

Hunter Brown

Pay Period

7/16/2023 to

7/31/2023

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday	7/16/2023								0.00	
Monday	7/17/2023	8.63							8.63	
Tuesday	7/18/2023	10.17							10.17	
Wednesday	7/19/2023	9.00							9.00	
Thursday	7/20/2023	9.00							9.00	
Friday	7/21/2023	3.20		5.78					8.98	
Saturday	7/22/2023								0.00	
Total Week		40.00	0.00	5.78	0.00	0.00	0.00	0.00	45.78	
Sunday	7/23/2023								0.00	
Monday	7/24/2023	9.00							9.00	
Tuesday	7/25/2023	10.00							10.00	
Wednesday	7/26/2023	9.50							9.50	
Thursday	7/27/2023	9.50							9.50	
Friday	7/28/2023	2.00		7.50					9.50	
Saturday	7/29/2023								0.00	
Total Week		40.00	0.00	7.50	0.00	0.00	0.00	0.00	47.50	
Sunday	7/30/2023								0.00	
Monday	7/31/2023	8.10							8.10	
Tuesday									0.00	
Wednesday									0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
Total Week		8.10	0.00	0.00	0.00	0.00	0.00	0.00	8.10	
Total Pay Period		88.10	0.00	13.28	0.00	0.00	0.00	0.00	101.38	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

Payperiod Notes:

Hunter Brown

07/16/2023 to 07/31/2023

Regular **88.10** PTO **0.00** OT **13.28** DT **0.00** Total Hours **101.38**

Time in	Time out	Duration	
July 17, 2023			8.63
7:30am (MDT)	8:00am (MDT)	0.50	SWR > SWR - Sewer Logs
8:00am (MDT)	8:20am (MDT)	0.33	STRTS > STRTS - Storm Drainage
NOTES: prep tools for final trek to S Norris to lay the last two chunks of culvert.			
8:20am (MDT)	10:00am (MDT)	1.67	MTG > MTG - Staff Meeting
10:00am (MDT)	12:37pm (MDT)	2.62	PW > PW - City Shop > Shop
NOTES: replace men toilet in city hall.			
12:37pm (MDT)	1:10pm (MDT)	0.55	EQP > EQP - Backhoe Maintenance
NOTES: lube, clean, weekly walk around.			
1:10pm (MDT)	4:08pm (MDT)	2.97	STRTS > STRTS - Storm Drainage
NOTES: clean S Norris culvert, preserve DigLine markings, prep for final culvert setting.			
July 18, 2023			10.17
7:30am (MDT)	8:07am (MDT)	0.62	WTR > WTR - Booster Station & Well Logs
8:07am (MDT)	3:54pm (MDT)	7.78	STRTS > STRTS - Storm Drainage
3:54pm (MDT)	4:23pm (MDT)	0.48	EQP > EQP - MACK Dump Maintenance
NOTES: Refuel			
4:23pm (MDT)	5:40pm (MDT)	1.28	PW > PW - City Shop > Shop
NOTES: assemble dumpster lock			
July 19, 2023			9.00
7:00am (MDT)	7:30am (MDT)	0.50	SWR > SWR - Sewer Logs
7:30am (MDT)	1:50pm (MDT)	6.33	PW > PW - City Shop > Shop
NOTES: finish assembling dumpster lock			
1:50pm (MDT)	3:02pm (MDT)	1.20	PW > PW - City Shop > Shop
NOTES: post project cleanup			
3:02pm (MDT)	3:26pm (MDT)	0.40	EQP > EQP - VOLVO Dump Maintenance
NOTES: remove, clean, tephlon, then replace release valves.			
3:26pm (MDT)	4:00pm (MDT)	0.57	EQP > EQP - VOLVO Dump Maintenance
NOTES: blow out controls box and test switches			
July 20, 2023			9.00
7:00am (MDT)	7:30am (MDT)	0.50	WTR > WTR - Booster Station & Well Logs
7:30am (MDT)	9:00am (MDT)	1.50	PW > PW - City Shop > Shop
NOTES: dumpster lock final prototype installation. inform tenants of combination.			
9:00am (MDT)	1:48pm (MDT)	4.80	EQP > EQP - VOLVO Dump Maintenance
NOTES: research TU-FLO 550 Air Compressor replacement or rebuild kit.			
1:48pm (MDT)	4:00pm (MDT)	2.20	EQP > EQP - VOLVO Dump Maintenance
NOTES: bypass cracked air tank until replacement can be ordered.			
July 21, 2023			8.98
7:01am (MDT)	7:30am (MDT)	0.48	SWR > SWR - Sewer Logs

7:30am (MDT) 12:48pm (MDT) 5.30 EQP > EQP - VOLVO Dump Maintenance
NOTES: plug off and fully remove cracked tank. put numbers together for staff mtg.

