

Kyla Gardner

Pay Period

7/16/2024 to

7/31/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	7/16/2024	7.48							7.48	
Wednesday	7/17/2024	6.28							6.28	
Thursday	7/18/2024	7.75							7.75	
Friday	7/19/2024	3.68							3.68	
Saturday	7/20/2024								0.00	
Total Week		25.19	0.00	0.00	0.00	0.00	0.00	0.00	25.19	
Sunday	7/21/2024								0.00	
Monday	7/22/2024	10.40							10.40	
Tuesday	7/23/2024	9.35							9.35	
Wednesday	7/24/2024	7.28							7.28	
Thursday	7/25/2024	7.68							7.68	
Friday	7/26/2024								0.00	
Saturday	7/27/2024								0.00	
Total Week		34.71	0.00	0.00	0.00	0.00	0.00	0.00	34.71	
Sunday	7/28/2024								0.00	
Monday	7/29/2024	9.02							9.02	
Tuesday	7/30/2024	7.38							7.38	
Wednesday	7/31/2024	7.53							7.53	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		23.93	0.00	0.00	0.00	0.00	0.00	0.00	23.93	
Total Pay Period		83.83	0.00	0.00	0.00	0.00	0.00	0.00	83.83	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. s	Total paid h	Regular hot	Unpaid breaks
Kyla Gardner	July 16 2024	7:51am	July 16 2024	3:20pm	7.48	7.48	7.48	0
Kyla Gardner	July 17 2024	7:50am	July 17 2024	2:07pm	6.28	6.28	6.28	0
Kyla Gardner	July 18 2024	7:52am	July 18 2024	3:37pm	7.75	7.75	7.75	0
Kyla Gardner	July 19 2024	8:45am	July 19 2024	12:26pm	3.68	3.68	3.68	0
Kyla Gardner	July 22 2024	7:45am	July 22 2024	3:09pm	7.4	7.4	7.4	0
Kyla Gardner	July 22 2024	5:46pm	July 22 2024	8:46pm	3	3	3	0
Kyla Gardner	July 23 2024	7:42am	July 23 2024	5:03pm	9.35	9.35	9.35	0
Kyla Gardner	July 24 2024	7:50am	July 24 2024	3:07pm	7.28	7.28	7.28	0
Kyla Gardner	July 25 2024	7:43am	July 25 2024	3:24pm	7.68	7.68	7.68	0
Kyla Gardner	July 29 2024	7:45am	July 29 2024	3:09pm	7.4	7.4	7.4	0
Kyla Gardner	July 29 2024	5:47pm	July 29 2024	7:24pm	1.62	1.62	1.62	0
Kyla Gardner	July 30 2024	7:43am	July 30 2024	3:06pm	7.38	7.38	7.38	0
Kyla Gardner	July 31 2024	7:40am	July 31 2024	3:12pm	7.53	7.53	7.53	0
Totals for Kyla Gardner					83.83	83.83	83.83	0

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