

Daniel Potter

Pay Period

7/16/2021 to

7/31/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	7/16/2021	1.02							1.02	
Saturday	7/17/2021	8.81							8.81	
<b>Total Week</b>		<b>9.83</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9.83</b>	
Sunday	7/18/2021								0.00	
Monday	7/19/2021	10.97							10.97	
Tuesday	7/20/2021								0.00	
Wednesday	7/21/2021	7.83							7.83	
Thursday	7/22/2021	10.05							10.05	
Friday	7/23/2021	6.00							6.00	
Saturday	7/24/2021								0.00	
<b>Total Week</b>		<b>34.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>34.85</b>	
Sunday	7/25/2021								0.00	
Monday	7/26/2021	1.20							1.20	
Tuesday	7/27/2021								0.00	
Wednesday	7/28/2021								0.00	
Thursday	7/29/2021								0.00	
Friday	7/30/2021								0.00	
Saturday	7/31/2021								0.00	
<b>Total Week</b>		<b>1.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.20</b>	
<b>Total Pay Period</b>		<b>45.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45.88</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

**Daniel Potter**

07/16/2021 to 07/31/2021

Regular	PTO	OT	DT	Total Hours
<b>45.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45.88</b>

Time in	Time out	Duration		
<b>July 16, 2021</b>				<b>1.02</b>
10:15pm (MDT)	10:35pm (MDT)	0.33	PARK > PARK - Irrigation	
10:35pm (MDT)	11:16pm (MDT)	0.68	PARK > PARK - Restroom	
<b>July 17, 2021</b>				<b>8.82</b>
8:25am (MDT)	5:14pm (MDT)	8.82	STRTS > STRTS - Road Hazard	
<b>July 19, 2021</b>				<b>10.97</b>
7:30am (MDT)	8:50am (MDT)	1.33	WTR > WTR - Booster Station & Well Logs	
8:50am (MDT)	6:28pm (MDT)	9.63	WTR > WTR - Meter Reading	
<b>July 21, 2021</b>				<b>7.83</b>
8:00am (MDT)	12:20pm (MDT)	4.33	WTR > WTR - Booster Station & Well Logs	
12:20pm (MDT)	1:56pm (MDT)	1.60	WTR > WTR - Well #4 Maintenance	
2:10pm (MDT)	3:14pm (MDT)	1.07	WTR > WTR - Well #4 Maintenance	
9:12pm (MDT)	10:02pm (MDT)	0.83	PARK > PARK - Irrigation	
<b>July 22, 2021</b>				<b>10.05</b>
8:30am (MDT)	1:32pm (MDT)	5.03	SWR > SWR - System Maintenance	
1:32pm (MDT)	6:03pm (MDT)	4.52	WTR > WTR - Booster Pump Maintenance	
6:32pm (MDT)	7:02pm (MDT)	0.50	PARK > PARK - Irrigation	
<b>July 23, 2021</b>				<b>6.00</b>
9:35am (MDT)	11:27am (MDT)	1.87	WTR > WTR - Booster Station & Well Logs	
11:27am (MDT)	3:35pm (MDT)	4.13	STRTS > STRTS - Peterson Pathway	
<b>July 26, 2021</b>				<b>1.20</b>
6:40pm (MDT)	7:52pm (MDT)	1.20	MTG > MTG - Council Meeting	