

Daniel Potter

Pay Period

6/16/2022 to

6/30/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	6/16/2022								0.00	
Friday	6/17/2022	4.63							4.63	
Saturday	6/18/2022	6.13							6.13	
<b>Total Week</b>		<b>10.76</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10.76</b>	
Sunday	6/19/2022								0.00	
Monday	6/20/2022								0.00	
Tuesday	6/21/2022	8.98							8.98	
Wednesday	6/22/2022	8.37							8.37	
Thursday	6/23/2022	8.53							8.53	
Friday	6/24/2022	5.17							5.17	
Saturday	6/25/2022								0.00	
<b>Total Week</b>		<b>31.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>31.05</b>	
Sunday	6/26/2022	1.20							1.20	
Monday	6/27/2022	7.40							7.40	
Tuesday	6/28/2022	8.57							8.57	
Wednesday	6/29/2022	7.35							7.35	
Thursday	6/30/2022	8.25							8.25	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>32.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>32.77</b>	
<b>Total Pay Period</b>		<b>74.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>74.58</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

# Daniel Potter

06/16/2022 to 06/30/2022

Regular	PTO	OT	DT	Total Hours
<b>74.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>74.58</b>

Time in	Time out	Duration	
<b>June 17, 2022</b>			<b>4.63</b>
9:59am (MDT)	11:20am (MDT)	1.35	SWR > SWR - System Maintenance
11:20am (MDT)	12:21pm (MDT)	1.02	EQP > EQP - MACK Dump Maintenance
12:21pm (MDT)	2:37pm (MDT)	2.27	STRTS > STRTS - Storm Drainage
<b>June 18, 2022</b>			<b>6.13</b>
8:22am (MDT)	2:30pm (MDT)	6.13	STRTS > STRTS - Street Sweeping
<b>June 21, 2022</b>			<b>8.98</b>
8:45am (MDT)	10:29am (MDT)	1.73	WTR > WTR - Booster Station & Well Logs
10:29am (MDT)	11:05am (MDT)	0.60	SWR > SWR - System Maintenance
11:05am (MDT)	2:14pm (MDT)	3.15	SWR > SWR - Land Application Project
2:14pm (MDT)	5:44pm (MDT)	3.50	STRTS > STRTS - Pot Hole Repair
<b>June 22, 2022</b>			<b>8.37</b>
8:38am (MDT)	5:00pm (MDT)	8.37	STRTS > STRTS - Pot Hole Repair
<b>June 23, 2022</b>			<b>8.53</b>
8:28am (MDT)	9:16am (MDT)	0.80	WTR > WTR - Booster Station & Well Logs
9:16am (MDT)	2:13pm (MDT)	4.95	STRTS > STRTS - Pot Hole Repair
2:13pm (MDT)	5:00pm (MDT)	2.78	WTR > WTR - Well #4 Maintenance
<b>June 24, 2022</b>			<b>5.17</b>
8:32am (MDT)	9:17am (MDT)	0.75	WTR > WTR - Booster Station & Well Logs
9:17am (MDT)	1:42pm (MDT)	4.42	WTR > WTR - Booster Pump Maintenance
<b>June 26, 2022</b>			<b>1.20</b>
11:07am (MDT)	12:19pm (MDT)	1.20	WTR > WTR - Service Call
<b>June 27, 2022</b>			<b>7.40</b>
8:30am (MDT)	9:06am (MDT)	0.60	MTG > MTG - Staff Meeting
9:06am (MDT)	12:06pm (MDT)	3.00	WTR > WTR - Service Call
12:06pm (MDT)	3:54pm (MDT)	3.80	WTR > WTR - Leak Letters
<b>June 28, 2022</b>			<b>8.57</b>
8:19am (MDT)	8:54am (MDT)	0.58	WTR > WTR - Booster Station & Well Logs
8:54am (MDT)	10:28am (MDT)	1.57	WTR > WTR - Service Call
10:28am (MDT)	4:53pm (MDT)	6.42	SWR > SWR - Land Application Project
<b>June 29, 2022</b>			<b>7.35</b>
8:38am (MDT)	9:54am (MDT)	1.27	WTR > WTR - Booster Station & Well Logs
9:54am (MDT)	1:19pm (MDT)	3.42	SWR > SWR - Land Application Project
1:19pm (MDT)	3:59pm (MDT)	2.67	WTR > WTR - Service Call

8:13am (MDT)	9:10am (MDT)	0.95	WTR > WTR - Service Call
9:10am (MDT)	4:28pm (MDT)	7.30	WTR > WTR - Booster Station & Well Logs