

Angie Mettie

Pay Period

9/1/2021 to

9/15/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	9/1/2021	6.98							6.98	
Thursday	9/2/2021	7.30							7.30	
Friday	9/3/2021	4.74							4.74	
Saturday	9/4/2021								0.00	
Total Week		19.02	0.00	0.00	0.00	0.00	0.00	0.00	19.02	
Sunday	9/5/2021								0.00	
Monday	9/6/2021					8.00			8.00	
Tuesday	9/7/2021	6.17							6.17	
Wednesday	9/8/2021	6.08							6.08	
Thursday	9/9/2021	4.77							4.77	
Friday	9/10/2021	5.35							5.35	
Saturday	9/11/2021	4.18							4.18	
Total Week		26.55	0.00	0.00	0.00	8.00	0.00	0.00	34.55	
Sunday	9/12/2021								0.00	
Monday	9/13/2021	8.38							8.38	
Tuesday	9/14/2021	5.80							5.80	
Wednesday	9/15/2021	5.15							5.15	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		19.33	0.00	0.00	0.00	0.00	0.00	0.00	19.33	
Total Pay Period		64.90	0.00	0.00	0.00	8.00	0.00	0.00	72.90	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Angie Mettie

09/01/2021 to 09/15/2021

Regular	PTO	OT	DT	Total Hours
64.90	0.00	0.00	0.00	64.90

Time in	Time out	Duration	
September 1, 2021			6.98
8:04am	3:03pm	6.98	ADM > ADM - Customer Relations
September 2, 2021			7.30
7:50am	3:08pm	7.30	ADM > ADM - Customer Relations
September 3, 2021			4.73
12:15pm	4:59pm	4.73	ADM > ADM - Customer Relations
September 7, 2021			6.17
7:54am	8:30am	0.60	ADM > ADM - Customer Relations
8:30am	9:00am	0.50	ADM > ADM - Customer Relations
9:00am	10:28am	1.47	ADM > ADM - Customer Relations
2:39pm	6:15pm	3.60	ADM > ADM - Customer Relations
September 8, 2021			6.08
12:16pm	6:21pm	6.08	ADM > ADM - Customer Relations
September 9, 2021			4.77
12:14pm	3:47pm	3.55	ADM > ADM - Customer Relations
4:57pm	6:10pm	1.22	ADM > ADM - Customer Relations
September 10, 2021			5.35
12:11pm	5:32pm	5.35	ADM > ADM - Customer Relations
September 11, 2021			4.18
8:01am	12:12pm	4.18	ADM > ADM - Customer Relations
September 13, 2021			8.38
7:55am	8:33am	0.63	ADM > ADM - Customer Relations
8:33am	9:08am	0.58	MTG > MTG - Staff Meeting
9:08am	10:26am	1.30	ADM > ADM - Customer Relations
11:36am	12:08pm	0.53	ADM > ADM - Customer Relations
2:42pm	6:25pm	3.72	ADM > ADM - Customer Relations
6:25pm	8:02pm	1.62	MTG > MTG - Council Meeting
September 14, 2021			5.80
7:56am	10:26am	2.50	ADM > ADM - Customer Relations
2:45pm	6:03pm	3.30	ADM > ADM - Customer Relations
September 15, 2021			5.15
12:51pm	6:00pm	5.15	ADM > ADM - Customer Relations