Mac Qualls **Pay Period** **11/1/2020 to 11/15/2020**

				Comp Time						
Day	**Date**	**Regular**	**Paid OT**	**Comp Time Earned (Straight)**	**Earned Comp Time Used**	**Comp Conversion Earned (Not in totals)**	**Holiday**	**PTO**	**VAC**	**Total**
Sunday	11/1/2020									0.00
Monday	11/2/2020	9.18								9.18
Tuesday	11/3/2020	6.30								6.30
Wednesday	11/4/2020	7.22								7.22
Thursday	11/5/2020								5.00	5.00
Friday	11/6/2020							4.00		4.00
Saturday	11/7/2020									0.00
Total Week		**22.70**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**4.00**	**5.00**	**31.70**
Sunday	11/8/2020									0.00
Monday	11/9/2020	11.82								11.82
Tuesday	11/10/2020	7.60								7.60
Wednesday	11/11/2020						8.00			8.00
Thursday	11/12/2020	6.62								6.62
Friday	11/13/2020	8.58								8.58
Saturday	11/14/2020									0.00
Total Week		**34.62**	**0.00**	**0.00**	**0.00**	**0.00**	**8.00**	**0.00**	**0.00**	**42.62**
Sunday	11/15/2020									0.00
Monday										0.00
Tuesday										0.00
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday										0.00
Total Week		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total Pay Period		**57.32**	**0.00**	**0.00**	**0.00**	**0.00**	**8.00**	**4.00**	**5.00**	**74.32**

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____ **Date:** _____

Supervisor Signature: _____ **Date:** _____

Payperiod Notes:

Jacob Qualls

11/01/2020 to 11/15/2020

Regular	PTO	OT	DT	Total Hours
57.32	0.00	0.00	0.00	57.32

Time in	Time out	Duration		
November 2, 2020				**9.18**
7:41am	3:36pm	7.92	ADM › ADM – City Hall	
3:36pm	4:50pm	1.23	MTG › MTG – Other Governement	
NOTES: CFAC meeting...request for Municode				
4:50pm	4:52pm	0.03	ADM › ADM – City Hall	
November 3, 2020				**6.30**
9:20am	3:38pm	6.30	ADM › ADM – City Hall	
November 4, 2020				**7.22**
8:32am	3:45pm	7.22	ADM › ADM – City Hall	
November 9, 2020				**11.82**
9:10am	6:30pm	9.33	ADM › ADM – City Hall	
6:30pm	8:59pm	2.48	MTG › MTG – Council Meeting	
November 10, 2020				**7.60**
8:40am	10:41am	2.02	ADM › ADM – City Hall	
10:41am	10:55am	0.23	MTG › MTG – Staff Meeting	
NOTES: Virginia Street project				
10:55am	4:16pm	5.35	ADM › ADM – City Hall	
November 12, 2020				**6.62**
8:50am	3:27pm	6.62	ADM › ADM – City Hall	
November 13, 2020				**8.58**
8:47am	5:22pm	8.58	ADM › ADM – City Hall	