

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MAY 13, 2024 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Roll Call / Pledge of Allegiance

Present at City Hall were Mayor Julie Good, Councilperson Jeff Parnett, Councilperson Josh Carr, Councilperson Troy Black, Via Zoom was Councilperson Shiloh Ryker.

Staff present at City Hall were Kirk Kundrick, Diane Ellen Hunter, Kyla Gardner, and City Attorney Dick Stubbs via Zoom

Public present at City Hall were Kayrene Brown, Linnea Hall, Cole Keehner, Philip Good, Willy Brown, Donna Brown, Del Hodges, Bill Borgeson, Sheriff Ryan Zollman, Charlie Shepard, Diane Markham, Angie Crow, Michael Cole, Darby Edwards, Claus White, Jr., Larry Gleen Swift, Sara Farley, Kristi Schiermeier, Jamie Rhodes, Jacob Rhodes, Via Zoom was Laura Hernandez, Brandy Lopez and Sandy Schiffman.

Mayor Good called the meeting to order at 6:34 pm and led the Pledge of Allegiance.

City Clerk Kyla Gardner read the Mission Statement.

Public Input

There was no public input.

Presentations

Mayor Good stated the presentations today were directed for the Council and not open to questions from the public at this time.

Sheriff Ryan Zollman

Sheriff Zollman spoke about his background and why he loves his job. He also spoke about his accomplishments while in office including installing a new radio system with GPS locators, CAD systems and his use of retired personnel as backup personnel.

(Councilman Troy Black joined meeting at 6:42 pm)

-Councilperson Carr asked about what grants might be available to help the community and improve roads. Sheriff Zollman stated he tries to avoid long term grants that have strings attached.

-Councilperson Parnett asked about the number of current deputies that worked for the County. Sheriff Zollman stated he had 4 deputies and himself and one other person. The

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MAY 13, 2024 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Sheriff stated he was down two deputies at this time and that he would be asking the Commissioners for two more. Councilman Parnett also asked if there were any deputies dedicated just to New Meadows. The Sheriff answered no and stated they all float around the county but two reside in New Meadows and spend a majority of their time here.

-Mayor Good asked Sheriff Zollman what he believed was the greatest issue in Adams County in regards to law enforcement. The Sheriff answered staffing and housing.

Representative Charlie Shepherd

Mayor introduced Charlie Shepherd who is an incumbent running for re-election.

Representative Shepherd talked about the re-districting recently and stated he had been a lifelong resident here.

-Councilperson Ryker asked about what things would impact this area directly in the next session. Representative Shepherd spoke about talking with the Nez Perce tribe regarding activities that can increase tourism in this area. He stated his number one issue is property taxes and figuring out how to stop them from increasing on a regular basis. He stated that for the cities he is working on funding transportation as much as possible so counties don't have to spend so much of their money on it and it is paid for by the state.

-Councilperson Carr asked about funding for roads. Rep. Shepherd talked about getting timber and increasing revenue this way.

-Mayor Good stated that she would like the ability to meet with the Representative more often to discuss issues affecting the area; she said she would prefer meetings on an annual basis. Rep. Shepherd stated that he would like to meet here more.

Public Hearing

Conditional Use Permit Revocation- 3640 South End Road

The purpose of the Public Hearing was discussion regarding the Conditional Use Permit (CUP) that was given a decade ago to Bill and Donna Brown to develop a salvage yard at 3640 South End Road.

Opening of the Public Hearing

Mayor moved the Public Hearing up on the agenda and the public hearing was opened at 7:10 pm.

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MAY 13, 2024 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

The Mayor stated that the requirements of that CUP were never completed and City Council had to re-address these requirements on multiple occasions. The Mayor said that part of the requirements were that a report has to be submitted at the second City Council meeting of each month until the CUP items were completed. The Mayor stated that twice the report has not been completed and at the last meeting when no one appeared, Council moved ahead to revoke the CUP. The floor was opened to have testimony by those who had signed the sheet to address the revocation of the CUP.

