

Jacob Qualls

Pay Period

3/16/2021 to

3/31/2021

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday	3/16/2021	7.35							7.35	
Wednesday	3/17/2021	7.47							7.47	
Thursday	3/18/2021	7.58							7.58	
Friday	3/19/2021	6.70							6.70	
Saturday	3/20/2021								0.00	
<b>Total Week</b>		<b>29.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>29.10</b>	
Sunday	3/21/2021								0.00	
Monday	3/22/2021								0.00	
Tuesday	3/23/2021								0.00	
Wednesday	3/24/2021								0.00	
Thursday	3/25/2021								0.00	
Friday	3/26/2021								0.00	
Saturday	3/27/2021								0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
Sunday	3/28/2021								0.00	
Monday	3/29/2021								0.00	
Tuesday	3/30/2021								0.00	
Wednesday	3/31/2021								0.00	
Thursday									0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Pay Period</b>		<b>29.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>29.10</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

***This time was not paid for in the previous cycle as it was over***

# Jacob Qualls

03/16/2021 to 03/31/2021

Regular	PTO	OT	DT	Total Hours
<b>29.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>29.10</b>

Time in	Time out	Duration	
<b>March 16, 2021</b>			
8:05am	3:26pm	7.35	ADM > ADM - City Hall
<b>March 17, 2021</b>			
8:35am	4:03pm	7.47	ADM > ADM - City Hall
<b>March 18, 2021</b>			
8:35am	4:10pm	7.58	ADM > ADM - City Hall
<b>March 19, 2021</b>			
8:45am	3:27pm	6.70	ADM > ADM - City Hall