2/29/2024

|                        |           |         |         | Comp Time                            |                             |   |         |      |      |                       |
|------------------------|-----------|---------|---------|--------------------------------------|-----------------------------|---|---------|------|------|-----------------------|
| Day                    | Date      | Regular | Paid OT | Comp<br>Time<br>Earned<br>(Straight) | Earned<br>Comp<br>Time Used | Comp<br>Conversion<br>Earned (Not<br>in totals) | Holiday | РТО  | VAC  | Total                 |
| Sunday                 |           | U       |         |                                      |                             |   | -       |      |      | 0.00                  |
| Monday                 |           |         |         |                                      |                             |   |         |      |      | 0.00                  |
| Tuesday                |           |         |         |                                      |                             |   |         |      |      | 0.00                  |
| Wednesday              |           |         |         |                                      |                             |   |         |      |      | 0.00                  |
| Thursday               |           |         |         |                                      |                             |   |         |      |      | 0.00                  |
| Friday                 | 2/16/2024 | 8.50    |         |                                      |                             |   |         |      |      | 8.50                  |
| Saturday               | 2/17/2024 |         |         |                                      |                             |   |         |      |      | 0.00                  |
| Total Week             |           | 8.50    | 0.00    | 0.00                                 | 0.00                        | 0.00  | 0.00    | 0.00 | 0.00 | 8.50                  |
| Sunday                 | 2/18/2024 |         |         |                                      |                             |   |         |      |      | 0.00                  |
| Monday                 | 2/19/2024 |         |         |                                      |                             |   | 8.00    |      |      | 8.00                  |
| Tuesday                | 2/20/2024 | 10.35   |         |                                      |                             |   |         |      |      | 10.35                 |
| Wednesday              | 2/21/2024 | 7.98    |         |                                      |                             |   |         |      |      | 7.98                  |
| Thursday               | 2/22/2024 | 7.75    |         |                                      |                             |   |         |      |      | 7.75                  |
| Friday                 | 2/23/2024 | 8.00    |         |                                      |                             |   |         |      |      | 8.00                  |
| Saturday               | 2/24/2024 | 1.60    |         |                                      |                             |   |         |      |      | 1.60                  |
| Total Week             | - / / ·   | 35.68   | 0.00    | 0.00                                 | 0.00                        | 0.00  | 8.00    | 0.00 | 0.00 | 43.68                 |
| Sunday                 | 2/25/2024 | 40.40   |         |                                      |                             |   |         |      |      | 0.00                  |
| Monday                 | 2/26/2024 | 13.40   |         |                                      |                             |   |         |      |      | 13.40                 |
| Tuesday                | 2/27/2024 | 8.00    |         |                                      |                             |   |         |      |      | 8.00                  |
| Wednesday              | 2/28/2024 | 7.82    |         |                                      |                             |   |         |      |      | 7.82                  |
| Thursday               | 2/29/2024 | 7.98    |         |                                      |                             |   |         |      |      | 7.98                  |
| Friday                 |           |         |         |                                      |                             |   |         |      |      | 0.00                  |
| Saturday<br>Total Week |           | 37.20   | 0.00    | 0.00                                 | 0.00                        | 0.00  | 0.00    | 0.00 | 0.00 | 0.00                  |
| Total Pay Period       |           | 81.38   | 0.00    | 0.00                                 | 0.00                        |   | 8.00    | 0.00 | 0.00 | 37.20<br><b>89.38</b> |

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets) Employee Signature: \_\_\_\_\_\_ Date: \_\_\_\_\_\_

Supervisor Signature:

Date:

Payperiod Notes:

| Name                    | Clock in date    | Clock in ti | n Clock out date | Clock out t | i Role Wage rate | Scheduled A | ctual vs. s To | otal paid h Re | gular hoı Unpaid brea | aks |
|-------------------------|------------------|-------------|------------------|-------------|------------------|-------------|----------------|----------------|-----------------------|-----|
| Hunter Brown            | February 16 2024 | 7:30am      | February 16 2024 | 4:00pm      | Public Works     | 0           | 8.5            | 8.5            | 8.5                   |     |
| Hunter Brown            | February 20 2024 | 7:30am      | February 20 2024 | 5:51pm      | Public Works     | 0           | 10.35          | 10.35          | 10.35                 |     |
| Hunter Brown            | February 21 2024 | 8:01am      | February 21 2024 | 4:00pm      | Public Works     | 0           | 7.98           | 7.98           | 7.98                  |     |
| Hunter Brown            | February 22 2024 | 8:15am      | February 22 2024 | 4:00pm      | Public Works     | 0           | 7.75           | 7.75           | 7.75                  |     |
| Hunter Brown            | February 23 2024 | 8:00am      | February 23 2024 | 4:00pm      | Public Works     | 0           | 8              | 8              | 8                     |     |
| Hunter Brown            | February 24 2024 | 2:24pm      | February 24 2024 | 4:00pm      | Public Works     | 0           | 1.6            | 1.6            | 1.6                   |     |
| Hunter Brown            | February 26 2024 | 6:30am      | February 26 2024 | 7:54pm      | Public Works     | 0           | 13.4           | 13.4           | 13.4                  |     |
| Hunter Brown            | February 27 2024 | 8:00am      | February 27 2024 | 4:00pm      | Public Works     | 0           | 8              | 8              | 8                     |     |
| Hunter Brown            | February 28 2024 | 8:11am      | February 28 2024 | 4:00pm      | Public Works     | 0           | 7.82           | 7.82           | 7.82                  |     |
| Hunter Brown            | February 29 2024 | 8:01am      | February 29 2024 | 4:00pm      | Public Works     | 0           | 7.98           | 7.98           | 7.98                  |     |
| Totals for Hunter Brown |                  |             |                  |             | 0                | 81.38       | 81.38          | 81.38          |                       |     |
| -                       | -                | -           | -                | -           |                  |             | -              | -              | -                     |     |