Rebuttal of Applicant

Donna Brown stated that at her age it is hard to remember a lot of things but she says she doesn't forget things on purpose or not show up on purpose. Donna stated that they are all taking this seriously and working very hard there right now to get monthly reports in and do the things that they are supposed to. She stated the last time no one attended she was taking care of her health and her son worked for twelve hours on the requirements. Donna also said her oldest son has been putting a lot of time into this project and she believes he has not had enough time to prove he can finish this. Donna doesn't think it should be stopped at this time.

Mayor Good clarified that people needed to sign in to speak at the Public Hearing which was a specific sheet at the sign in table.

A man was asked to leave at this point for inappropriately interrupting the hearing and cursing.

Mayor then stated that the first speakers would be those in favor of revocation of the CUP. She clarified that revocation of the CUP meant that the Browns would no longer be able to use the property for the purpose of the CUP which is a salvage yard

Testimony in favor

None

Testimony that was neutral

Claus White, Jr. says he believes he is neutral and wants to see progress on CUP made. He attended a meeting in the fall and wants requirements to be met. Mayor clarified with him what was supposed to be happening as far as the CUP requirements.

Testimony in opposition to revocation

Michael Cole – He believes they should be able to keep the permit due to the slowness of City fixes, their health issues and because it seems they need more time.

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MAY 13, 2024 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Darby Edwards---He believes this a valued service to our community. They may need a camera to show illegal dumpings. He believes they deserve more time;

Bill Borgeson---He believes it is a benefit to the community and that we need it. He has hauled four loads there.

Sarah Farley---She lives across the street and she has seen all the work they put into this place. She believes it is an asset.

Jacob Rhodes---He has put work into this place and has seen progress by Willy. He stated that if DEQ is okay with them as of now, he believes they deserve more time.

Final Rebuttal of Applicant

Donna Brown respoke and stated that Willy made arrangements with Henry to bail loose metal. She also said DEQ inspection went well today with hazardous waste issue. She said Willy planted two lilac bushes and 16 ornamental grasses. Donna says Willy has removed over 100 tires and made multiple dump runs.

Closing of Public Hearing

The Mayor closed the public hearing at 7:29 pm

(Dodd Snodgrass joined the meeting at this point.)

ACTION ITEMS

Conditional Use Permit Revocation – 3640 South End Road

Mayor stated that she likes it when more people come to City Council meetings but said this is not a new thing and has been reviewed multiple times. Mayor stated that this issue has been addressed for over ten years.

Councilman Parnett asked Donna Brown to restate how DEQ meeting today went. Donna stated it went well. Mayor Good said she had received an email from “Beth” from DEQ that stated that there were some hazardous and solid waste issues but nothing that they deemed an imminent environmental threat.

Councilperson Ryker said that this is not a new topic for the Council and that they have tried to be flexible.

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MAY 13, 2024 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Councilperson Carr stated he was frustrated because he did want this to work. He understands that Willy is new to this project. He was happy to hear DEQ visit went well. He wants to know where the tires are going. Donna Brown stated they are loaded on the trailer.

Donna Brown stated that the city has not been fighting this for 10 years because no one has said anything to them for the last 9 years.

Mayor stated the next step is the official Design Review which has a deadline of June 30, 2024.

Councilperson Black said that if the June 30 deadline is not met, then the CUP should be revoked.

Donna Brown asked about the deadline again and Mayor stated Design Review needs to be done by the meeting on June 24. Councilperson Parnett says the City Clerk will show Donna samples of Design Reviews. Co-applicant Bill Brown questioned why Mayor wasn't present for DEQ inspection and Mayor clarified that she had a meeting with ITD at the same time.

Councilperson Parnett said this has been in place for ten years and that it is the CUP holders' responsibility to do what they need to do to keep the CUP.

The Council agreed that if all of the deadlines aren't met, then they will come back and revoke the CUP.

No further action was taken on the CUP because no official changes were made. Mayor thanked everyone for coming and encouraged them to come to other meetings and to do what they could to help Bill and Donna Brown.

