

Daniel Potter

Pay Period

3/16/2022 to

3/31/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday	3/16/2022	8.80							8.80	
Thursday	3/17/2022	8.57							8.57	
Friday	3/18/2022								0.00	
Saturday	3/19/2022								0.00	
<b>Total Week</b>		<b>17.37</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17.37</b>	
Sunday	3/20/2022								0.00	
Monday	3/21/2022	8.67							8.67	
Tuesday	3/22/2022	9.30							9.30	
Wednesday	3/23/2022	8.62							8.62	
Thursday	3/24/2022	9.07							9.07	
Friday	3/25/2022	4.34		4.25					8.59	
Saturday	3/26/2022								0.00	
<b>Total Week</b>		<b>40.00</b>	<b>0.00</b>	<b>4.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>44.25</b>	
Sunday	3/27/2022								0.00	
Monday	3/28/2022	8.80							8.80	
Tuesday	3/29/2022	8.40							8.40	
Wednesday	3/30/2022	7.88							7.88	
Thursday	3/31/2022	7.33							7.33	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>32.41</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>32.41</b>	
<b>Total Pay Period</b>		<b>89.78</b>	<b>0.00</b>	<b>4.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>94.03</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Daniel Potter

03/16/2022 to 03/31/2022

Regular **89.78** PTO **0.00** OT **4.25** DT **0.00** Total Hours **94.03**

Time in	Time out	Duration		
<b>March 16, 2022</b>				<b>8.80</b>
8:44am (MDT)	11:53am (MDT)	3.15	WTR > WTR - Service Call	
11:53am (MDT)	5:32pm (MDT)	5.65	STRTS > STRTS - Storm Drainage	
<b>March 17, 2022</b>				<b>8.57</b>
8:46am (MDT)	5:20pm (MDT)	8.57	STRTS > STRTS - Storm Drainage	
<b>March 21, 2022</b>				<b>8.67</b>
8:20am (MDT)	8:33am (MDT)	0.22	WTR > WTR - Booster Station & Well Logs	
8:33am (MDT)	9:05am (MDT)	0.53	MTG > MTG - Staff Meeting	
9:05am (MDT)	5:00pm (MDT)	7.92	WTR > WTR - Meter Reading	
<b>March 22, 2022</b>				<b>9.30</b>
8:33am (MDT)	5:51pm (MDT)	9.30	SWR > SWR - Auger Room Maintenance	
<b>March 23, 2022</b>				<b>8.62</b>
8:23am (MDT)	5:00pm (MDT)	8.62	SWR > SWR - Auger Room Maintenance	
<b>March 24, 2022</b>				<b>9.07</b>
8:03am (MDT)	5:07pm (MDT)	9.07	SWR > SWR - Auger Room Maintenance	
<b>March 25, 2022</b>				<b>8.60</b>
8:31am (MDT)	9:14am (MDT)	0.72	WTR > WTR - Booster Station & Well Logs	
9:14am (MDT)	3:41pm (MDT)	6.45	SWR > SWR - Auger Room Maintenance	
3:41pm (MDT)	5:07pm (MDT)	1.43	SWR > SWR - Auger Room Maintenance	
<b>March 28, 2022</b>				<b>8.80</b>
7:57am (MDT)	8:30am (MDT)	0.55	WTR > WTR - Booster Station & Well Logs	
8:30am (MDT)	9:30am (MDT)	1.00	MTG > MTG - Staff Meeting	
9:30am (MDT)	4:45pm (MDT)	7.25	SWR > SWR - Auger Room Maintenance	
<b>March 29, 2022</b>				<b>8.40</b>
8:34am (MDT)	9:28am (MDT)	0.90	WTR > WTR - Booster Station & Well Logs	
9:28am (MDT)	10:18am (MDT)	0.83	WTR > WTR - Leak Letters	
10:18am (MDT)	4:58pm (MDT)	6.67	STRTS > STRTS - Storm Drainage	
<b>March 30, 2022</b>				<b>7.88</b>
8:33am (MDT)	4:26pm (MDT)	7.88	STRTS > STRTS - Pot Hole Repair	
<b>March 31, 2022</b>				<b>7.33</b>
8:54am (MDT)	4:14pm (MDT)	7.33	WTR > Train - Water	