

## **Roll Call / Pledge of Allegiance**

Present at City Hall were Council Members Shiloh Ryker, Kaytlyn Gilliam and Mayor Good. Present via Zoom were Council Members Jeff Parnett and Darla Weber.

Staff present at City Hall were Kyla Gardner and Angie Mettie. Staff present via Zoom were City Attorney Dick Stubbs, City Engineer Gregg Tankersley, Public Works Director Jessie Gerke, Treasurer Dana Kautz, and Public Works Assistant Daniel Potter.

Public present at City Hall were Baylee Weeks, Charlie Boden, Garrette St. Pierre, and Rory Mehen.

Mayor Good opened the meeting at 6:32 P.M. and led the Pledge of Allegiance.

## **Presentation**

Weeks, Boden, St. Pierre, and Mehen shared their plans for the skate park. They provided a diagram of their plan and sample layout photos of similar parks. They stated that Randall Annunziato from the school will be helping to create the bike park in a different location, leaving more room for the skate park. A 30-foot buffer zone will be left in place, allowing for snow storage. A \$1000 donation has been promised from the Fosdick, and a fundraiser will be held in October. Mayor Good will research insurance for the park. The group was invited to attend the Parks meeting next week to share their ideas.

## **Reports**

### Prosecuting Attorney Chris Boyd

This item was rescheduled for October 25<sup>th</sup>.

### Engineer's Report

City Engineer Gregg Tankersley stated that he is hoping to use the remaining funds from the 2016 wastewater project to help fix the leaking lagoon. Also, he is researching how to process the pile of asphalt near the city shop to make it usable for constructing roadways. He would like to work on the Transportation Plan update over the winter and should have a plan in place before the next meeting. He would like to close out the construction general permit with DEQ for the stormwater/wastewater project. Any overages for the Virginia Street project regarding Knife River should be sent to him, and he will send these in to ITD. And finally, a TTAC meeting is being scheduled for late October or November.

### Heigho Project Update

Mayor Good stated that pooling of water will occur at the post office if left as is, so a drain will be installed to bring the water down to the alley drain. This will be completed next week, and the parking area will be restriped by the city, if needed.

### Mayor's Report

Mayor Good stated that she would like to go over the end-of-year financials so that staff and Council understand where the city's money is spent and why. She also encouraged council members to finish setting up their city email accounts. The personnel policy is being updated and will be presented to the Council by the end of October. The cleanup effort over the summer was a success, with several volunteers. The goal was to offer help to residents who were not able to remove items on their own. She would like to make this an annual community event. Four citations were given for properties out of compliance with the cleanup ordinance. The purpose of the citations was not monetary, but to incentivize cleanup. She also stated that the city is working on trimming trees that are in the right of way or covering signs. Native Sisters will be contracted to trim the trees. Property owners will be contacted if their trees are overhanging in the right of way or covering street signs.

### **Discussion Items**

#### Development Discussion – Brandon Rhodes

Mr. Rhodes was not in attendance.

#### Water Project Discussion

Mayor Good asked the Council their opinion on what the next steps should be in the water project. Council Member Ryker stated that a creative solution was needed, but that a large bid package was not the answer. Council Member Parnett suggested a different structure for the wellhouse, possibly a boxcar/container. Council Member Weber suggested looking at other options, while making sure the project was completed. Council Member Gilliam suggested looking at the goal for the project. If the goal was "growth," then having the new well online might be the priority. If the goal was "fire flow," then the booster station might be the priority. She would like to focus on the citizens that are in our community instead of on citizens that might be moving in. The item will be added to the next agenda.

#### Brown's RV Dump / Water Spigot

Mayor Good brought to the attention of the Council the RV Dump and water spigot at Brown's Market. Per Brown, locals are permitted to dump their RVs free of charge, and non-locals are charged \$2 to dump, with the proceeds going to Brown. The water spigot next to the RV dump has a meter and is being tracked, but the water usage is not paid for by any entity. Therefore, anyone can use the spigot free of charge. The Council reviewed the usage on the spigot and discussed possibly turning it off. Kautz stated that the water is necessary to keep the RV Dump area clean after dumping.

