

Diane Hunter

Pay Period

7/1/2024 to

7/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	7/1/2024	9.48							9.48	
Tuesday	7/2/2024	5.72							5.72	
Wednesday	7/3/2024	7.92							7.92	
Thursday	7/4/2024					8.00			8.00	
Friday	7/5/2024								0.00	
Saturday	7/6/2024								0.00	
Total Week		23.12	0.00	0.00	0.00	0.00	8.00	0.00	0.00	31.12
Sunday	7/7/2024								0.00	
Monday	7/8/2024	10.54							10.54	
Tuesday	7/9/2024	7.77							7.77	
Wednesday	7/10/2024	7.53							7.53	
Thursday	7/11/2024	7.27							7.27	
Friday	7/12/2024	2.25							2.25	
Saturday	7/13/2024								0.00	
Total Week		35.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.36
Sunday	7/14/2024								0.00	
Monday	7/15/2024	7.32							7.32	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		7.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.32
Total Pay Period		65.80	0.00	0.00	0.00	0.00	8.00	0.00	0.00	73.80

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Break start	Break end	Break lengt	Break type	Actual vs. s	Total paid f	Regular ho	Unpaid breaks
Diane Ellen Hunter	July 1 2024	7:39am	July 1 2024	3:32pm	12:34pm	12:48pm	14 min	30 min - Un	7.65	7.65	7.65	0.23
Diane Ellen Hunter	July 1 2024	4:08pm	July 1 2024	4:40pm					0.53	0.53	0.53	0
Diane Ellen Hunter	July 1 2024	5:50pm	July 1 2024	7:08pm					1.3	1.3	1.3	0
Diane Ellen Hunter	July 2 2024	9:17am	July 2 2024	3:00pm					5.72	5.72	5.72	0
Diane Ellen Hunter	July 3 2024	8:02am	July 3 2024	3:57pm					7.92	7.92	7.92	0
Diane Ellen Hunter	July 3 2024	4:03pm	July 3 2024	4:03pm					0	0	0	0
Diane Ellen Hunter	July 8 2024	7:50am	July 8 2024	3:00pm					7.17	7.17	7.17	0
Diane Ellen Hunter	July 8 2024	5:30pm	July 8 2024	8:52pm					3.37	3.37	3.37	0
Diane Ellen Hunter	July 9 2024	7:52am	July 9 2024	3:38pm					7.77	7.77	7.77	0
Diane Ellen Hunter	July 10 2024	7:48am	July 10 2024	3:20pm					7.53	7.53	7.53	0
Diane Ellen Hunter	July 11 2024	7:56am	July 11 2024	3:12pm					7.27	7.27	7.27	0
Diane Ellen Hunter	July 12 2024	9:00am	July 12 2024	11:15am					2.25	2.25	2.25	0
Diane Ellen Hunter	July 15 2024	8:00am	July 15 2024	3:19pm					7.32	7.32	7.32	0
Totals for Diane Ellen Hunter									65.8	65.8	65.8	0.23