

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, FEBRUARY 26, 2024, AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Roll Call / Pledge of Allegiance

Present at City Hall were Council Members Josh Carr, Troy Black, Jeff Parnett, Shiloh Ryker and Mayor Julie Good.

Staff present at City Hall were Kyla Gardner, Hunter Brown and Diane Ellen Hunter. City Attorney Dick Stubbs was present via Zoom.

Public present at City Hall were Kayrene Brown, Dollie Black, Dodd Snodgrass, and Willie Brown. Gregg Tankersley was present via Zoom.

Mayor Good opened the meeting at 6:30 P.M. and led the Pledge of Allegiance.

City Clerk Gardner did roll call.

Public Input

There was no public input.

Reports

1. Mayor's Report

-Mayor Good stated that she met with the Adams County Commissioners regarding getting some funding for the Gold Line Transit Program. They stated that they are overbudget. Mayor is looking for another funding partner for the program. She also spoke with them about the status of the mobile clinic that the Adams County Health Center received funding for and why it is not coming to New Meadows. The Commissioners said they are unsure why the mobile clinic is not in use and Mayor will be asking that question again.

Mayor stated that the Park & Recreation Committee will be sponsoring their second annual Good Bye Winter / Hello Spring event on March 9 from 1 to 3 pm at the Park and at the Community Center. There will be Youth Sports signups and the City will be offering tours of the new water facilities at 1:30 and 2:30. Kirk will facilitate the tours. Waivers will have to be signed because the public will be entering City property. Kids' crafts and flowering plants are part of the program. The library as well as Ignite have been invited to attend.

Mayor Good stated that the Deputy Clerk position was filled by the hiring of Diane Ellen Hunter and stated she has been training with the City Clerk. Mayor welcomed her to the team.

Mayor met with Jayce with Clearwater Financial to determine the information they need to complete the Comprehensive Financial Plan and finish water rate review. He needs copy of balance from last meeting.

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Mayor Good said she spoke to Superintendent Dee Fredrickson and they agreed that the City would be notified of reader board changes before they are made so we can ensure there are no conflicting issues. They also discussed the baseball park and that an expert on the best landscaping for baseball parks should be consulted before any work is done. If anyone knows someone, please let City Hall know. Mayor Good has some McCall contacts she will speak with.

Mayor Good stated that the flashing crosswalk sign on the Northside of the highway should be fixed by next week.

Mayor Good also stated that the new sign for the Industrial Park will be installed when the ground is ready. The Darcy War Memorial Stone will be back in park as soon as it is drained.

Staff Reports

2. VCORP UPDATE-----Council Member Ryker gave a report on the VCORP (Valley County Opiate Response Project) Committee. Valley County and New Meadows are the regions represented by VCORP. She said they were doing some rebranding and coming up with a new logo. Their focus is on behavioral health's role in substance abuse and the dynamics of the family as well as the challenges of a rural community. Royce Hudson is doing a strategic plan which defines their goals and outcomes. There is also a media campaign event focusing on their behavioral health plan and also attempting to gain more funding for our community.

Mayor said there will be a free QPR training on Suicide Prevention on March 5 at 4:30 at the library and City Staff will be paid for their time if they decide to go. There will also be a special training date for the school as well. Mayor says she believes it is very important that City staff are informed about this social issue.

Discussion Items

3. Foundation Description – Tiny Homes

There was a discussion on how to define permanent foundations for Tiny Homes and the Mayor said there has been concern in the community about the foundations. Council Member Black said that there are a few options for foundation types. Council members want homes to appear as real property not trailer homes. Mayor wants the foundation area to look like it is a permanent fixture. The Mayor asked Council Member Black to send his findings to Kyla and put this back on the agenda for more discussion at the next meeting.

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PUBLIC HEARING

4. Idaho CDBG Status of Funded Activities

Mayor Good opened the Public Hearing at 6:49 pm.

Dodd Snoddgrass from Clearwater Economic Development Association spoke and stated the following regarding the CDBG project that he assisted the City with in 2018:

1. 2018 CDBG funds for water project---status of funded activities because we are almost done with the project and so a second hearing is required. A review of activities, a summary of expenditures and any changes made to the scope or work budget schedules.
2. Original scope was to do upgrades to the City water system, drill a new well, replacement of unreliable or unsafe reservoir, valve distribution line repair, electronics and communication systems upgrade.
3. Phase 1 completed in 2019---the well site acquisition and water rights
Phase 2 completed in 2019---well distribution systems completed
Phase 3 completed in 2021
Phase 4 completed in 2023---water main replacement and well facility
4. Next phase is generator delivery and control system. Heavy construction work has mostly been completed. The budget was 3.3 million but with COVID inflation and supply chain issues. It ended up at 5.4 million.
5. Dodd said copies are available for review. Ed Stow gave a list of expenditures but there is still some updating to be done.
6. Dodd stated that there is \$440,000 remaining with \$22,750 for the engineer and \$8,200 for CEDA.
7. Dodd says eligibility is based upon low to medium income population benefits.

