

Jessie Gerke

Pay Period

8/1/2021 to

8/15/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	8/1/2021								0.00	
Monday	8/2/2021	8.00							8.00	
Tuesday	8/3/2021	8.00							8.00	
Wednesday	8/4/2021	8.00							8.00	
Thursday	8/5/2021	8.00							8.00	
Friday	8/6/2021	8.00							8.00	
Saturday	8/7/2021			9.00					9.00	
<b>Total Week</b>		<b>40.00</b>	<b>0.00</b>	<b>9.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>49.00</b>	
Sunday	8/8/2021	5.00							5.00	
Monday	8/9/2021	8.00		2.00					10.00	
Tuesday	8/10/2021	8.00		2.00					10.00	
Wednesday	8/11/2021	7.00							7.00	
Thursday	8/12/2021	8.00		2.00					10.00	
Friday	8/13/2021	4.00		7.00					11.00	
Saturday	8/14/2021			6.00					6.00	
<b>Total Week</b>		<b>40.00</b>	<b>0.00</b>	<b>19.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>59.00</b>	
Sunday	8/15/2021								0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Pay Period</b>		<b>80.00</b>	<b>0.00</b>	<b>28.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>108.00</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Jessica Gerke

08/01/2021 to 08/15/2021

Regular	PTO	OT	DT	Total Hours
<b>80.00</b>	<b>0.00</b>	<b>28.00</b>	<b>0.00</b>	<b>108.00</b>

Time in	Time out	Duration	
<b>August 2, 2021</b>			<b>8.00</b>
8:30am (MDT)	9:30am (MDT)	1.00	MTG > MTG - Staff Meeting
9:30am (MDT)	10:20am (MDT)	0.83	SWR > SWR - Sewer Logs
10:20am (MDT)	12:00pm (MDT)	1.67	PW > PW - Office Time
12:00pm (MDT)	3:00pm (MDT)	3.00	WTR > WTR - Service Call
3:00pm (MDT)	4:30pm (MDT)	1.50	WTR > WTR - Booster Pump Maintenance
<b>August 3, 2021</b>			<b>8.00</b>
8:00am (MDT)	9:00am (MDT)	1.00	SWR > SWR - Sewer Logs
9:00am (MDT)	10:00am (MDT)	1.00	WTR > WTR - Booster Station & Well Logs
10:00am (MDT)	11:00am (MDT)	1.00	EQP > EQP - Parts Run
11:00am (MDT)	1:00pm (MDT)	2.00	WTR > WTR - Service Call
1:00pm (MDT)	4:00pm (MDT)	3.00	EQP > EQP - MACK Dump Maintenance
<b>August 4, 2021</b>			<b>8.00</b>
8:00am (MDT)	9:00am (MDT)	1.00	SWR > SWR - Sewer Logs
9:00am (MDT)	10:00am (MDT)	1.00	WTR > WTR - Booster Station & Well Logs
10:00am (MDT)	12:00pm (MDT)	2.00	PW > PW - Office Time
12:00pm (MDT)	1:40pm (MDT)	1.67	SWR > SWR - Service Call
1:40pm (MDT)	4:00pm (MDT)	2.33	EQP > EQP - VOLVO Dump Maintenance
<b>August 5, 2021</b>			<b>8.00</b>
8:00am (MDT)	9:00am (MDT)	1.00	SWR > SWR - Sewer Logs
9:00am (MDT)	10:00am (MDT)	1.00	WTR > WTR - Booster Station & Well Logs
10:00am (MDT)	12:00pm (MDT)	2.00	EQP > EQP - VOLVO Dump Maintenance
12:00pm (MDT)	2:00pm (MDT)	2.00	WTR > WTR - Service Call
2:00pm (MDT)	4:00pm (MDT)	2.00	EQP > EQP - Grader Maintenance
<b>August 6, 2021</b>			<b>8.00</b>
8:00am (MDT)	9:00am (MDT)	1.00	SWR > SWR - Sewer Logs
9:00am (MDT)	10:00am (MDT)	1.00	MTG > MTG - Staff Meeting
10:00am (MDT)	12:00pm (MDT)	2.00	EQP > EQP - Backhoe Maintenance
12:00pm (MDT)	2:00pm (MDT)	2.00	STRTS > STRTS - Heigho Project
2:00pm (MDT)	4:00pm (MDT)	2.00	PW > PW - City Shop > Shop
<b>August 7, 2021</b>			<b>9.00</b>
7:00am (MDT)	4:00pm (MDT)	9.00	STRTS > STRTS - Heigho Project
<b>August 8, 2021</b>			<b>5.00</b>
7:00am (MDT)	12:00pm (MDT)	5.00	STRTS > STRTS - Heigho Project

<b>August 9, 2021</b>				<b>10.00</b>
7:00am (MDT)	5:00pm (MDT)	10.00	STRTS › STRTS - Heigho Project	
<b>August 10, 2021</b>				<b>10.00</b>
7:00am (MDT)	5:00pm (MDT)	10.00	STRTS › STRTS - Heigho Project	
<b>August 11, 2021</b>				<b>7.00</b>
7:00am (MDT)	2:00pm (MDT)	7.00	STRTS › STRTS - Heigho Project	
<b>August 12, 2021</b>				<b>10.00</b>
7:00am (MDT)	5:00pm (MDT)	10.00	STRTS › STRTS - Heigho Project	
<b>August 13, 2021</b>				<b>11.00</b>
7:00am (MDT)	6:00pm (MDT)	11.00	STRTS › STRTS - Heigho Project	
<b>August 14, 2021</b>				<b>6.00</b>
7:00am (MDT)	1:00pm (MDT)	6.00	STRTS › STRTS - Heigho Project	