

Angie Mettie

Pay Period

6/16/2022 to

6/30/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	6/16/2022	7.94							7.94	
Friday	6/17/2022	3.85							3.85	
Saturday	6/18/2022	1.93							1.93	
Total Week		13.72	0.00	0.00	0.00	0.00	0.00	0.00	13.72	
Sunday	6/19/2022								0.00	
Monday	6/20/2022								0.00	
Tuesday	6/21/2022	8.00							8.00	
Wednesday	6/22/2022	8.25							8.25	
Thursday	6/23/2022	8.10							8.10	
Friday	6/24/2022	5.47							5.47	
Saturday	6/25/2022								0.00	
Total Week		29.82	0.00	0.00	0.00	0.00	0.00	0.00	29.82	
Sunday	6/26/2022	0.97							0.97	
Monday	6/27/2022	9.13							9.13	
Tuesday	6/28/2022	8.40							8.40	
Wednesday	6/29/2022	7.58							7.58	
Thursday	6/30/2022	7.88							7.88	
Friday									0.00	
Saturday									0.00	
Total Week		33.96	0.00	0.00	0.00	0.00	0.00	0.00	33.96	
Total Pay Period		77.50	0.00	0.00	0.00	0.00	0.00	0.00	77.50	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Angie Mettie

06/16/2022 to 06/30/2022

Regular	PTO	OT	DT	Total Hours
77.50	0.00	0.00	0.00	77.50

Time in	Time out	Duration		
June 16, 2022				7.93
7:19am	11:36am	4.28	ADM > ADM - Customer Relations	
11:36am	1:40pm	2.07	MTG > MTG - Other Government	
1:40pm	3:15pm	1.58	ADM > ADM - Customer Relations	
June 17, 2022				3.85
8:18am	12:09pm	3.85	ADM > ADM - Customer Relations	
June 18, 2022				1.93
9:00am	10:56am	1.93	ADM > ADM - Customer Relations	
NOTES: City cleanup				
June 21, 2022				8.00
7:30am	3:30pm	8.00	ADM > ADM - Customer Relations	
June 22, 2022				8.25
7:31am	10:29am	2.97	ADM > Train - Travel for Training	
11:00am	4:17pm	5.28	ADM > Train - City Hall	
June 23, 2022				8.10
8:00am	4:06pm	8.10	ADM > Train - City Hall	
June 24, 2022				5.47
9:35am	12:03pm	2.47	ADM > Train - City Hall	
1:15pm	4:15pm	3.00	ADM > Train - Travel for Training	
June 26, 2022				0.97
7:40pm	8:38pm	0.97	ADM > ADM - Customer Relations	
NOTES: MV Monday				
June 27, 2022				9.13
7:28am	8:34am	1.10	ADM > ADM - Customer Relations	
8:34am	9:00am	0.43	MTG > MTG - Staff Meeting	
9:00am	3:04pm	6.07	ADM > ADM - Customer Relations	
6:24pm	7:56pm	1.53	MTG > MTG - Council Meeting	
June 28, 2022				8.40
7:36am	4:00pm	8.40	ADM > ADM - Customer Relations	
NOTES: 3-4pm : bld permits to council				
June 29, 2022				7.58
7:54am	3:29pm	7.58	ADM > ADM - Customer Relations	
June 30, 2022				7.88
7:22am	3:15pm	7.88	ADM > ADM - Customer Relations	