

## EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Ivan McDaniel

DEPARTMENT

Public Works

MONTH

November

### TASKS COMPLETED

- Water tank holder
- Winter prep
- Dog pound
- Equipment maintenance
- Industrial Park cleanup
- Various meter issues
- Christmas lights

### PROJECTS IN PROGRESS

- Park maintenance room remodel
- Plowing
- Industrial Park office organization
- Regular maintenance

### CHALLENGES / ISSUES

### COMMUNITY INPUT & COMMENTS