REPORTS

Mayor's Report

Mayor met today with IDT about the chip sealing coming up and how businesses will be affected. Mill and inlay will be completed up to Hazard Creek Road. Businesses will be affected because traffic will be down to one lane---Miss Kitty's, Roadhouse Java and Heartland will be temporarily blocked. Project will start June 10 and City will use text alert system to send any changes and updates.

Mayor stated that the Childcare Facility Advisory Committee is up and running and meeting the 1st and 3rd Mondays of each month for facility planning and the second Tuesday of the month for policy planning. They are hoping to have a plan for facility approval completed by June 10. Mayor stated that this is the same date as we will have to have Brown's CUP Design Review done in order for it to be approved by June 30.

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MAY 13, 2024 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Mayor understands there has been a lot of discussion about the roads this year. The city hopes to use gravel this year. Mayor believes the new City Engineer that will be approved will help with this plan.

Mayor reported that the Sack Lunch Program will begin again on June 3 and the City was able to get a refrigerator donated for usage by this program.

Staff Reports

The Mayor corrected and clarified a statement on Ivan's staff report by stating the following: Ivan McDaniels is assigned as the public works contact for the Skate Park and Hunter Brown is assigned as the public works contact for the childcare project.

Additionally, the City has received multiple requests for Ziplly Fiber right of way permits. Kirk Kunderick has expressed his concerns to Ziplly regarding a project of this scope and stated that emergencies of the hitting water or septic lines could cost City over \$5,000 to \$8,000 per incident depending on the depth of the problem. Kirk stated that they will require a pre-planning meeting with Ziplly. Mayor stated no one would sign off on any project with Ziplly until they agree in writing to take responsibility for and pay for any and all problems as a result of project. The City Attorney will be part of any meetings with Ziplly.

Kirk Kunderick - Service Line Inventory

Kirk Kunderick says it is a federal requirement to check out the City's oldest lead pipes that currently exist and our deadline to complete this survey is October 16. Director Kunderick said it is okay to say you don't know what kind of pipes you have. The City may be assisted by a third party group. Kunderick made a flyer to clarify the process of this survey. Mayor said she wanted to be sure people understood that no digging is necessary.

Public Hearing

Idaho Community Development Block Grant Status of Funded Activities

Opening of Public Hearing

Mayor Good opened the Public Hearing at 8:43 pm

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MAY 13, 2024 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Dodd Snodgrass spoke about having to do this public hearing over due to publication issues. He stated that the City of New Meadows received a \$500,000 block grant for water system updates which are mostly done. These upgrades started in 2018, and New Meadows was eligible due to income status of residents.

There were no public comments.

Closing of Public Hearing

Mayor Good closed the public hearing at 8:47 pm.

Mayor thanked Dodd for his assistance and Dodd congratulated City on their being awarded a wastewater management grant.

ACTION ITEMS

City Engineer Appointment

Mayor stated that we received seven submissions on the last day for City's request for on call engineering services. Mayor reviewed those submissions and scored them based upon several factors such as size of staff, closest offices, experience working with small towns and references were called. One applicant stood above the rest and that was Kellar Associates who has previously done business with Weiser and Midvale. Their references were excellent and staff spoke with them and those conversations went very well.

Mayor recommended that the Council appoint Kellar Associates. After an engineer is appointed the City will negotiate a fee schedule during contract negotiations. Mayor was very impressed with all the funding Kellar has brought to small communities in the way of road and bridge work.

- Councilman Parnett made a motion to appoint Kellar Associates as the City Engineers and Councilman Carr seconded motion. Roll call vote---Ryker -yes, Black -yes, Parnett -yes and Carr -yes. Motion carried.

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MAY 13, 2024 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Telecom Hut Location At Well #5

Mayor stated that a nonprofit group, I.R.O.N. is looking for a location to put up a 10 x 20 foot cement block building up that would house broadband equipment for fiber optics. She thinks the Well #5 is the best location on City property. Mayor clarified that we are dealing with Airbridge but Airbridge is not doing fiber optics; other companies are. Mayor said she is not looking for approval to build on this location but just simply to let I.R.O.N. know we have a location for them. Mayor is not signing a contract.

