

Daniel Potter

Pay Period

7/1/2022 to

7/15/2022

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday	7/1/2022	7.35							7.35	
Saturday	7/2/2022								0.00	
Total Week		7.35	0.00	0.00	0.00	0.00	0.00	0.00	7.35	
Sunday	7/3/2022								0.00	
Monday	7/4/2022					8.00			8.00	
Tuesday	7/5/2022	6.07							6.07	
Wednesday	7/6/2022	6.50							6.50	
Thursday	7/7/2022								0.00	
Friday	7/8/2022								0.00	
Saturday	7/9/2022								0.00	
Total Week		12.57	0.00	0.00	0.00	8.00	0.00	0.00	20.57	
Sunday	7/10/2022								0.00	
Monday	7/11/2022	1.12							1.12	
Tuesday	7/12/2022	7.37							7.37	
Wednesday	7/13/2022								0.00	
Thursday	7/14/2022								0.00	
Friday	7/15/2022				18.36		9.30	47.08	74.74	
Saturday									0.00	
Total Week		8.49	0.00	0.00	18.36	0.00	9.30	47.08	83.23	
Total Pay Period		28.41	0.00	0.00	18.36	0.00	8.00	9.30	47.08	111.15

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Daniel Potter

07/01/2022 to 07/15/2022

Regular	PTO	OT	DT	Total Hours
28.28	0.00	0.12	0.00	28.40

Time in	Time out	Duration	
July 1, 2022			
8:42am (MDT)	10:07am (MDT)	1.42	WTR > WTR - Booster Station & Well Logs
10:07am (MDT)	4:03pm (MDT)	5.93	SWR > SWR - Land Application Project
5:00pm (MDT)	5:00pm (MDT)	0.00	SWR > SWR - Land Application Project
July 5, 2022			
8:33am (MDT)	9:27am (MDT)	0.90	MTG > MTG - Staff Meeting
9:27am (MDT)	2:37pm (MDT)	5.17	PARK > PARK - Maintenance
July 6, 2022			
8:28am (MDT)	9:52am (MDT)	1.40	STRTS > STRTS - Grading / Blading
9:52am (MDT)	2:58pm (MDT)	5.10	EQP > EQP - VOLVO Dump Maintenance
July 11, 2022			
8:30am (MDT)	9:37am (MDT)	1.12	MTG > MTG - Staff Meeting
July 12, 2022			
8:09am (MDT)	9:10am (MDT)	1.02	WTR > WTR - Booster Station & Well Logs
9:10am (MDT)	2:59pm (MDT)	5.82	WTR > WTR - Service Call
NOTES: Meter replacements			
2:59pm (MDT)	3:31pm (MDT)	0.53	WTR > WTR - Service Call
NOTES: Got termination letter from the Mayor. In the middle of a repair.			