

Kyla Gardner

Pay Period

12/1/2025 to

12/15/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday	12/1/2025	7.83							7.83	
Tuesday	12/2/2025	8.00							8.00	
Wednesday	12/3/2025	8.22							8.22	
Thursday	12/4/2025	7.95							7.95	
Friday	12/5/2025	0.70							0.70	
Saturday	12/6/2025								0.00	
Total Week		32.70	0.00	0.00	0.00	0.00	0.00	0.00	32.70	
Sunday	12/7/2025								0.00	
Monday	12/8/2025	10.33							10.33	
Tuesday	12/9/2025	7.63							7.63	
Wednesday	12/10/2025	7.82							7.82	
Thursday	12/11/2025	7.68							7.68	
Friday	12/12/2025								0.00	
Saturday	12/13/2025								0.00	
Total Week		33.46	0.00	0.00	0.00	0.00	0.00	0.00	33.46	
Sunday	12/14/2025								0.00	
Monday	12/15/2025	7.75							7.75	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		7.75	0.00	0.00	0.00	0.00	0.00	0.00	7.75	
Total Pay Period		73.91	0.00	0.00	0.00	0.00	0.00	0.00	73.91	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Mon Dec 1 – Mon Dec 15, 2025

Kyla Gardner

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Mon Dec 1			7:46 am - 3:36 pm	0.00	7.83	7.83	7.83	0.00	0.00	\$0.00	\$0.00
Tue Dec 2			7:51 am - 3:51 pm	0.00	8.00	8.00	8.00	0.00	0.00	\$0.00	\$0.00
Wed Dec 3			7:47 am - 4:00 pm	0.00	8.22	8.22	8.22	0.00	0.00	\$0.00	\$0.00
Thu Dec 4			7:49 am - 3:46 pm	0.00	7.95	7.95	7.95	0.00	0.00	\$0.00	\$0.00
Fri Dec 5			9:54 am - 10:36 am	0.00	0.70	0.70	0.70	0.00	0.00	\$0.00	\$0.00
Mon Dec 8			7:56 am - 3:55 pm	0.00	7.98	7.98	7.98	0.00	0.00	\$0.00	\$0.00
Mon Dec 8			5:46 pm - 8:07 pm	0.00	2.35	2.35	2.35	0.00	0.00	\$0.00	\$0.00
Tue Dec 9			7:52 am - 3:30 pm	0.00	7.63	7.63	7.63	0.00	0.00	\$0.00	\$0.00
Wed Dec 10			7:48 am - 3:37 pm	0.00	7.82	7.82	7.82	0.00	0.00	\$0.00	\$0.00
Thu Dec 11			7:58 am - 3:39 pm	0.00	7.68	7.68	7.68	0.00	0.00	\$0.00	\$0.00
Mon Dec 15			7:49 am - 3:34 pm	0.00	7.75	7.75	7.75	0.00	0.00	\$0.00	\$0.00
Totals for Kyla Gardner				0.00	73.91	73.91	73.91	0.00	0.00	\$0.00	\$0.00