

**CITY COUNCIL MEETING MINUTES**  
**HELD MONDAY, JUNE 12, 2023 AT 6:00 P.M.**  
**CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

**Field Trip – 6 P.M.**

A fieldtrip was held so that Council Members could view the new well site, recycle center, and skate park.

**ROLL CALL / PLEDGE OF ALLEGIANCE – 6:30 P.M.**

Present at City Hall were Council Members Jeff Parnett, Josh Carr, Kaytlyn Goodwin and Mayor Julie Good.

Staff present at City Hall were Kyla Gardner and Angie Mettie. Dana Kautz and Dick Stubbs were present via Zoom.

Public present at City Hall were Kayrene Brown, Linnea Hall, Angie Crow, David McNight, Kristi Scott, Nikki Crogh, and Dathan Kuzmic. Present via Zoom were Jace Perry, Chris Boyd, Molly, and Ashley.

Mayor Good opened the meeting at 6:30 P.M. and led the Pledge of Allegiance.

**Public Input**

There was no public input.

**Presentation**

Prosecuting Attorney Chris Boyd talked with the Council regarding the 511 South Morgan case. He suggested that the landowner take the tenant to eviction court, as this is the only process that will work in this situation.

**Reports**

Water Project Update

Mayor Good gave an update on the water project, stating that the citizens approved a \$26 increase to their water bills and to date, this cost is \$14.87. This is due to being patient and receiving grants instead of going out for loans. With new housing going in, this amount will be even lower.

Clearwater Financial Update

Jace Perry gave an update on the progress of the city's financial plan. He provided feedback on the stakeholder interviews, which showed that most feel growth will be coming to New Meadows. He also provided demographics for the New Meadows area. Next steps will include creating a citizen committee.

Parks & Rec Meeting Minutes

Mayor Good reviewed the minutes from the Parks & Rec meeting with the Council. She would like to add the mural to their next agenda. She stated that there will be a new date that the city tree will be planted, due to the work on the booster station at the park.

Staff Reports

The Council reviewed staff reports. Mayor Good stated that Hunter Brown will represent the city at the ITD regional meeting, and will bring back useful information regarding projects in our area.

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Mayor's Report

Mayor Good stated that Planet Youth has provided funds for a mural at City Hall. Sara Walker, the art teacher at Meadows Valley School, would like to teach the students about murals, visit other murals, and study the process before jumping in to the project. Therefore, it will be important to maintain momentum through this process. Ideas included allowing painting at the Farmer's Market to generate interest. Another idea was to paint "coming soon..." on city hall along with a QR code that would tell about the project.

Ivan is working with Debra Bammel on the dog pound project, and Adam Rohrig has donated paint for Well #3. Hunter will be in charge of this project.

The sack lunch program has been very successful with 20-25 sack lunches being handed out per day. It is estimated that 2,000 lunches will be handed out this summer.

**Discussion Items**

Industrial Park Review

Leases for Salmon River Mobile Vet and S&S Enterprises have expired. Council Member Goodwin requested more information on tenant rental amounts and other pertinent information. The item was tabled until the next meeting.

**Action Items**

Family Dollar Alcoholic Beverage License Application

Dathan Kuzmic, district manager of Family Dollar, attended the meeting and stated that he took over five months ago and will be a contact in the future for Family Dollar issues.

Mayor Good stated that the store is currently out of compliance with city code due to grass and weeds not being trimmed, trash along the back side of the building, and wine still on the shelves. She stated that the city feels that no one listens when approached with issues. During the winter months, the sidewalk was rarely cleared, and dog feces continues to be present on the sidewalks.

Council Member Carr stated that as a small town, our businesses take part in the community by donating to our community and participating in activities. Family Dollar, as a large corporation, does not really participate in our community. He would like to see this change. He also asked if Mr. Kuzmic could check in with the Council on a more regular basis, to which he agreed.

Council Member Goodwin stated that our local businesses are represented by specific people who volunteer and are part of the community and local events. Family Dollar doesn't seem to have a face in our community.

Dathan responded that he was not aware of the issues, and that he would work on bringing the store into compliance. Mayor Good asked if he would be the correct contact for the City when there was an issue, which he confirmed. She stated that if the store were brought into compliance by the next meeting, which included removing the alcohol from the store floor, cutting the grass, and removing the trash from the grounds, the application would be considered at the next meeting.

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Skate Park Name

Suggestions for the skate park name were received from the community via newsletter request and survey boxes placed around town. After reviewing all suggestions, the Council selected the name “Mehen Memorial Skate Park at the Warren Brown Recreation Center.” Molly was available via Zoom, and represented the Skate Park Committee. She agreed that this was a good name.

- Council Member Goodwin moved to approve the skate park name “Mehen Memorial Skate Park at the Warren Brown Recreation Center;” Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Bike Park MOU

Council Member Goodwin asked if the expansion of the football field and the track might affect the bike park. Mayor Good stated that due to the shape of the park, it should not be affected. The bike park would fall under the City’s Parks & Rec department, if approved.

Council Member Goodwin stated that students were not greatly involved in the bike park planning and asked if their involvement might be placed in the MOU. Mayor Good stated that this would be a decision for the School Board. She would like to present the MOU as written, and then ask the school board if they would like to include a clause about students taking a lead in the project.

