

Jessie Gerke

Pay Period

2/1/2022 to

2/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday										0.00
Monday										0.00
Tuesday	2/1/2022	8.07								8.07
Wednesday	2/2/2022	8.22								8.22
Thursday	2/3/2022									0.00
Friday	2/4/2022	3.73								3.73
Saturday	2/5/2022									0.00
<b>Total Week</b>		<b>20.02</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20.02</b>
Sunday	2/6/2022									0.00
Monday	2/7/2022	8.30								8.30
Tuesday	2/8/2022	8.25								8.25
Wednesday	2/9/2022	6.52								6.52
Thursday	2/10/2022	8.27								8.27
Friday	2/11/2022	5.58								5.58
Saturday	2/12/2022									0.00
<b>Total Week</b>		<b>36.92</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>36.92</b>
Sunday	2/13/2022									0.00
Monday	2/14/2022	5.13								5.13
Tuesday	2/15/2022	6.91								6.91
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday										0.00
<b>Total Week</b>		<b>12.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12.04</b>
<b>Total Pay Period</b>		<b>68.98</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>68.98</b>

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Jessica Gerke

02/01/2022 to 02/15/2022

Regular	PTO	OT	DT	Total Hours
<b>68.98</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>68.98</b>

Time in	Time out	Duration		
<b>February 1, 2022</b>				<b>8.07</b>
8:32am (MST)	9:13am (MST)	0.68	SWR > SWR - Sewer Logs	
9:13am (MST)	11:20am (MST)	2.12	WTR > WTR - Service Call	
11:20am (MST)	2:08pm (MST)	2.80	PW > PW - Office Time	
<b>NOTES:</b> Paperwork				
2:08pm (MST)	4:36pm (MST)	2.47	WTR > WTR - Service Call	
<b>February 2, 2022</b>				<b>8.22</b>
8:00am (MST)	8:40am (MST)	0.67	SWR > SWR - Sewer Logs	
8:40am (MST)	10:11am (MST)	1.52	WTR > WTR - Service Call	
10:11am (MST)	12:15pm (MST)	2.07	MTG > MTG - Staff Meeting	
12:15pm (MST)	2:37pm (MST)	2.37	PW > PW - Office Time	
<b>NOTES:</b> Paperwork				
2:37pm (MST)	4:13pm (MST)	1.60	WTR > WTR - Service Call	
<b>February 4, 2022</b>				<b>3.73</b>
9:00am (MST)	10:16am (MST)	1.27	SWR > SWR - Auger Room Maintenance	
2:00pm (MST)	3:26pm (MST)	1.43	WTR > WTR - Booster Pump Maintenance	
5:40pm (MST)	6:42pm (MST)	1.03	MTG > MTG - Staff Meeting	
<b>February 7, 2022</b>				<b>8.30</b>
8:00am (MST)	8:34am (MST)	0.57	SWR > SWR - Sewer Logs	
8:34am (MST)	9:18am (MST)	0.73	MTG > MTG - Staff Meeting	
9:18am (MST)	12:57pm (MST)	3.65	WTR > WTR - Service Call	
12:57pm (MST)	2:40pm (MST)	1.72	MTG > MTG - Other Governement	
2:40pm (MST)	4:18pm (MST)	1.63	SWR > SWR - Auger Room Maintenance	
<b>February 8, 2022</b>				<b>8.25</b>
8:00am (MST)	8:52am (MST)	0.87	SWR > SWR - Sewer Logs	
8:52am (MST)	10:31am (MST)	1.65	SWR > SWR - System Maintenance	
10:31am (MST)	1:40pm (MST)	3.15	SWR > Train - Sewer	
1:40pm (MST)	4:15pm (MST)	2.58	STRTS > STRTS - Storm Drainage	
<b>February 9, 2022</b>				<b>6.52</b>
10:00am (MST)	10:48am (MST)	0.80	SWR > SWR - Sewer Logs	
10:48am (MST)	11:34am (MST)	0.77	EQP > EQP - Parts Run	
11:34am (MST)	1:42pm (MST)	2.13	SWR > SWR - System Maintenance	
1:42pm (MST)	4:31pm (MST)	2.82	STRTS > STRTS - Storm Drainage	
<b>February 10, 2022</b>				<b>8.27</b>
8:16am (MST)	8:58am (MST)	0.70	SWR > SWR - Sewer Logs	

8:58am (MST)	10:37am (MST)	1.65	WTR › WTR - Service Call
10:37am (MST)	12:09pm (MST)	1.53	MTG › MTG - Staff Meeting
12:09pm (MST)	1:48pm (MST)	1.65	SWR › SWR - Auger Room Maintenance
1:48pm (MST)	4:32pm (MST)	2.73	STRTS › STRTS - Snow Removal

**NOTES:** Slush

**February 11, 2022**

**5.58**

10:15am (MST)	10:55am (MST)	0.67	SWR › SWR - Sewer Logs
10:55am (MST)	12:09pm (MST)	1.23	SWR › Train - Sewer
12:09pm (MST)	1:13pm (MST)	1.07	MTG › MTG - Staff Meeting
1:13pm (MST)	2:05pm (MST)	0.87	WTR › WTR - Booster Station & Well Logs
2:05pm (MST)	3:50pm (MST)	1.75	WTR › WTR - Booster Pump Maintenance

**February 14, 2022**

**5.13**

8:30am (MST)	10:15am (MST)	1.75	MTG › MTG - Staff Meeting
10:15am (MST)	11:12am (MST)	0.95	SWR › SWR - Sewer Logs
12:34pm (MST)	12:48pm (MST)	0.23	MTG › MTG - Staff Meeting
12:48pm (MST)	2:04pm (MST)	1.27	PW › PW - Office Time
2:04pm (MST)	3:00pm (MST)	0.93	WTR › WTR - Booster Pump Maintenance

**February 15, 2022**

**6.92**

8:05am (MST)	9:09am (MST)	1.07	SWR › SWR - Sewer Logs
9:09am (MST)	11:38am (MST)	2.48	SWR › Train - Sewer
11:38am (MST)	1:25pm (MST)	1.78	IND › IND - Industrial Park Maintenance
1:25pm (MST)	3:00pm (MST)	1.58	SWR › Train - Sewer