Some residents do not have water due to non-payment. The question was discussed whether it is right to charge all residents for water but have "free" water available for those who do not choose to pay. Council Member Parnett suggested a metered device where users could insert a credit card or change to purchase water. Mayor Good will talk with Brown about options for the spigot.

### Bike Station Location

The Council discussed possible locations for the bike station provided by the Leadership Academy. The Council felt the park area would be best, possibly underneath the back side of the restrooms or under the kiosk, where it would be sheltered. They also suggested not placing it in a high traffic area, such as in front of the bathrooms. The location can be publicized online. Mayor Good would like to place an article in the paper recognizing our locals who participated in the project and bring awareness to the bike station.

### **Action Items**

#### Speed Limit Signs – Peterson Memorial

Mayor Good stated that speed limit signs for Peterson Memorial would be \$80 each. She felt that only one sign was needed in each direction.

- Council Member Ryker moved to approve two new speed limit signs for Peterson Memorial; Council Member Gilliam seconded the motion. Roll Call Vote: Gilliam – yes, Parnett – yes, Ryker – yes, Weber – yes. Motion carried.

#### Displacement RV Use Amendment

The Council reviewed changes to the Displacement RV Use amendment, which added that RVs must follow city code for the zone in which they reside, and that generators are to be used only between the hours of 7AM and 9PM.

- Council Member Ryker moved to introduce Ordinance TBD-2021 and suspend the rules requiring three separate readings on three separate days and read by title only once; Council Member Gilliam seconded the motion. Roll Call Vote: Gilliam – yes, Ryker – yes, Parnett – yes, Weber – yes. Motion carried.

City Clerk Gardner read Ordinance TBD-2021 by title only.

- Council Member Gilliam moved to approve Ordinance TBD-2021; Council Member Ryker seconded the motion. Roll Call Vote: Gilliam – yes, Ryker – yes, Parnett – yes, Weber – yes. Motion carried.

#### Industrial Park Rental Rates

City Clerk Gardner shared that the going rate for commercial spaces in McCall is \$100/sf, therefore the rental rate would be \$1800. Mayor Good stated that points are available to tenants which would decrease the rate. Council Member Weber suggested that \$800-\$900 would be more reasonable for New Meadows. Mayor Good stated that the purpose of the Industrial Park is to help new business owners when starting out, and that business ventures other than a meat shop would be considered.

- Council Member Weber moved to set the rent rate for 104 W Taylor Street at \$850 per month; Council Member Ryker seconded the motion. Roll Call Vote: Ryker – yes, Weber – yes, Gilliam – yes, Parnett – yes. Motion carried.

CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD MONDAY, SEPTEMBER 27, 2021, AT 6:30 P.M.  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

Leadership Academy Approval

Mayor Good would like City Clerk Gardner to attend the Leadership Academy Program. The program is held one Thursday per month, and costs \$600.

- Council Member Weber moved to approve for Kyla Gardner to attend the Leadership Academy for \$600; Council Member Parnett seconded the motion. Roll Call Vote: Gilliam – yes, Parnett – yes, Weber – yes, Ryker – yes. Motion carried.

Land Change Request Form

Joseph Sullivan at 516 S Heigho submitted a land change request form, desiring to split his parcel of lots 6-9 into two parcels (lots 6 & 7 and lots 8 & 9). The purpose of the split is to allow for one residential unit on each parcel. The Council would like to ensure that setbacks will be met along with other requirements in the zoning code before approving the split. Mayor Good and City Clerk Gardner will walk the property with Sullivan to make sure requirements would be met.

**Consent Agenda**

The Consent Agenda included August 2021 Financials, Paid & Pending Claims, and September 13, 2021, City Council Minutes. City Clerk Gardner read the claims to the Council.

- Council Member Weber moved to approve the Consent Agenda; Council Member Gilliam seconded the motion. Roll Call Vote: Parnett – yes, Weber – yes, Gilliam – yes, Ryker – yes. Motion carried.

**Future Meeting Topics**

Future meeting topics included Brown’s RV dump, water project discussion, land change request form (pending), Colby Peters housing project (action item), and an update from Daniel Hendley (October 25<sup>th</sup>).

**Adjournment**

Mayor Good adjourned the meeting at 8:18pm.

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Julie A. Good, Mayor

ATTEST: \_\_\_\_\_  
Kyla Gardner, City Clerk