

Jessie Gerke

Pay Period

1/16/2022 to

1/31/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	1/16/2022								0.00	
Monday	1/17/2022						8.00		8.00	
Tuesday	1/18/2022	4.85							4.85	
Wednesday	1/19/2022	5.47							5.47	
Thursday	1/20/2022	5.43						5.00	10.43	
Friday	1/21/2022	4.93						5.00	9.93	
Saturday	1/22/2022								0.00	
Total Week		20.68	0.00	0.00	0.00	0.00	8.00	0.00	10.00	38.68
Sunday	1/23/2022								0.00	
Monday	1/24/2022	8.23							8.23	
Tuesday	1/25/2022	8.07							8.07	
Wednesday	1/26/2022	7.50							7.50	
Thursday	1/27/2022	8.08							8.08	
Friday	1/28/2022	5.67							5.67	
Saturday	1/29/2022								0.00	
Total Week		37.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37.55
Sunday	1/30/2022								0.00	
Monday	1/31/2022	4.52							4.52	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		4.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.52
Total Pay Period		62.75	0.00	0.00	0.00	0.00	8.00	0.00	10.00	80.75

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

01/16/2022 to 01/31/2022

Regular	PTO	OT	DT	Total Hours
62.75	0.00	0.00	0.00	62.75

Time in	Time out	Duration	
January 18, 2022			4.85
8:32am (MST)	10:00am (MST)	1.47	MTG › MTG - Staff Meeting
10:00am (MST)	10:54am (MST)	0.90	SWR › SWR - Sewer Logs
10:54am (MST)	1:23pm (MST)	2.48	WTR › WTR - Service Call
January 19, 2022			5.47
7:58am (MST)	9:00am (MST)	1.03	WTR › WTR - Service Call
9:00am (MST)	10:05am (MST)	1.08	MTG › MTG - Other Government
10:05am (MST)	10:38am (MST)	0.55	PW › PW - Office Time
12:16pm (MST)	1:31pm (MST)	1.25	SWR › SWR - Sewer Logs
1:31pm (MST)	3:04pm (MST)	1.55	SWR › SWR - Land Application Project
January 20, 2022			5.43
9:42am (MST)	10:44am (MST)	1.03	PW › PW - Office Time
10:44am (MST)	11:50am (MST)	1.10	SWR › SWR - Sewer Logs
11:50am (MST)	3:08pm (MST)	3.30	WTR › WTR - Meter Reading
January 21, 2022			4.93
1:00am (MST) NOTES: Shadyn	4:00am (MST)	3.00	STRTS › STRTS - Snow Removal
9:09am (MST)	10:12am (MST)	1.05	MTG › MTG - Staff Meeting
10:12am (MST)	11:05am (MST)	0.88	SWR › SWR - Sewer Logs
January 24, 2022			8.23
7:54am (MST)	8:45am (MST)	0.85	SWR › SWR - Sewer Logs
8:45am (MST)	9:38am (MST)	0.88	MTG › MTG - Staff Meeting
9:38am (MST)	10:30am (MST)	0.87	PW › PW - Office Time
10:30am (MST)	3:30pm (MST)	5.00	SWR › SWR - Auger Room Maintenance
3:30pm (MST)	4:08pm (MST)	0.63	PW › PW - City Shop › Shop
January 25, 2022			8.07
9:09am (MST)	9:56am (MST)	0.78	SWR › SWR - Sewer Logs
9:56am (MST)	11:44am (MST)	1.80	SWR › SWR - System Maintenance
11:44am (MST)	2:03pm (MST)	2.32	SWR › SWR - Sewer Testing
2:03pm (MST)	5:13pm (MST)	3.17	EQP › EQP - Grader Maintenance
January 26, 2022			7.50
9:40am (MST)	10:35am (MST)	0.92	SWR › SWR - Sewer Logs
10:35am (MST)	1:20pm (MST)	2.75	EQP › EQP - Grader Maintenance
1:20pm (MST)	2:31pm (MST)	1.18	WTR › WTR - Service Call
2:31pm (MST)	5:10pm (MST)	2.65	SWR › Train - Sewer

January 27, 2022				8.08
8:33am (MST)	9:20am (MST)	0.78	SWR › SWR - Sewer Logs	
9:20am (MST)	10:14am (MST)	0.90	MTG › MTG - Staff Meeting	
10:14am (MST)	3:15pm (MST)	5.02	IND › IND - Industrial Park Maintenance	
3:15pm (MST)	4:38pm (MST)	1.38	PW › PW - Office Time	
January 28, 2022				5.67
9:31am (MST)	1:30pm (MST)	3.98	SWR › SWR - System Maintenance	
1:30pm (MST)	3:11pm (MST)	1.68	WTR › WTR - Service Call	
January 31, 2022				4.52
8:30am (MST)	9:18am (MST)	0.80	MTG › MTG - Staff Meeting	
9:18am (MST)	10:30am (MST)	1.20	SWR › SWR - Sewer Logs	
1:34pm (MST)	4:05pm (MST)	2.52	WTR › WTR - Service Call	