

Dana Kautz

Pay Period

8/16/2024 to

8/31/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	8/16/2024								0.00	
Saturday	8/17/2024								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sunday	8/18/2024								0.00	
Monday	8/19/2024								0.00	
Tuesday	8/20/2024								0.00	
Wednesday	8/21/2024								0.00	
Thursday	8/22/2024	0.30							0.30	
Friday	8/23/2024								0.00	
Saturday	8/24/2024								0.00	
Total Week		0.30	0.00	0.00	0.00	0.00	0.00	0.00	0.30	
Sunday	8/25/2024								0.00	
Monday	8/26/2024	2.83							2.83	
Tuesday	8/27/2024	4.42							4.42	
Wednesday	8/28/2024	2.17							2.17	
Thursday	8/29/2024								0.00	
Friday	8/30/2024								0.00	
Saturday	8/31/2024								0.00	
Total Week		9.42	0.00	0.00	0.00	0.00	0.00	0.00	9.42	
Total Pay Period		9.72	0.00	0.00	0.00	0.00	0.00	0.00	9.72	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Role	Wage rate	Actual vs. s	Total paid f	Regular hours
Dana Kautz	August 22 2024	6:04pm	August 22 2024	6:22pm	City Treasurer		0.3	0.3	0.3
Dana Kautz	August 26 2024	1:02pm	August 26 2024	3:52pm	City Treasurer		2.83	2.83	2.83
Dana Kautz	August 27 2024	8:06am	August 27 2024	12:31pm	City Treasurer		4.42	4.42	4.42
Dana Kautz	August 28 2024	12:50pm	August 28 2024	3:00pm	City Treasurer		2.17	2.17	2.17
Totals for Dana Kautz							9.72	9.72	9.72