

Angie Mettie

Pay Period

2/1/2022 to

2/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday										0.00
Monday										0.00
Tuesday	2/1/2022	6.37								6.37
Wednesday	2/2/2022	6.20								6.20
Thursday	2/3/2022	5.37								5.37
Friday	2/4/2022	6.13								6.13
Saturday	2/5/2022									0.00
Total Week		24.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.07
Sunday	2/6/2022									0.00
Monday	2/7/2022	5.88								5.88
Tuesday	2/8/2022	5.80								5.80
Wednesday	2/9/2022	5.45								5.45
Thursday	2/10/2022	6.20								6.20
Friday	2/11/2022	6.08								6.08
Saturday	2/12/2022									0.00
Total Week		29.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29.41
Sunday	2/13/2022									0.00
Monday	2/14/2022	7.90								7.90
Tuesday	2/15/2022	7.02								7.02
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday										0.00
Total Week		14.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14.92
Total Pay Period		68.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	68.40

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Angie Mettie

02/01/2022 to 02/15/2022

Regular	PTO	OT	DT	Total Hours
68.40	0.00	0.00	0.00	68.40

Time in	Time out	Duration		
February 1, 2022				6.37
7:50am	10:48am	2.97	ADM > ADM - Customer Relations	
2:57pm	6:21pm	3.40	ADM > ADM - Customer Relations	
February 2, 2022				6.20
11:53am	6:05pm	6.20	ADM > ADM - Customer Relations	
February 3, 2022				5.37
11:59am	4:30pm	4.52	ADM > ADM - Customer Relations	
5:14pm	6:05pm	0.85	ADM > ADM - Customer Relations	
February 4, 2022				6.13
12:06pm	6:14pm	6.13	ADM > ADM - Customer Relations	
February 7, 2022				5.88
7:57am	8:32am	0.58	ADM > ADM - Customer Relations	
8:32am	9:00am	0.47	MTG > MTG - Staff Meeting	
9:01am	10:32am	1.52	ADM > ADM - Customer Relations	
2:47pm	6:06pm	3.32	ADM > ADM - Customer Relations	
February 8, 2022				5.80
7:54am	10:28am	2.57	ADM > ADM - Customer Relations	
2:53pm	6:07pm	3.23	ADM > ADM - Customer Relations	
February 9, 2022				5.45
11:53am	2:51pm	2.97	ADM > ADM - Customer Relations	
3:38pm	6:07pm	2.48	ADM > ADM - Customer Relations	
February 10, 2022				6.20
11:58am	6:10pm	6.20	ADM > ADM - Customer Relations	
February 11, 2022				6.08
12:07pm	6:12pm	6.08	ADM > ADM - Customer Relations	
February 14, 2022				7.90
7:50am	8:29am	0.65	ADM > ADM - Customer Relations	
8:30am	9:30am	1.00	MTG > MTG - Staff Meeting	
9:30am	10:28am	0.97	ADM > ADM - Customer Relations	
3:05pm	6:30pm	3.42	ADM > ADM - Customer Relations	
6:30pm	8:22pm	1.87	MTG > MTG - Council Meeting	
February 15, 2022				7.02
7:55am	10:25am	2.50	ADM > ADM - Customer Relations	
2:44pm	6:27pm	3.72	ADM > ADM - Customer Relations	

6:27pm

7:15pm

0.80

MTG > MTG - Parks Meeting