

Daniel Potter

Pay Period

8/1/2021 to

8/15/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	8/1/2021								0.00	
Monday	8/2/2021								0.00	
Tuesday	8/3/2021								0.00	
Wednesday	8/4/2021								0.00	
Thursday	8/5/2021	5.92							5.92	
Friday	8/6/2021	5.16							5.16	
Saturday	8/7/2021								0.00	
Total Week		11.08	0.00	0.00	0.00	0.00	0.00	0.00	11.08	
Sunday	8/8/2021	1.30							1.30	
Monday	8/9/2021	9.48							9.48	
Tuesday	8/10/2021	8.06							8.06	
Wednesday	8/11/2021	5.18							5.18	
Thursday	8/12/2021								0.00	
Friday	8/13/2021	8.08							8.08	
Saturday	8/14/2021								0.00	
Total Week		32.10	0.00	0.00	0.00	0.00	0.00	0.00	32.10	
Sunday	8/15/2021								0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Pay Period		43.18	0.00	0.00	0.00	0.00	0.00	0.00	43.18	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Daniel Potter

08/01/2021 to 08/15/2021

Regular	PTO	OT	DT	Total Hours
43.18	0.00	0.00	0.00	43.18

Time in	Time out	Duration	
August 5, 2021			
			5.92
7:30am (MDT)	9:38am (MDT)	2.13	WTR > WTR - Booster Station & Well Logs
9:38am (MDT)	11:44am (MDT)	2.10	WTR > WTR - Well #4 Maintenance
11:44am (MDT)	1:25pm (MDT)	1.68	PARK > PARK - Restroom
August 6, 2021			
			5.17
10:06am (MDT)	3:03pm (MDT)	4.95	PARK > PARK - Mowing / Trimming
3:03pm (MDT)	3:16pm (MDT)	0.22	WTR > WTR - Booster Station & Well Logs
August 8, 2021			
			1.30
7:10pm (MDT)	8:28pm (MDT)	1.30	PARK > PARK - Irrigation
August 9, 2021			
			9.48
6:57am (MDT)	9:25am (MDT)	2.47	WTR > WTR - Booster Station & Well Logs
9:25am (MDT)	4:10pm (MDT)	6.75	STRTS > STRTS - Heigho Project
4:10pm (MDT)	4:26pm (MDT)	0.27	WTR > WTR - Meter Reading
August 10, 2021			
			8.05
8:50am (MDT)	11:15am (MDT)	2.42	WTR > WTR - Booster Station & Well Logs
11:15am (MDT)	4:53pm (MDT)	5.63	PARK > PARK - Mowing / Trimming
August 11, 2021			
			5.18
8:50am (MDT)	11:26am (MDT)	2.60	WTR > WTR - Booster Station & Well Logs
11:26am (MDT)	2:01pm (MDT)	2.58	PW > PW - City Shop > Shop
August 13, 2021			
			8.08
8:30am (MDT)	10:05am (MDT)	1.58	WTR > WTR - Booster Station & Well Logs
10:05am (MDT)	2:45pm (MDT)	4.67	SWR > SWR - System Maintenance
2:45pm (MDT)	4:35pm (MDT)	1.83	PARK > PARK - Restroom