

Dana Kautz

Pay Period

5/16/2024 to

5/31/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	5/16/2024	2.40							2.40	
Friday	5/17/2024								0.00	
Saturday	5/18/2024								0.00	
<b>Total Week</b>		<b>2.40</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2.40</b>	
Sunday	5/19/2024								0.00	
Monday	5/20/2024	2.30							2.30	
Tuesday	5/21/2024	1.57							1.57	
Wednesday	5/22/2024	1.00							1.00	
Thursday	5/23/2024								0.00	
Friday	5/24/2024								0.00	
Saturday	5/25/2024								0.00	
<b>Total Week</b>		<b>4.87</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.87</b>	
Sunday	5/26/2024								0.00	
Monday	5/27/2024								0.00	
Tuesday	5/28/2024	1.23							1.23	
Wednesday	5/29/2024								0.00	
Thursday	5/30/2024								0.00	
Friday	5/31/2024								0.00	
Saturday									0.00	
<b>Total Week</b>		<b>1.23</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.23</b>	
<b>Total Pay Period</b>		<b>8.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.50</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. s	Total paid	Regular hours
Dana Kautz	May 16 2024	12:51pm	May 16 2024	3:15pm	2.4	2.4	2.4
Dana Kautz	May 20 2024	12:54pm	May 20 2024	3:12pm	2.3	2.3	2.3
Dana Kautz	May 21 2024	1:41pm	May 21 2024	3:15pm	1.57	1.57	1.57
Dana Kautz	May 22 2024	12:30pm	May 22 2024	1:30pm	1	1	1
Dana Kautz	May 28 2024	7:13pm	May 28 2024	8:27pm	1.23	1.23	1.23
Totals for Dana Kautz					8.5	8.5	8.5