12:48pm (MDT) 4:00pm (MDT) 3.20 STRTS > STRTS - Storm Drainage

July 24, 2023 9.00

7:00am (MDT) 7:30am (MDT) 0.50 SWR > SWR - Sewer Logs

7:30am (MDT) 8:15am (MDT) 0.75 EQP > EQP - VOLVO Dump Maintenance
NOTES: prep notes and numbers for staff mtg

8:15am (MDT) 9:00am (MDT) 0.75 MTG > MTG - Staff Meeting

9:00am (MDT) 10:00am (MDT) 1.00 MTG > MTG - Other Governement
NOTES: water mtg

10:00am (MDT) 11:15am (MDT) 1.25 WTR > WTR - Well #3 Maintenance
NOTES: check for paint matching. order more primer. clean, repair, and prep biilding for primer.

11:15am (MDT) 4:00pm (MDT) 4.75 WTR > WTR - Well #3 Maintenance
NOTES: begin applying primer to south side.

July 25, 2023 10.00

6:00am (MDT) 6:33am (MDT) 0.55 WTR > WTR - Booster Station & Well Logs

6:33am (MDT) 8:50am (MDT) 2.28 WTR > WTR - Well #3 Maintenance
NOTES: finish applying primer to South wall.

8:50am (MDT) 9:39am (MDT) 0.82 WTR > WTR - Well #3 Maintenance
NOTES: begin applying primer west wall.

9:39am (MDT) 9:59am (MDT) 0.33 EQP > EQP - S10 Truck Maintenance
NOTES: refuel and inspect malfunctioning turn signal. (left)

9:59am (MDT) 3:42pm (MDT) 5.72 EQP > EQP - VOLVO Dump Maintenance
NOTES: install final prototype of straight pipe replacement of cracked air reservoir.

3:42pm (MDT) 4:00pm (MDT) 0.30 EQP > EQP - S10 Truck Maintenance
NOTES: move into shop and prep for incoming parts.

July 26, 2023 9.50

6:30am (MDT) 4:00pm (MDT) 9.50 EQP > EQP - S10 Truck Maintenance
NOTES: research causes of "Death Wobble" begin repair.

July 27, 2023 9.50

6:30am (MDT) 7:00am (MDT) 0.50 WTR > WTR - Booster Station & Well Logs

7:00am (MDT) 8:38am (MDT) 1.63 IND > IND - Industrial Park Maintenance
NOTES: prep materials for North Shed wall.

8:38am (MDT) 9:00am (MDT) 0.37 WTR > WTR - Booster Station & Well Logs
NOTES: clean paint equipment for applying 1st color coat.

9:00am (MDT) 1:02pm (MDT) 4.03 EQP > EQP - S10 Truck Maintenance
NOTES: install new tie-rod end and sway bar link bushings to elevate Death Wobble.

1:02pm (MDT) 4:00pm (MDT) 2.97 EQP > EQP - Backhoe Maintenance
NOTES: ensure park brake pressure switch is cause of park brake fault. order park brake pressure switch from John Deere

July 28, 2023 9.50

6:30am (MDT) 7:00am (MDT) 0.50 SWR > SWR - Sewer Logs

7:00am (MDT) 4:00pm (MDT) 9.00 EQP > EQP - S10 Truck Maintenance

NOTES: clean re-torque tires.

July 31, 2023

8.10

6:00am (MDT)	6:30am (MDT)	0.50	SWR > SWR - Sewer Logs
6:30am (MDT)	11:03am (MDT)	4.55	WTR > WTR - Well #3 Maintenance

NOTES: resume application of primer to west wall.

11:03am (MDT)	2:06pm (MDT)	3.05	STRTS > Train - Streets
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NOTES: find and purchase Trenching and Excavation Safety course. (out of pocket)