Mayor asked if there were any questions or concerns regarding the project. No one responded.

PUBLIC HEARING CLOSED AT 6:53 PM.

Mayor Good said this City Council handled this very good and by waiting for ARPA the community saved money. Mayor thanked Dodd.

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ACTION ITEMS

5. Industrial Park Leases for All Seasons HVAC
 - a. Mayor stated this lease was for one year and commenced on February 13, 2023. Mayor stated there was an option in the less to discuss rent after one year. The invoice has been sent out.
 - b. All Seasons HVAC Owner Dollie Black stated that the project is coming along well and has included the following tasks:
 - Plumbing was removed---inside water spigots.
 - Labor to diagnose various issues
 - Removal of red iron
 - Patch and repair of hole in smoke room.
 - c. Dolly said the following items are left to be fixed: broken back door (hinge issues),and door jam, removal of attic, leak fixes in smoke room and heat boxes (1 dead, 1 working). Dolly said most of red iron was removed but some remains for structural purposes. Mayor said some pictures could help for review and they have been looking at energy efficiency grants to help with heater situation.
 - d. Dolly estimates the labor was \$17,030 and that the trade was for this work to be completed instead of rent being paid. Councilman Parnett asked who was doing the labor and Dolly responded with sometimes it was them and their son and sometimes one man being paid \$20/hour, one at \$25/hour and one at \$35 hour. Two others are making \$20/hour. Councilman Parnett asked if the business was operational and Dolly confirmed that it was but it was not ready for public viewing. She also stated the exhaust fans were not in complete working order.
 - e. Council Member Carr asked how much was paid out and Dolly said timesheets and job logs could be viewed. Carr said thus far they have received \$8,020 in rent for work done and \$17,000 in labor in 12 months and wanted to know what Council had approved. Mayor said Council approved 12 months rent in exchange for the cost of labor.
 - f. Mayor said agreement was base rent would be \$875 for a 3 year lease and that could be decreased based the point system for business development.
 - g. Council agreed that documentation should be reviewed and point system to be reviewed as well.
 - h. Dolly and Troy Black would prefer a rent credit.

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The Mayor stated that the lease could be extended for 12 more months with rent credit toward the remaining labor charge. Mayor said this should be added back on agenda for more discussions on a lease addendum, and repair costs for the back door, and other additional costs that may arise. Mayor said All Seasons should produce a payroll summary and where staff lives.

6. Brown's Mountain Recycle CUP

Photos and monthly report were available for review. Mayor Good noted that there would be a DEQ inspection in March and Brown's will need to prepare a Design Review application. She also reminded Willie Brown that they needed an RV Permit completed before next City Council meeting or there could be a fee for being out of compliance. Mayor would like to see a map of the property and noted that the outside of building needs to be spruced up. Willy Brown said there was still a lot that the building needed--- inside and out. He also asked about the address numbers and Mayor replied they needed to be reflective numbers so they could be seen by the fire department in an emergency.

7. IRWA Conference

Council Member Ryker made a motion to approve sending Ivan McDaniel to the Spring IRWA Conference and Councilman Parnett seconded. All in favor.

8. Addition/Removal of Bank Account Signers

Council Member Ryker made motion to delete Brianna Hoxie from bank account and to add Diane Hunter to bank account, Councilman Parnett seconded. Roll call vote--- Parnett yes, Carr yes, Ryker yes, and Black yes.

9. Add Diane Hunter as Notary Public

Councilman Parnett made a motion to approve paying for Deputy Clerk, Diane Hunter, to become a Notary, Carr seconded. Roll call, Ryker yes, Carr yes, Black yes and Parnett yes.

10. Sewer Expense List

Mayor explained that the computation for the sewer rate is to take the expenses and divide it by number of people using sewer to get rate. Motion by Councilman Carr to approve \$7,600 to purchase needed wastewater equipment, and it was seconded by Council Member Ryker. Roll call vote, Carr yes, Parnett yes, Ryker yes and Black yes.

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11. Employee Wage Change

Motion to change Jessie Wallace's temporary worker wage to \$25 an hour by Council Member Carr, seconded by Council Member Ryker. All in favor. None opposed.

12. Consent Agenda.

The City Council members were polled and noted they had all reviewed the February 12 and February 14 meeting minutes. Roll call vote, Carr yes, Ryker yes, Parnett yes, and Black yes. Motion to approve the Consent Agenda by Council Member Ryker. No second made. Moved item to next meeting for action.

13. Future Meetings Topics

Mayor asked that Tiny Homes foundation definition, All Seasons Lease Addendum and Sewer rates to be added to the next meeting agenda.

Adjournment

Mayor Good adjourned the meeting at 7:55 pm

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk