

Kyla Gardner

Pay Period

12/16/2025 to

12/31/2025

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	12/16/2025	8.40							8.40	
Wednesday	12/17/2025	7.68							7.68	
Thursday	12/18/2025	7.77							7.77	
Friday	12/19/2025	2.12							2.12	
Saturday	12/20/2025								0.00	
Total Week		25.97	0.00	0.00	0.00	0.00	0.00	0.00	25.97	
Sunday	12/21/2025								0.00	
Monday	12/22/2025							8.00	8.00	
Tuesday	12/23/2025							8.00	8.00	
Wednesday	12/24/2025							8.00	8.00	
Thursday	12/25/2025					8.00			8.00	
Friday	12/26/2025								0.00	
Saturday	12/27/2025								0.00	
Total Week		0.00	0.00	0.00	0.00	8.00	0.00	24.00	32.00	
Sunday	12/28/2025								0.00	
Monday	12/29/2025	7.53							7.53	
Tuesday	12/30/2025	7.37							7.37	
Wednesday	12/31/2025	7.37							7.37	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		22.27	0.00	0.00	0.00	0.00	0.00	0.00	22.27	
Total Pay Period		48.24	0.00	0.00	0.00	8.00	0.00	24.00	80.24	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

City of New Meadows Tue Dec 16 – Wed Dec 31, 2025

Kyla Gardner

Date	Role	Wage rate	Time card	Scheduled hours	Actual vs. scheduled	Total paid hours	Regular hours	Unpaid breaks	OT hours	Estimated wages	Cash tips
Tue Dec 16			7:49 am - 4:13 pm	0.00	8.40	8.40	8.40	0.00	0.00	\$0.00	\$0.00
Wed Dec 17			7:51 am - 3:32 pm	0.00	7.68	7.68	7.68	0.00	0.00	\$0.00	\$0.00
Thu Dec 18			7:51 am - 3:37 pm	0.00	7.77	7.77	7.77	0.00	0.00	\$0.00	\$0.00
Fri Dec 19			12:27 pm - 2:34 pm	0.00	2.12	2.12	2.12	0.00	0.00	\$0.00	\$0.00
Mon Dec 29			7:55 am - 3:27 pm	0.00	7.53	7.53	7.53	0.00	0.00	\$0.00	\$0.00
Tue Dec 30			7:55 am - 3:17 pm	0.00	7.37	7.37	7.37	0.00	0.00	\$0.00	\$0.00
Wed Dec 31			7:47 am - 3:09 pm	0.00	7.37	7.37	7.37	0.00	0.00	\$0.00	\$0.00
Totals for Kyla Gardner				0.00	48.24	48.24	48.24	0.00	0.00	\$0.00	\$0.00