

Jessie Gerke

Pay Period

5/1/2021 to

5/15/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday	5/1/2021	9.50							9.50	
Total Week		9.50	0.00	0.00	0.00	0.00	0.00	0.00	9.50	
Sunday	5/2/2021								0.00	
Monday	5/3/2021	8.05							8.05	
Tuesday	5/4/2021	8.03							8.03	
Wednesday	5/5/2021	6.98							6.98	
Thursday	5/6/2021	8.03							8.03	
Friday	5/7/2021	5.68							5.68	
Saturday	5/8/2021								0.00	
Total Week		36.77	0.00	0.00	0.00	0.00	0.00	0.00	36.77	
Sunday	5/9/2021								0.00	
Monday	5/10/2021	7.07							7.07	
Tuesday	5/11/2021	6.22							6.22	
Wednesday	5/12/2021	2.25							2.25	
Thursday	5/13/2021	8.03							8.03	
Friday	5/14/2021	8.28							8.28	
Saturday	5/15/2021								0.00	
Total Week		31.85	0.00	0.00	0.00	0.00	0.00	0.00	31.85	
Total Pay Period		78.12	0.00	0.00	0.00	0.00	0.00	0.00	78.12	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

05/01/2021 to 05/15/2021

Regular	PTO	OT	DT	Total Hours
74.92	0.00	3.20	0.00	78.12

Time in	Time out	Duration	
May 1, 2021			9.50
9:00am (PDT) NOTES: School	6:30pm (PDT)	9.50	WTR > WTR - Service Call
May 3, 2021			8.05
8:28am (MDT)	9:30am (MDT)	1.03	MTG > MTG - Staff Meeting
9:30am (MDT)	10:16am (MDT)	0.77	SWR > SWR - Sewer Logs
10:16am (MDT)	11:29am (MDT)	1.22	SWR > SWR - System Maintenance
11:29am (MDT)	1:42pm (MDT)	2.22	WTR > WTR - Service Call
1:42pm (MDT)	3:04pm (MDT)	1.37	SWR > SWR - Service Call
3:04pm (MDT)	4:31pm (MDT)	1.45	PW > PW - Office Time
May 4, 2021			8.03
8:36am (MDT)	12:36pm (MDT)	4.00	WTR > WTR - Service Call
12:36pm (MDT)	1:14pm (MDT)	0.63	SWR > SWR - Sewer Logs
1:14pm (MDT)	2:41pm (MDT)	1.45	SWR > SWR - System Maintenance
2:41pm (MDT)	4:38pm (MDT)	1.95	PARK > PARK - Restroom
May 5, 2021			6.98
8:19am (MDT)	9:15am (MDT)	0.93	PW > PW - Office Time
11:00am (MDT)	11:40am (MDT)	0.67	PW > PW - Office Time
11:40am (MDT)	2:46pm (MDT)	3.10	PARK > PARK - Mowing / Trimming
2:46pm (MDT)	3:43pm (MDT)	0.95	SWR > SWR - Sewer Logs
3:43pm (MDT)	5:03pm (MDT)	1.33	SWR > SWR - System Maintenance
May 6, 2021			8.03
8:09am (MDT)	9:18am (MDT)	1.15	SWR > SWR - Sewer Testing
9:18am (MDT)	10:01am (MDT)	0.72	SWR > SWR - Sewer Logs
10:01am (MDT)	10:50am (MDT)	0.82	SWR > SWR - Sewer Testing
10:50am (MDT)	1:25pm (MDT)	2.58	WTR > WTR - Service Call
1:25pm (MDT)	2:36pm (MDT)	1.18	WTR > WTR- Fire Hydrants
2:36pm (MDT)	4:11pm (MDT)	1.58	SWR > SWR - Sewer Testing
May 7, 2021			5.68
8:17am (MDT)	9:15am (MDT)	0.97	PW > PW - Office Time
9:15am (MDT)	9:55am (MDT)	0.67	SWR > SWR - Sewer Logs
9:55am (MDT)	10:56am (MDT)	1.02	SWR > SWR - System Maintenance
10:56am (MDT)	11:49am (MDT)	0.88	WTR > WTR - Service Call
11:49am (MDT)	1:58pm (MDT)	2.15	PW > PW - City Shop
May 10, 2021			7.07

8:28am (MDT)	9:45am (MDT)	1.28	MTG > MTG - Staff Meeting
9:45am (MDT)	10:38am (MDT)	0.88	SWR > SWR - Sewer Logs
10:38am (MDT)	12:00pm (MDT)	1.37	PW > PW - Office Time
12:00pm (MDT)	2:33pm (MDT)	2.55	SWR > SWR - System Maintenance
2:33pm (MDT)	3:32pm (MDT)	0.98	WTR > WTR - Service Call
May 11, 2021			6.22
10:02am (MDT)	10:55am (MDT)	0.88	SWR > SWR - Sewer Logs
10:55am (MDT)	11:27am (MDT)	0.53	SWR > SWR - System Maintenance
11:27am (MDT)	1:55pm (MDT)	2.47	WTR > WTR - Service Call
1:55pm (MDT)	3:48pm (MDT)	1.88	PARK > PARK - Mowing / Trimming
3:48pm (MDT)	4:15pm (MDT)	0.45	WTR > WTR - Booster Station & Well Logs
May 12, 2021			2.25
8:06am (MDT)	9:15am (MDT)	1.15	PW > PW - Office Time
9:15am (MDT)	10:21am (MDT)	1.10	SWR > SWR - Sewer Logs
May 13, 2021			8.02
8:04am (MDT)	9:22am (MDT)	1.30	PW > PW - Office Time
9:22am (MDT)	10:17am (MDT)	0.92	SWR > SWR - Sewer Logs
10:17am (MDT)	12:23pm (MDT)	2.10	PARK > PARK - Restroom
12:23pm (MDT)	2:50pm (MDT)	2.45	SWR > SWR - Sewer Testing
2:50pm (MDT)	4:05pm (MDT)	1.25	SWR > SWR - System Maintenance
May 14, 2021			8.28
8:07am (MDT)	9:17am (MDT)	1.17	PW > PW - Office Time
9:17am (MDT)	9:59am (MDT)	0.70	SWR > SWR - Sewer Logs
9:59am (MDT)	11:27am (MDT)	1.47	SWR > SWR - System Maintenance
11:27am (MDT)	1:51pm (MDT)	2.40	WTR > WTR - Service Call
1:51pm (MDT)	2:47pm (MDT)	0.93	WTR > WTR - Booster Station & Well Logs
2:57pm (MDT)	3:59pm (MDT)	1.03	WTR > WTR - Booster Station & Well Logs
3:59pm (MDT)	4:34pm (MDT)	0.58	PW > PW - City Shop