

Diane Hunter

Pay Period

8/16/2024 to

8/31/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	8/16/2024							7.00	7.00	
Saturday	8/17/2024								0.00	
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	7.00	7.00	
Sunday	8/18/2024								0.00	
Monday	8/19/2024	6.42							6.42	
Tuesday	8/20/2024	7.15							7.15	
Wednesday	8/21/2024	7.15							7.15	
Thursday	8/22/2024	6.11							6.11	
Friday	8/23/2024	0.40						7.00	7.40	
Saturday	8/24/2024								0.00	
Total Week		27.23	0.00	0.00	0.00	0.00	0.00	7.00	34.23	
Sunday	8/25/2024								0.00	
Monday	8/26/2024	9.32							9.32	
Tuesday	8/27/2024	7.38							7.38	
Wednesday	8/28/2024	7.02							7.02	
Thursday	8/29/2024	8.03							8.03	
Friday	8/30/2024							6.00	6.00	
Saturday	8/31/2024								0.00	
Total Week		31.75	0.00	0.00	0.00	0.00	0.00	6.00	37.75	
Total Pay Period		58.98	0.00	0.00	0.00	0.00	0.00	20.00	78.98	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Break start	Break end	Break length	Break type	Payroll ID	Actual vs. s	Total paid	Regular hours	Unpaid breaks
Diane Ellen Hunter	August 19 2024	7:59am	August 19 2024	2:24pm						6.42	6.42	6.42	0
Diane Ellen Hunter	August 20 2024	7:51am	August 20 2024	3:00pm						7.15	7.15	7.15	0
Diane Ellen Hunter	August 21 2024	7:57am	August 21 2024	3:06pm						7.15	7.15	7.15	0
Diane Ellen Hunter	August 22 2024	7:50am	August 22 2024	3:10pm	12:59pm	2:12pm	73 min	30 min - Unpaid		6.11	6.11	6.11	1.22
Diane Ellen Hunter	August 23 2024	12:03pm	August 23 2024	12:27pm						0.4	0.4	0.4	0
Diane Ellen Hunter	August 26 2024	7:39am	August 26 2024	3:18pm						7.65	7.65	7.65	0
Diane Ellen Hunter	August 26 2024	6:30pm	August 26 2024	8:10pm						1.67	1.67	1.67	0
Diane Ellen Hunter	August 27 2024	7:58am	August 27 2024	3:21pm						7.38	7.38	7.38	0
Diane Ellen Hunter	August 28 2024	7:59am	August 28 2024	3:00pm						7.02	7.02	7.02	0
Diane Ellen Hunter	August 29 2024	7:58am	August 29 2024	4:00pm						8.03	8.03	8.03	0
Totals for Diane Ellen Hunter										58.98	58.98	58.98	1.22