

Dana Kautz

Pay Period

7/1/2024 to

7/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	7/1/2024								0.00	
Tuesday	7/2/2024						5.12		5.12	
Wednesday	7/3/2024							4.28	4.28	
Thursday	7/4/2024								0.00	
Friday	7/5/2024								0.00	
Saturday	7/6/2024								0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5.12</b>	<b>4.28</b>	<b>9.40</b>	
Sunday	7/7/2024								0.00	
Monday	7/8/2024								0.00	
Tuesday	7/9/2024	3.61							3.61	
Wednesday	7/10/2024								0.00	
Thursday	7/11/2024								0.00	
Friday	7/12/2024								0.00	
Saturday	7/13/2024								0.00	
<b>Total Week</b>		<b>3.61</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.61</b>	
Sunday	7/14/2024								0.00	
Monday	7/15/2024	6.13							6.13	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>6.13</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6.13</b>	
<b>Total Pay Period</b>		<b>9.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5.12</b>	<b>4.28</b>	<b>19.14</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

