

Jessie Gerke

Pay Period

1/16/2021 to

1/31/2021

				Comp Time						
Day	Date	Regular	Paid OT	Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)	Holiday	PTO	VAC	Total
Sunday	1/31/2021									0.00
Monday										0.00
Tuesday										0.00
Wednesday										0.00
Thursday										0.00
Friday										0.00
Saturday	1/16/2021									0.00
Total Week		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sunday	1/17/2021									0.00
Monday	1/18/2021						8.00			8.00
Tuesday	1/19/2021	8.00								8.00
Wednesday	1/20/2021	8.07								8.07
Thursday	1/21/2021	7.97								7.97
Friday	1/22/2021	7.87								7.87
Saturday	1/23/2021									0.00
Total Week		31.91	0.00	0.00	0.00	0.00	8.00	0.00	0.00	39.91
Sunday	1/24/2021									0.00
Monday	1/25/2021	8.30								8.30
Tuesday	1/26/2021	7.95								7.95
Wednesday	1/27/2021	8.57								8.57
Thursday	1/28/2021	15.18		0.02		0.03				15.20
Friday	1/29/2021			3.37		5.06				3.37
Saturday	1/30/2021									0.00
Total Week		40.00	0.00	3.39	0.00	5.09	0.00	0.00	0.00	40.00
Total Pay Period		71.91	0.00	3.39	0.00	5.09	8.00	0.00	0.00	79.91

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Jessica Gerke

01/16/2021 to 01/31/2021

Regular	PTO	OT	DT	Total Hours
71.90	0.00	3.38	0.00	75.28

Time in	Time out	Duration	
January 19, 2021			8.00
8:28am	9:47am	1.32	MTG > MTG - Staff Meeting
9:47am	10:25am	0.63	SWR > SWR - Sewer Logs
10:25am	11:11am	0.77	WTR > WTR - Service Call
11:11am	3:27pm	4.27	STRTS > STRTS - Snow Removal
NOTES: Winging			
3:27pm	4:28pm	1.02	WTR > WTR - Booster Station & Well Logs
January 20, 2021			8.07
8:02am	8:37am	0.58	SWR > SWR - Sewer Logs
8:37am	10:08am	1.52	PW > PW - Office Time
10:08am	12:20pm	2.20	SWR > SWR - System Maintenance
NOTES: Plowed lagoon			
12:20pm	3:02pm	2.70	WTR > WTR - Meter Reading
3:02pm	4:06pm	1.07	WTR > WTR - Service Call
January 21, 2021			7.97
8:00am	8:40am	0.67	SWR > SWR - Sewer Logs
8:40am	10:04am	1.40	MTG > MTG - Staff Meeting
NOTES: Doug			
10:04am	3:28pm	5.40	WTR > WTR - Service Call
NOTES: Moving snow to find dead meters			
3:28pm	3:58pm	0.50	PW > PW - City Shop
January 22, 2021			7.87
8:18am	8:50am	0.53	SWR > SWR - Sewer Logs
8:50am	10:37am	1.78	STRTS > STRTS - Snow Removal
10:37am	1:50pm	3.22	WTR > WTR- Fire Hydrants
NOTES: Plowing			
1:50pm	2:52pm	1.03	WTR > WTR - Booster Station & Well Logs
2:52pm	4:10pm	1.30	PW > PW - City Shop
January 25, 2021			8.30
7:57am	8:29am	0.53	SWR > SWR - Sewer Logs
8:29am	9:53am	1.40	MTG > MTG - Staff Meeting
9:53am	10:48am	0.92	SWR > SWR - System Maintenance
10:48am	11:38am	0.83	WTR > WTR - Service Call
NOTES: Red door			
11:38am	12:46pm	1.13	WTR > WTR - Service Call
NOTES: Well			

12:46pm	1:37pm	0.85	PW > PW - City Shop
1:37pm	2:38pm	1.02	MTG > MTG - Staff Meeting
NOTES: Kerry huss irwa			
2:38pm	3:42pm	1.07	Animal Control > Animal Control Complaint
3:42pm	4:15pm	0.55	WTR > WTR - Booster Station & Well Logs
January 26, 2021			7.95
8:04am	4:01pm	7.95	SWR > Train - Sewer
NOTES: Math class			
January 27, 2021			8.57
8:21am	4:20pm	7.98	SWR > Train - Sewer
NOTES: Treatment			
4:20pm	4:55pm	0.58	SWR > SWR - Sewer Logs
January 28, 2021			15.20
1:12am	9:01am	7.82	STRTS > STRTS - Snow Removal
NOTES: Devin 1:12-12:20			
9:01am	3:36pm	6.58	SWR > Train - Sewer
NOTES: Treatment			
3:36pm	4:24pm	0.80	EQP > EQP - Loader Maintenance
January 29, 2021			3.37
1:14am	4:36am	3.37	STRTS > STRTS - Snow Removal
NOTES: Devin			