- Councilman Black made a motion to let IRON know City has a site available at Well #5. Roll call vote---Ryker -yes, Black -yes, Parnett -yes and Carr -yes. Motion carried.

Public Notification Process

Mayor stated that many public notifications go out regarding the water and other topics. She said City would like to establish some standardization of how public notifications happen. Currently notifications happen via Facebook, posters, City website and water notifications go

directly to those who are set up for email billings. Text messaging has been used for City Council meetings.

Mayor wanted suggestions as to other ways City can notify public of different events to ensure City cover all the bases. Councilperson Ryker suggested standardizing content of messaging sent and using Meadow Valley Mondays email addresses as well. City Clerk Gardner stated this email list is mixed with many people that live outside of the area. Mayor agreed with Councilperson Ryker regarding standardizing messaging and still meeting requirements of DEQ. Councilperson Black suggested that text messaging that references other posted notices around town so they aren't so long. Additionally, it was stated that using the school's website to reference other notification areas would be a good contact point.

Councilperson Ryker suggested putting together another email list for only residents of New Meadows. Mayor stated that City could talk to Black Mountain software about another notification method to use via their software.

Childcare Center

Mayor wanted to get special permission from the City Council to make decisions regarding the design for the childcare center with the Advisory Team that do not change the scope of the project. Examples may be locations of doors and windows.

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MAY 13, 2024 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

- A motion was made by Councilman Carr to let the Mayor make inconsequential decisions that don't change the scope of the Childcare/Youth Center project. Councilman Parnett seconded it. Roll call-Carr yes, Parnett yes, Black yes, Ryker yes.

Cell Phone Stipend

Mayor stated that years ago City Staff were compensated for the use of their cell phones. She stated that many times staff is contacted on their phones by the Mayor or by the public so they are really required to have a cell phone but City doesn't provide one. Mayor would like to approve a fifty dollar a month cell phone stipend for the following staff members: Kyla, Diane, Ivan, and Hunter.

- Councilman Parnett made a motion to create a cell phone stipend for Kyla, Diane, Ivan and Hunter for fifty dollars per month. Councilman Carr seconded the Motion. Voice vote indicated no opposition to the Motion with all members signifying yes. Motion carried.

Executive Session 74-206(b) To Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges against, a public officer, employee, staff member or individual agent, or public school student:

- Councilperson Ryker made a Motion that City Council go into Executive Session to consider the evaluation, dismissal or disciplining of or to hear complaints or charges against a public officer, employee, staff member or individual agents or public school official. Councilman Parnett seconded motion. Voice vote indicated no opposition to the Motion with all members signifying yes. Motion carried

The City Council went into Executive Session at 9:16 pm

The City Council came out of Executive Session at 9:30 pm. Roll was called and Council Members Carr, Parnett and Black were present, along with Mayor Good. Councilperson Ryker was present via Zoom.

Employee Wage Changes/Employee Classification Changes

Mayor stated that City Council had an employee wage/classification change to make.

- Councilperson Carr made a Motion to put Diane Hunter on as a full time employee and give her a seventy-five (75) cents an hour raise. The Motion was seconded by Councilperson

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MAY 13, 2024 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Parnett. A voice vote indicated no opposition to the Motion with all members signifying yes. Motion carried.

- Councilperson Carr made a Motion to give Kyla Gardner a raise of three (3) dollars more per hour. Councilperson Black seconded the Motion. A voice vote indicated no opposition to the Motion with all members signifying yes. Motion carried.

Consent Agenda

The consent agenda included April 2024 Payroll and Paid and pending claims.

- Councilperson Parnett made a Motion to approve the Consent Agenda. Councilperson Carr seconded the Motion. A voice vote indicated no opposition to the Motion with all members signifying yes. Motion carried.

Recognition of Councilmember Jeff Parnett's Retirement

Mayor recognized Councilmember Jeff Parnett's retirement as the music teacher and for all of his years of work in the community with the City's youth.

Meeting was adjourned at 9:33 pm.

Julie A. Good
Mayor

Attest: Kyla Gardner
City Clerk