- Council Member Carr moved to approve the Bike Park MOU; the motion was not seconded.
- Council Member Carr moved to authorize the Mayor to present the MOU to the School board; Council Member Gilliam seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Letter of Support – Air Bridge

David McNight of Air Bridge shared with the Council about grant funding to bring high speed internet to Meadows Valley. He stated that Zply has submitted a statement to the FCC saying that they already provide high speed internet to the valley. Mayor Good stated that Zply has received money for this project, but told her that they will not upgrade the fiber in the area, as it is not cost effective with the small population here. This has prevented Air Bridge from receiving grant money. He would like the City to write a letter of support so that he might continue to apply for funds. He stated that even if no funds are available, Air Bridge will continue on the path to bring high speed internet to Meadows Valley, it will just take longer.

- Council Member Goodwin moved to approve letters of support for the Idaho Broadband Grant; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Lot Line Adjustment – 512 S Heigho

An application was received to change the lot lines at 512 South Heigho, which currently run West to East. They would like to split the lots so that they run North to South so that a home can be placed on each lot.

- Council Member Goodwin moved to approve the lot line adjustment at 512 South Heigho; Council Member Carr seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Goodwin – yes. Motion carried.

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F/Y 21-22 Audit Approval

City Auditor Jarod Zwygart presented his audit report at the last meeting.

- Council Member Parnett moved to approve the Fiscal Year 21/22 Audit Report; Council Member Goodwin seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Paint for Well #3

Community Member Adam Rohrig donated 5 gallons of paint for Well #3. The well will be pressure washed and repainted. It may take more than 5 gallons to repaint it. Mayor Good suggested that the extra funds might come out of the water project.

- Council Member Carr moved to approve the supply of additional paint for Well #3; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

School Fire Hydrant

A request was received from the school to use the fire hydrant there to wash school vehicles 2-3 times per year. Mayor Good stated that the hydrant is not metered. When hydrants are turned on, it causes the pressure to drop in the system. They also would need a backflow preventer to prevent contamination to the system. All trucks who wish to use bulk water must pay for it. The Council chose not to allow the use of the hydrant.

Public Money Market Account

Mayor Good and City Clerk Gardner have been working with Idaho First Bank to ensure that all city funds are insured. This Money Market Account will provide the best interest rate and will insure all funds placed in the account.

- Council Member Goodwin moved to open a public money market account; Council Member Parnett seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Goodwin – yes. Motion carried.

Youth Center – Scope of Work

Mayor Good stated that they have been talking to architects who will create drawings for a future child care center at the current recycle center. A grant for this project is due in August, which requires these drawings. The youth center will have two phases, with the first phase being a child care facility and the second phase being the multi-purpose portion of the building. Council Member Parnett asked if the city would run the center, or if it would be run by a private entity. Mayor Good stated that she is working with an early childhood development team who will provide training to interested workers. The facility would be operated by someone else, who would be charged minimally to cover the costs incurred by the city. Other items of discussion included providing separate restrooms for both the childcare facility and the skate park, which could be accessed from the outside, and whether separate kitchen facilities would be needed for the multipurpose side and childcare side of the building.

- Council Member Goodwin moved to approve the current scope of work as discussed; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

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Audit Engagement Letter FY 23/24

The Audit Engagement Letter states that the City would like to use Zwygart John and Associates for next year's audit.

- Council Member Carr moved to approve the Audit Engagement Letter for fiscal year 23/24; Council Member Parnett seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Goodwin – yes. Motion carried.

City Hall Mural

Mayor Good stated that the Youth Advocacy Coalition has provided funds to have youth and the community paint a mural on the side of City Hall. The mural should be interactive and reflect the history and character of Meadows Valley. She would like the youth to be involved in the project, as well as local artists. Art teacher Sara Walker would like to spend the year studying murals with her students so that they can submit quality entries for the design. Mayor Good would like to paint “Coming Soon” on the side of the building. Council Member Goodwin suggested a QR scavenger hunt with hidden codes that direct you to other art around Meadows Valley. Mayor Good would like to keep the momentum going and build excitement about the project, which will most likely not be painted until next spring/summer.

- Council Member Goodwin moved to proceed with the City Hall mural; Council Member Carr seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Consent Agenda

The Consent Agenda included meeting minutes from May 22, 2023 and June 5, 2023, May 2023 Payroll, and paid and pending claims. City Clerk Gardner polled the Council and all members stated that they had read the minutes.

- Council Member Parnett moved to approve the Consent Agenda; Council Member Carr seconded the motion. Voice Voted indicated no opposition to the motion with all members signifying yes. Motion carried.

**Future Meeting Topics**

Future meeting topics included review of Industrial Park leases, Family Dollar Alcoholic Beverage License, information from the auditor on a single audit, a skate park groundbreaking date, budget review, business licenses, update on demolition on N. Peterson, update on Manley property, cats, and Salmon River Mobile Vet sewer line and annexation.

**Adjournment**

Mayor Good adjourned the meeting at 8:09 P.M.

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Julie A. Good, Mayor

ATTEST: \_\_\_\_\_  
Kyla Gardner, City Clerk