

Dana Kautz

Pay Period

7/16/2021 to

7/31/2021

| Day | Date | Regular | Paid OT | Comp Time | | | Holiday | PTO | VAC | Total |
|-------------------------|-----------|--------------|-------------|-----------------------------|-----------------------|--|-------------|-------------|--------------|-------|
| | | | | Comp Time Earned (Straight) | Earned Comp Time Used | Comp Conversion Earned (Not in totals) | | | | |
| Sunday | | | | | | | | | 0.00 | |
| Monday | | | | | | | | | 0.00 | |
| Tuesday | | | | | | | | | 0.00 | |
| Wednesday | | | | | | | | | 0.00 | |
| Thursday | | | | | | | | | 0.00 | |
| Friday | 7/16/2021 | | | | | | | | 0.00 | |
| Saturday | 7/17/2021 | | | | | | | | 0.00 | |
| Total Week | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Sunday | 7/18/2021 | | | | | | | | 0.00 | |
| Monday | 7/19/2021 | | | | | | | | 0.00 | |
| Tuesday | 7/20/2021 | 5.38 | | | | | | | 5.38 | |
| Wednesday | 7/21/2021 | 3.77 | | | | | | | 3.77 | |
| Thursday | 7/22/2021 | | | | | | | | 0.00 | |
| Friday | 7/23/2021 | | | | | | | | 0.00 | |
| Saturday | 7/24/2021 | | | | | | | | 0.00 | |
| Total Week | | 9.15 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9.15 | |
| Sunday | 7/25/2021 | | | | | | | | 0.00 | |
| Monday | 7/26/2021 | | | | | | | | 0.00 | |
| Tuesday | 7/27/2021 | 5.85 | | | | | | | 5.85 | |
| Wednesday | 7/28/2021 | | | | | | | | 0.00 | |
| Thursday | 7/29/2021 | 3.50 | | | | | | | 3.50 | |
| Friday | 7/30/2021 | 6.32 | | | | | | | 6.32 | |
| Saturday | 7/31/2021 | | | | | | | | 0.00 | |
| Total Week | | 15.67 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 15.67 | |
| Total Pay Period | | 24.82 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 24.82 | |

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Dana Kautz

07/16/2021 to 07/31/2021

| | | | | |
|--------------|-------------|-------------|-------------|--------------|
| Regular | PTO | OT | OT | Total Hours |
| 24.82 | 0.00 | 0.00 | 0.00 | 24.82 |

| Time in | Time out | Duration | |
|----------------------|---------------|----------|--------------------------------|
| July 20, 2021 | | | 5.38 |
| 9:55am (MDT) | 3:18pm (MDT) | 5.38 | ADM > ADM - Customer Relations |
| July 21, 2021 | | | 3.77 |
| 8:48am (MDT) | 11:03am (MDT) | 2.25 | ADM > ADM - Customer Relations |
| 12:30pm (MDT) | 2:01pm (MDT) | 1.52 | ADM > ADM - Customer Relations |
| July 27, 2021 | | | 5.85 |
| 9:17am (MDT) | 3:08pm (MDT) | 5.85 | ADM > ADM - Customer Relations |
| July 29, 2021 | | | 3.50 |
| 1:30pm (MDT) | 4:30pm (MDT) | 3.00 | Shift Total |
| 5:30pm (MDT) | 6:00pm (MDT) | 0.50 | Shift Total |
| July 30, 2021 | | | 6.32 |
| 9:10am (MDT) | 3:29pm (MDT) | 6.32 | ADM > ADM - Customer Relations |