

**Kyla Gardner**

**Pay Period**

**12/16/2024 to**

**12/31/2024**

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	12/16/2024	7.92							7.92	
Tuesday	12/17/2024	7.77							7.77	
Wednesday	12/18/2024	7.67							7.67	
Thursday	12/19/2024	3.08							3.08	
Friday	12/20/2024						8.00		8.00	
Saturday	12/21/2024								0.00	
<b>Total Week</b>		<b>26.44</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>34.44</b>	
Sunday	12/22/2024								0.00	
Monday	12/23/2024							8.00	8.00	
Tuesday	12/24/2024							8.00	8.00	
Wednesday	12/25/2024					8.00			8.00	
Thursday	12/26/2024							8.00	8.00	
Friday	12/27/2024	6.41							6.41	
Saturday	12/28/2024								0.00	
<b>Total Week</b>		<b>6.41</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>0.00</b>	<b>24.00</b>	<b>38.41</b>	
Sunday	12/29/2024								0.00	
Monday	12/30/2024	7.72							7.72	
Tuesday	12/31/2024	8.32							8.32	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>16.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16.04</b>	
<b>Total Pay Period</b>		<b>48.89</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>8.00</b>	<b>24.00</b>	<b>88.89</b>	

**I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)**

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Supervisor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Payperiod Notes:**

**City of New Meadows Mon Dec 16 - Tue Dec 31, 2024**

**Kyla Gardner**

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Mon Dec 16			7:44 am - 3:39 pm	0.00	7.92	7.92	7.92	0.00	0.00	\$0.00	\$0.00
Tue Dec 17			7:41 am - 3:27 pm	0.00	7.77	7.77	7.77	0.00	0.00	\$0.00	\$0.00
Wed Dec 18			7:42 am - 3:22 pm	0.00	7.67	7.67	7.67	0.00	0.00	\$0.00	\$0.00
Thu Dec 19			7:53 am - 10:58 am	0.00	3.08	3.08	3.08	0.00	0.00	\$0.00	\$0.00
Fri Dec 27			8:28 am - 2:06 pm	0.00	5.63	5.63	5.63	0.00	0.00	\$0.00	\$0.00
Fri Dec 27			2:20 pm - 3:07 pm	0.00	0.78	0.78	0.78	0.00	0.00	\$0.00	\$0.00
Mon Dec 30			7:38 am - 3:21 pm	0.00	7.72	7.72	7.72	0.00	0.00	\$0.00	\$0.00
Tue Dec 31			7:24 am - 3:43 pm	0.00	8.32	8.32	8.32	0.00	0.00	\$0.00	\$0.00
Totals for Kyla Gardner				0.00	48.89	48.89	48.89	0.00	0.00	\$0.00	\$0.00