20am (MST)	12:00pm (MST)	2.67	IND > IND - Industrial Park Maintenance
<b>NOTES:</b> Collect I-Bolts Make City Hall Key for Kirk			
12:00pm (MST)	4:43pm (MST)	4.72	SWR > SWR - System Maintenance
<b>NOTES:</b> Replace air line from north east bypass plug.			
<b>November 21, 2023</b>			<b>8.50</b>
7:30am (MST)	9:00am (MST)	1.50	SWR > SWR - System Maintenance
<b>NOTES:</b> Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)			
9:00am (MST)	12:00pm (MST)	3.00	EQP > EQP - S10 Truck Maintenance
<b>NOTES:</b> To Les Schwab in McCall for APPROVED tires.			
12:00pm (MST)	4:00pm (MST)	4.00	IND > IND - Industrial Park Maintenance
<b>NOTES:</b> Hydra Sling I-Bolts and bracket install			
<b>November 22, 2023</b>			<b>8.50</b>
7:30am (MST)	9:00am (MST)	1.50	SWR > SWR - System Maintenance
<b>NOTES:</b> Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)			
9:00am (MST)	4:00pm (MST)	7.00	IND > IND - Industrial Park Maintenance
<b>NOTES:</b> Completely finish Hydra-Sling and hang tank. Post project cleanup.			
<b>November 24, 2023</b>			<b>8.50</b>
7:30am (MST)	9:00am (MST)	1.50	SWR > SWR - System Maintenance
<b>NOTES:</b> Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)			

9:00am (MST) 4:00pm (MST) 7.00 PARK > PARK - Maintenance  
**NOTES:** Keosk hangers and plexiglass fixtures.

**November 27, 2023 8.50**

7:30am (MST) 8:30am (MST) 1.00 PARK > PARK - Maintenance  
**NOTES:** Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)

8:30am (MST) 9:00am (MST) 0.50 MTG > MTG - Staff Meeting

9:00am (MST) 4:00pm (MST) 7.00 PARK > PARK - Maintenance  
**NOTES:** Repair and hang lights.

**November 28, 2023 8.50**

7:30am (MST) 9:00am (MST) 1.50 SWR > SWR - System Maintenance  
**NOTES:** Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)

9:00am (MST) 4:00pm (MST) 7.00 EQP > EQP - Grader Maintenance

**November 29, 2023 8.50**

7:30am (MST) 9:00am (MST) 1.50 SWR > SWR - System Maintenance  
**NOTES:** Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)

9:00am (MST) 4:00pm (MST) 7.00 EQP > EQP - Loader Maintenance  
**NOTES:** Tire chains + facilitate Integrity inspection and maintenance.

**November 30, 2023 8.50**

7:30am (MST) 9:00am (MST) 1.50 SWR > SWR - System Maintenance  
**NOTES:** Daily Sewer Data Recording. Daily Headworks Unit inspection/cleaning. Daily Aeration Compressors inspection. Inspections performed in -full maintenance PPE- to build habit, and keep organized. (Class 2-3 reflective gear, eyewear, DAX hat, gloves, and occasionally a respirator)

9:00am (MST) 4:00pm (MST) 7.00 EQP > EQP - Grader Maintenance  
**NOTES:** Tire chains