

NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, MARCH 14, 2022 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS

Roll Call / Pledge of Allegiance

Present at City Hall were Council Members Jeff Parnett, Kaytlyn Gilliam, Shiloh Ryker, and Mayor Julie Good.

Staff present at City Hall were Kyla Gardner and Angie Mettie. Dana Kautz was present via Zoom.

Public present at City Hall was Doug Buys, Devon Buys, and Kayrene Brown. Present via Zoom was Tyler Monroe, Kirk Kandruck, and "Brad's I-phone."

Mayor Good opened the meeting at 6:32 P.M. and Shiloh Ryker led the Pledge of Allegiance.

Public Input

There was no public input.

Reports

Staff Reports

The Council reviewed staff reports and had no questions for staff.

Mayor's Report

The Council reviewed the Mayor's report. Mayor Good stated that any Council Members who would like to attend AIC training should contact Kyla Gardner.

Discussion Items

Personnel Policy Review

The Council reviewed personnel policy changes. Changes included raising the per diem to \$55 per day, and choosing to remove text stating that wages could be adjusted mid-year due to finances. Comp time was capped at 10 days, or 80 hours. Vacation time was capped at 25 days. The last paragraph was removed from the Personal Leave section, and bereavement days were increased to five.

Park Restrooms

Mayor Good stated that an update will be given at the next meeting, but that Daniel Potter was most likely going to paint the restrooms so that they could be opened up for the summer.

Utility Billing Auto Pay Option

City Clerk Gardner stated that the Black Mountain module for auto pay will cost \$1100, along with a \$110 annual fee. The bank would then charge \$8 per file and .05 cents per customer. The Council would like to add a surcharge of .50 cents for this service, which would be far less than the 3% customers pay currently to use a credit card.

City Attorney Update

Mayor Good stated that Perkins Mitchell is closing. However, Dick Stubbs would like to continue as the City's attorney. The Council could choose to either hire him as an employee or contract with him. He will be reviewing the average number of hours he has worked in the past and will use this as a base.

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Youth Center

Mayor Good stated that the old meat shop in the Industrial Park might be retrofitted as a youth center. It is in close proximity to the skate park and to the school. Several in the community have experience with setting up youth centers, and have expressed interest in involvement. The item will be added to a future agenda.

Action Items

Torch Towing Lease Review

Because a copy of the original lease with Torch Towing was not available, a copy of the previous lease with ABT was used as a template to create a new lease. Mayor Good stated that according to ICRMP, the lease must include all aspects of the agreement, including parking areas and an impoundment yard. These were not included in the draft lease. Mayor Good also would like large, wrecked vehicles, such as semis or RVs to be placed behind the Industrial Park buildings so as not to be a hazard to children. One idea was to fence off an area to prevent entrance. Parameters for the parking areas will be measured and included in the lease, and a final copy will be available at the next meeting for approval.

Displacement RV Use Permit

The Council reviewed a Displacement RV Use Permit for Ed Anderson at 221 Katherine. Mr. Anderson had asked about purchasing \$9000 water/sewer hookups in order to place RVs on his empty lot. The Council concluded that because other property owners who were granted displacement permits did not have to purchase a new hookup, Mr. Anderson should also not have to purchase an extra hookup. Also, because the Displacement Permit sunsets in 2023, and is temporary, this purchase should not be necessary.

- Council Member Gilliam moved to approve the RV Displacement permit for Ed Anderson; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Water / Wastewater Operator – Kirk Kundrick

Kirk Kundrick stated that he will continue as the water operator until a replacement can be found, but did not feel he was able to give the amount of time the position deserved, while also filling the same role for Meadow Creek.

February 28, 2022 Meeting Minutes

Kyla Gardner polled the Council Members, and each stated that s/he had read the minutes from February 28, 2022.

Technology Support Proposal

Mayor Good shared a proposal by 4-Corners Communications, which would include an initial evaluation and monthly IT support for the City. Any leftover time would be rolled over monthly. Council Member Ryker inquired about whether funds were available for this service. Mayor Good stated that IT costs are not budgeted, but should be put in the upcoming budget. City Hall Expenses could help cover the cost for the remainder of this year. Virus protection would also be included.

- Council Member Parnett moved to accept the Basic IT Cybersecurity Assessment Package (\$1000) and the Tier 1 Basic Support Package (\$460/month) from 4 Corners Communications; Council Member Gilliam seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

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Week of the Young Child Proclamation

Mayor Good would like to proclaim April 2-8th as Week of the Young Child. Activities are being planned at City Hall during that week, and Mayor Good will hold a story time at the library on Wednesday, April 6th.

Deterra Proposal

YAC (Youth Advocacy Coalition) can provide free Deterra packets for New Meadows. The packets provide a way of safely disposing of prescription drugs without allowing them to fall into the wrong hands. Drugs are placed inside the packet and are dissolved. The packet can then be safely thrown away. Council Member Gilliam felt that the fire station would be the best location to house the packets.

Consent Agenda

The consent agenda included paid and pending claims and February 2022 payroll.

- Council Member Ryker moved to approve the Consent Agenda; Council Member Gilliam seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Future Meeting Topics

Future meeting topics included inviting Tracy Jamison from Ignite Idaho, Torch Towing lease, audit presentation, park restrooms update, training on annexation, and an update from Crestline Engineers.

Adjourn

Mayor Good adjourned the meeting at 8:14 P.M.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk