

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Michael Lee

DEPARTMENT

Public works

MONTH

June 2026

TASKS COMPLETED

- Routine - park, sewer, youth center, watering ...
- replaced brushes on sewer screen
- set up and clean up for Circus
- thistles / weeds
- mow, equipment upkeep
- cont. clean up
- meter reads, red notices
- skate park lawn and weeds on south side of building
- City Hall projects
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PROJECTS IN PROGRESS

- painting
- skate park lawn
- installing new meters
- shed window
- Street valves / manholes / mete pits
- Paint

CHALLENGES / ISSUES

- Keys / Locks
- Truck
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COMMUNITY INPUT & COMMENTS

Friendly chit-chat