

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Michael Lee

DEPARTMENT

Public Works

MONTH

April

TASKS COMPLETED

- Routine bathroom and sewer
- Conference in Boise for Water and Wastewater, summary to admin
- Meter reads and replace meters/parts
- Continue to clean shop area
- Help with streets
- Clean Old City Hall
- exercise water street valves
-

PROJECTS IN PROGRESS

- Clean shop area
- exercise water street valves
- Examine manholes
- Flushing

CHALLENGES / ISSUES

- Keys matching locks do not work, due to age and maintenance of locks, not able to get into some areas
- Truck needs work to be compliant

COMMUNITY INPUT & COMMENTS

- Fill in pot holes S Norris near Subway