

Angie Mettie

Pay Period

12/1/2021 to

12/15/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday										0.00
Monday										0.00
Tuesday										0.00
Wednesday	12/1/2021	6.62								6.62
Thursday	12/2/2021	7.35								7.35
Friday	12/3/2021	8.35								8.35
Saturday	12/4/2021									0.00
Total Week		22.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22.32
Sunday	12/5/2021									0.00
Monday	12/6/2021	8.23								8.23
Tuesday	12/7/2021	6.38								6.38
Wednesday	12/8/2021	6.53								6.53
Thursday	12/9/2021	5.82								5.82
Friday	12/10/2021	3.74								3.74
Saturday	12/11/2021									0.00
Total Week		30.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.70
Sunday	12/12/2021									0.00
Monday	12/13/2021	7.73								7.73
Tuesday	12/14/2021	5.58								5.58
Wednesday	12/15/2021	6.24								6.24
Thursday										0.00
Friday										0.00
Saturday										0.00
Total Week		19.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19.55
Total Pay Period		72.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72.57

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Angie Mettie

12/01/2021 to 12/15/2021

Regular **72.57** PTO **0.00** OT **0.00** DT **0.00** Total Hours **72.57**

Time in	Time out	Duration	
December 1, 2021			6.62
11:44am	6:21pm	6.62	ADM > ADM - Customer Relations
December 2, 2021			7.35
7:57am	12:00pm	4.05	ADM > ADM - Customer Relations
2:45pm	6:03pm	3.30	ADM > ADM - Customer Relations
December 3, 2021			8.35
7:48am	8:14am	0.43	ADM > ADM - Customer Relations
8:34am	4:29pm	7.92	ADM > ADM - Customer Relations
December 6, 2021			8.23
7:52am	8:35am	0.72	MTG > MTG - Staff Meeting
8:35am	10:37am	2.03	ADM > ADM - Customer Relations
12:45pm	6:14pm	5.48	ADM > ADM - Customer Relations
December 7, 2021			6.38
7:42am	10:35am	2.88	ADM > ADM - Customer Relations
2:44pm	6:14pm	3.50	ADM > ADM - Customer Relations
December 8, 2021			6.53
11:30am	6:02pm	6.53	ADM > ADM - Customer Relations
December 9, 2021			5.82
12:14pm	6:03pm	5.82	ADM > ADM - Customer Relations
December 10, 2021			3.73
12:05pm	3:49pm	3.73	ADM > ADM - Customer Relations
December 13, 2021			7.73
7:23am	8:33am	1.17	ADM > ADM - Customer Relations
8:33am	9:07am	0.57	MTG > MTG - Staff Meeting
9:07am	10:27am	1.33	ADM > ADM - Customer Relations
2:46pm	3:26pm	0.67	ADM > ADM - Customer Relations
4:10pm	6:30pm	2.33	ADM > ADM - Customer Relations
6:30pm	8:10pm	1.67	MTG > MTG - Council Meeting
December 14, 2021			5.58
8:06am	10:30am	2.40	ADM > ADM - Customer Relations
2:53pm	6:04pm	3.18	ADM > ADM - Customer Relations
December 15, 2021			6.23
11:48am	6:02pm	6.23	ADM > ADM - Customer Relations