

City Clerk Staff Report March 14th 2022

What have I done:

Payment processing, bill pay, claims and payroll, monthly invoices, and will serves.

Completed the Community Project Application for funding at the City Park.

I have continuously been working with funding agencies with financials for funding on the water project.

I attended the TTAC meeting.

I have been working on making updates to the City of New Meadow website. I have updated all the ordinances. I added the zoning map to the code as well as to our website.

Auto-Pay Update:

Many customers have asked if we have autopay for our utility bills. This past month I have done research on what that would take for the city to do that for our customers. We would have to add another module to our Black Mountain Billing System. That would be \$1100 to purchase. It will be an additional \$110 per year for maintenance of that module. After speaking with Idaho First Bank, we will have to update our banking system to Analyzed Account and they would charge us \$8 per uploaded file and .05 cents for each item in that file.