

Jessica Gerke

Pay Period

6/16/2022 to

6/30/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	6/16/2022	8.67							8.67	
Friday	6/17/2022	8.51							8.51	
Saturday	6/18/2022								0.00	
Total Week		17.18	0.00	0.00	0.00	0.00	0.00	0.00	17.18	
Sunday	6/19/2022								0.00	
Monday	6/20/2022	6.17							6.17	
Tuesday	6/21/2022	11.00							11.00	
Wednesday	6/22/2022								0.00	
Thursday	6/23/2022	5.31							5.31	
Friday	6/24/2022	6.00							6.00	
Saturday	6/25/2022								0.00	
Total Week		28.48	0.00	0.00	0.00	0.00	0.00	0.00	28.48	
Sunday	6/26/2022								0.00	
Monday	6/27/2022	2.17							2.17	
Tuesday	6/28/2022	7.27							7.27	
Wednesday	6/29/2022	6.87							6.87	
Thursday	6/30/2022	2.58							2.58	
Friday									0.00	
Saturday									0.00	
Total Week		18.89	0.00	0.00	0.00	0.00	0.00	0.00	18.89	
Total Pay Period		64.55	0.00	0.00	0.00	0.00	0.00	0.00	64.55	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

06/16/2022 to 06/30/2022

Regular	PTO	OT	DT	Total Hours
64.55	0.00	0.00	0.00	64.55

Time in	Time out	Duration	
June 16, 2022			8.67
8:35am (MDT)	9:12am (MDT)	0.62	SWR › SWR - Sewer Logs
9:12am (MDT)	4:40pm (MDT)	7.47	STRTS › STRTS - Grading / Blading
4:40pm (MDT)	5:15pm (MDT)	0.58	IND › IND - Industrial Park Maintenance
June 17, 2022			8.52
8:27am (MDT)	9:10am (MDT)	0.72	SWR › SWR - Sewer Logs
9:10am (MDT)	4:58pm (MDT)	7.80	STRTS › STRTS - Grading / Blading
June 20, 2022			6.17
10:00am (MDT)	10:40am (MDT)	0.67	MTG › MTG - Staff Meeting
10:40am (MDT)	4:10pm (MDT)	5.50	STRTS › STRTS - Grading / Blading
NOTES: Alleys			
June 21, 2022			11.00
2:00am (MDT)	6:30am (MDT)	4.50	STRTS › STRTS - Grading / Blading
NOTES: Watering for oil			
7:30am (MDT)	10:31am (MDT)	3.02	STRTS › STRTS - Dust Abatement
10:31am (MDT)	1:00pm (MDT)	2.48	WTR › WTR - Meter Reading
1:00pm (MDT)	2:00pm (MDT)	1.00	STRTS › STRTS - Dust Abatement
June 23, 2022			5.32
11:41am (MDT)	2:08pm (MDT)	2.45	PW › PW - Office Time
2:08pm (MDT)	3:46pm (MDT)	1.63	MTG › MTG - Staff Meeting
3:46pm (MDT)	5:00pm (MDT)	1.23	IND › IND - Industrial Park Maintenance
June 24, 2022			6.00
8:30am (MDT)	9:08am (MDT)	0.63	SWR › SWR - Sewer Logs
9:08am (MDT)	10:40am (MDT)	1.53	PW › PW - Office Time
10:40am (MDT)	12:00pm (MDT)	1.33	WTR › WTR - Booster Pump Maintenance
12:00pm (MDT)	2:30pm (MDT)	2.50	PW › PW - Office Time
June 27, 2022			2.17
7:33am (MDT)	8:43am (MDT)	1.17	MTG › MTG - Staff Meeting
4:00pm (MDT)	5:00pm (MDT)	1.00	PARK › PARK - Irrigation
June 28, 2022			7.27
8:44am (MDT)	9:30am (MDT)	0.77	SWR › SWR - Sewer Logs
9:30am (MDT)	10:00am (MDT)	0.50	PW › PW - Office Time
10:00am (MDT)	12:20pm (MDT)	2.33	MTG › MTG - Staff Meeting
NOTES: TTAC			
12:20pm (MDT)	1:34pm (MDT)	1.23	PARK › PARK - Maintenance

1:34pm (MDT)	4:00pm (MDT)	2.43	SUP > SUP - PW
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June 29, 2022			6.88
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8:46am (MDT)	10:44am (MDT)	1.97	EQP > EQP - Parts Run
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1:00pm (MDT)	5:15pm (MDT)	4.25	PARK > PARK - Maintenance
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6:00pm (MDT)	6:40pm (MDT)	0.67	PARK > PARK - Irrigation
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June 30, 2022			2.57
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1:12pm (MDT)	2:00pm (MDT)	0.80	SUP > SUP - PW
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2:00pm (MDT)	3:12pm (MDT)	1.20	PW > PW - Office Time
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3:12pm (MDT)	3:46pm (MDT)	0.57	SUP > SUP - PW
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