

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES & PUBLIC HEARING  
HELD MONDAY, APRIL 11, 2022 AT 6:30 P.M.  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

**ROLL CALL / PLEDGE OF ALLEGIANCE**

Present at City Hall were Council Members Jeff Parnett, Shiloh Ryker, and Mayor Julie Good. Council Member Kaytlyn Gilliam was present via Zoom through the swearing in of new Council Member Josh Carr.

Staff present at City Hall were Kyla Gardner and Angie Mettie. City Attorney Dick Stubbs and primary operator Kirk Kundrick was present via Zoom.

Public present at City Hall were Adams County Building Inspector, Randy Nichols, and Ronald Larimore. Present via Zoom was Bob Dobson and Sara Willey.

Mayor Good opened the meeting at 6:31 P.M. and led the Pledge of Allegiance.

Mayor Good moved to Action Item 11, to appoint Josh Carr to the vacant council seat (see below).

**Public Input**

Mayor Good asked if anyone wished to give input regarding an item not on the agenda. There was no comment. Mayor Good stated that if anyone would like to speak to an item on the agenda, they should sign up on the sheet, or if on Zoom, write their name in the chat. Ron Larimore signed up to discuss an RV permit, and Cindy Carlson signed up to discuss her candidacy with the Council. There were no sign-ups via Zoom chat.

**Presentations**

Building Inspector, Randy Nichols

Mr. Nichols attended the Council Meeting to introduce himself to the Council and share about his position with the County. He stated that the number of permits have gone up for the last three years, and that they are already 8-12 permits ahead of where they were last year at this time. He said that they are about a week out on inspections, so call ahead if an inspection is needed.

District 7 Candidate Cindy Carlson

Candidate Cindy Carlson introduced herself to the Council and stated that after the redistricting, Adams County is now part of District 7, which reaches as far north as Lewiston. She is from Riggins, owns a family ranch there, and shared many of her conservative values.

**Reports**

Staff Reports

Mayor Good stated that the public works staff along with Kirk Kundrick did a great job fixing the broken pipe under the auger room. She also thanked Brad Steiner for his help in teaching staff to remove the wing on the grader.

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Mayor's Report

Mayor Good stated that many calls have been received about the condition of the roads. She explained that the temperature, moisture in the ground, and weather, all affect when and how the roads are graded. Explaining this to the public helps them understand why there may be potholes or rough areas for a time.

Week of the Young Child was a success. Mayor Good was able to read stories to the kids at the library, and also delivered gift bags to the teachers and librarians of young children. Council Member Ryker stated that she was pleased with the activities and felt that children needed activities like this.

Mayor Good also stated that she will be visiting with the County about how our cleanup days can work without causing extra work at the transfer site.

Crestline Engineers Update

City Engineer Tankersley was not available to give a report.

**Discussion Items**

City Clerk Gardner stated that the Leadership Academy of which she is a part, would like to do a project in New Meadows this year. Kyla suggested help with the youth center idea.

Mayor Good stated that with the rebuilding of the skate park, the old meat shop would be one place that a youth center could be started. Building a new structure would be too expensive, and according to City Attorney Stubbs, the use of the building can change after 10 years. Council Member Ryker stated that after seeing the success of the Week of the Young Child, she felt it would be a great idea. Mayor Good stated that the community is excited, and several have experience with starting youth centers. Mayor Good also would like to talk with the County regarding the Recycle Center, which is getting very little use.

Comprehensive Plan – Public Comments

The Comprehensive Plan was put out to local businesses, Adams County, the Sheriff's Department, and community members. There were no comments received on the plan. The Council chose Monday, May 9, 2022 for the public hearing to amend the Comprehensive Plan with suggested changes.

RV Permit Discussion – Ron Larimore

Community Member Ron Larimore stated that he is looking into purchasing the lot behind the house that he is renting. He would like to place an RV there to live in. He stated that rent is becoming too expensive, and he may have to leave New Meadows if he can't live in the RV.

Mayor Good stated that the RV Displacement Permit is a temporary living accommodation. Because Larimore is already living in a rental, this would not qualify for displacement.

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**Public Hearing**

The Council chose to amend the Rates & Fees Resolution to include a .50 cent fee for those customers who wish to sign up for auto-pay. Notice was placed in the paper for this hearing.

Mayor Good opened the public hearing at 7:10 P.M.

There were no comments regarding the new fee. No written comment was received.

Mayor Good closed the public hearing at 7:11 P.M.

