

Brianna Hoxie

Pay Period

1/16/2024 to

1/31/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	1/16/2024	7.25							7.25	
Wednesday	1/17/2024	7.17							7.17	
Thursday	1/18/2024	7.18							7.18	
Friday	1/19/2024								0.00	
Saturday	1/20/2024								0.00	
<b>Total Week</b>		<b>21.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21.60</b>	
Sunday	1/21/2024								0.00	
Monday	1/22/2024	7.52							7.52	
Tuesday	1/23/2024	7.67							7.67	
Wednesday	1/24/2024	7.20							7.20	
Thursday	1/25/2024	7.35							7.35	
Friday	1/26/2024								0.00	
Saturday	1/27/2024								0.00	
<b>Total Week</b>		<b>29.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>29.74</b>	
Sunday	1/28/2024								0.00	
Monday	1/29/2024	7.28							7.28	
Tuesday	1/30/2024	7.57							7.57	
Wednesday	1/31/2024	6.76							6.76	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>21.61</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21.61</b>	
<b>Total Pay Period</b>		<b>72.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>72.95</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Brianna Hoxie

01/16/2024 to 01/31/2024

Regular	PTO	OT	DT	Total Hours
<b>72.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>72.95</b>

Time in	Time out	Duration	
<b>January 16, 2024</b>			
7:55am	3:10pm	7.25	ADM > ADM - Customer Relations
<b>January 17, 2024</b>			
8:01am	3:11pm	7.17	ADM > ADM - Customer Relations
<b>January 18, 2024</b>			
8:05am	3:16pm	7.18	ADM > ADM - Customer Relations
<b>January 22, 2024</b>			
7:49am	3:20pm	7.52	ADM > ADM - Customer Relations
<b>January 23, 2024</b>			
7:46am	3:26pm	7.67	ADM > ADM - Customer Relations
<b>January 24, 2024</b>			
7:56am	3:08pm	7.20	ADM > ADM - Customer Relations
<b>January 25, 2024</b>			
7:59am	3:20pm	7.35	ADM > ADM - Customer Relations
<b>January 29, 2024</b>			
7:56am	3:13pm	7.28	ADM > ADM - Customer Relations
<b>January 30, 2024</b>			
7:46am	3:20pm	7.57	ADM > ADM - Customer Relations
<b>January 31, 2024</b>			
7:48am	2:34pm	6.77	ADM > ADM - Customer Relations