

Kyla Gardner

Pay Period

4/16/2024 to

4/30/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	4/16/2024	7.68							7.68	
Wednesday	4/17/2024	7.60							7.60	
Thursday	4/18/2024	6.95							6.95	
Friday	4/19/2024	1.58					4.00		5.58	
Saturday	4/20/2024								0.00	
Total Week		23.81	0.00	0.00	0.00	0.00	4.00	0.00	27.81	
Sunday	4/21/2024								0.00	
Monday	4/22/2024	10.95							10.95	
Tuesday	4/23/2024	7.37							7.37	
Wednesday	4/24/2024	7.68							7.68	
Thursday	4/25/2024	7.72							7.72	
Friday	4/26/2024	2.60					4.00		6.60	
Saturday	4/27/2024								0.00	
Total Week		36.32	0.00	0.00	0.00	0.00	4.00	0.00	40.32	
Sunday	4/28/2024								0.00	
Monday	4/29/2024	7.72							7.72	
Tuesday	4/30/2024	7.80							7.80	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		15.52	0.00	0.00	0.00	0.00	0.00	0.00	15.52	
Total Pay Period		75.65	0.00	0.00	0.00	0.00	8.00	0.00	83.65	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Name	Clock in date	Clock in time	Clock out date	Clock out time	Actual vs. s	Total paid h
Kyla Gardner	April 16 2024	7:45am	April 16 2024	3:26pm	7.68	7.68
Kyla Gardner	April 17 2024	7:44am	April 17 2024	3:20pm	7.6	7.6
Kyla Gardner	April 18 2024	7:46am	April 18 2024	9:52am	2.1	2.1
Kyla Gardner	April 18 2024	10:15am	April 18 2024	3:06pm	4.85	4.85
Kyla Gardner	April 19 2024	8:57am	April 19 2024	10:32am	1.58	1.58
Kyla Gardner	April 22 2024	7:49am	April 22 2024	3:24pm	7.58	7.58
Kyla Gardner	April 22 2024	5:51pm	April 22 2024	9:13pm	3.37	3.37
Kyla Gardner	April 23 2024	7:47am	April 23 2024	3:09pm	7.37	7.37
Kyla Gardner	April 24 2024	7:43am	April 24 2024	3:24pm	7.68	7.68
Kyla Gardner	April 25 2024	7:41am	April 25 2024	3:24pm	7.72	7.72
Kyla Gardner	April 26 2024	8:32am	April 26 2024	11:08am	2.6	2.6
Kyla Gardner	April 29 2024	7:38am	April 29 2024	3:21pm	7.72	7.72
Kyla Gardner	April 30 2024	7:40am	April 30 2024	3:28pm	7.8	7.8
Totals for Kyla Gardner					75.65	75.65

Regular hot Unpaid breaks

7.68

7.6

2.1

4.85

1.58

7.58

3.37

7.37

7.68

7.72

2.6

7.72

7.8

75.65