**Action Items**

Appointment of Josh Carr as City Council Member

Josh Carr was appointed after Roll Call so that he could join the Council for the remainder of the meeting. Mayor Good stated that Josh is our local UPS driver, and has family in the area. He would like to get to know our community, and has stepped up to serve on City Council.

- Council Member Parnett moved to approve the appointment of Josh Carr to the City Council; Council Member Ryker seconded the motion. Roll Call Vote: Parnett – yes, Ryker – yes, Gilliam – yes. Motion carried.

City Clerk Gardner swore in Carr, and Carr signed the Oath of Office. Carr joined the Council for the remainder of the meeting. Council Member Gilliam left the meeting at this time.

Torch Towing Lease

A representative of Torch Towing was not available to comment on the new lease. The Council can approve the lease, and it can be signed at a later date.

- Council Member Ryker moved to approve the Torch Towing Lease; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

City Attorney Contract

City Attorney Stubbs stated that his law firm is closing, but that he would like to continue to represent the City. If he is appointed by the Council, an RFP will not be necessary.

- Council Member Ryker moved to approve the attorney contract as presented; Council Member Carr seconded the motion. Roll Call Vote: Carr – yes, Parnett – yes, Ryker – yes. Motion carried.

EMS Support Letter

A letter of support from the City was requested from Meadows Valley EMS in an effort to acquire a newer ambulance.

- Council Member Parnett moved to send the support letter for Meadows Valley EMS; Council Member Ryker seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

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February 28 & March 14, 2022 Meeting Minutes

The approval of the minutes was tabled until the next meeting.

Park Restroom Update

Another bout of vandalism has occurred at the park restrooms, even though they are closed. The door was kicked in and biscuit mix was poured down the sink and hardened. Also feces was spread around the toilet. There was no toilet paper in the restrooms due to vandalism of the toilet paper holders. A sharp object was used to break all cameras in the restrooms.

Council Member Ryker suggested publicizing the vandalism and getting community support in taking care of the restrooms.

Council Member Parnett asked if having a porta-potty outside the restrooms would be cheaper than continually paying for repairs due to vandalism. This item will be researched.

Budget Hearing Date Approval

The suggested budget hearing date of Monday, August 22, 2022 was proposed.

- Council Member Parnett moved to approve August 22, 2022 as the budget hearing date; Council Member Carr seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Rates & Fees Resolution Amendment

The Rates and Fees Resolution Amendment added a 50-cent fee for customers who choose to use the auto-pay feature.

- Council Member Ryker moved to approve the Rates and Fees Resolution Amendment; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Fair Housing Proclamation

Mayor Good proclaimed April as Fair Housing Month, and read the proclamation.

- Council Member Ryker moved to approve Mayor Good's Housing Proclamation; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Primary Operator Contract – Kirk Kundrick

Mayor Good stated that Kirk Kundrick has four licenses in land application, wastewater collection, wastewater treatment, and drinking water distribution, class I. He would like to subcontract with the city for \$2000 per month, which is \$500 per license. City Attorney Stubbs will assist in the details of the contract.

- Council Member Ryker moved to enter into a contract with Kirk Kundrick as Primary Operator for water and wastewater operations for \$2000 per month; Council Member

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Carr seconded the motion. Roll Call Vote: Carr – yes, Parnett – yes, Ryker – yes. Motion carried.

Backup Operator Contract – Warren Drake

This item was tabled.

Executive Session Section 74-206 (1) (c) To acquire an interest in real property not owned by a public agency;

- Council Member Ryker moved to go into Executive Session under Section 74-206 (1) (c) to acquire an interest in real property not owned by a public agency; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

Executive Session was entered into at 7:33 P.M. The Council moved out of Executive Session at 7:42 P.M.

Council Members Carr, Ryker, Parnett, and Mayor Good were all present after the Executive Session.

**Consent Agenda**

The Consent Agenda included paid and pending claims, and February 2022 Financials.

- Council Member Parnett moved to approve the Consent Agenda; Council Member Ryker seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

**Future Meeting Topics**

Future meeting topics included an update from Crestline Engineers, information from Adams County Health Center, a backup water/wastewater operator contract, youth center discussion, personnel policy changes, park restrooms, and a banking update.

**Adjournment**

Mayor Good adjourned the meeting at 7:45 P.M.

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Julie A. Good, Mayor

ATTEST: \_\_\_\_\_  
Kyla Gardner, City Clerk