

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, AUGUST 14, 2023 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

ROLL CALL / PLEDGE OF ALLEGIANCE

Present at City Hall were Council Members Jeff Parnett, Josh Carr, Shiloh Ryker, and Mayor Julie Good. Council Member Goodwin was present via Zoom.

Staff present at City Hall were Kyla Gardner and Angie Mettie. City Attorney Dick Stubbs and treasurer Dana Kautz were present via Zoom.

Public Present at City Hall were Nikki Crogh, Angie Crow, Kayrene Brown, Troy Black, Tracy Foster, and Jon Keehner. Ed Stowe of Mountain Waterworks was present via Zoom.

Mayor Good opened the meeting at 6:31 P.M. and Council Member Ryker led the Pledge of Allegiance.

PUBLIC INPUT

There was no public input.

PRESENTATION

Water Project Update

Ed Stowe of Mountain Waterworks gave an update on the water project, stating that Well #5 is completed, online, and is available when needed. Work is continuing on the booster station and storage reservoir, and it should be ready for testing before Labor Day. Startup should take place in October. Distribution work will continue as well. Once the project is finished, the city should have 2500gpm fire suppression capacity.

Mayor's Presentation

Mayor Good provided a certificate of service for Council Member Kaytlyn Goodwin for her years of service on the Council.

REPORTS

Mayor's Report

Mayor Good reported that the Katherine Albertson's Foundation has donated \$249,000 to the skate park project. The groundbreaking event was very successful with approximately 150 people in attendance.

The transit bus from New Meadows to McCall has been very successful, with 119 passengers riding in July, up from 87 passengers in June.

A letter will be sent to Family Dollar regarding their desire to submit the alcoholic beverage license application again. She stated that she has photos to submit with the letter; the city has cut the weeds and will cut them again this month, and the alcohol has not been removed from the store floor.

More information has been requested from the Post Office regarding the mailing addresses of the new 4-plexes. The address resolution will not be approved until the information is provided.

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, AUGUST 14, 2023 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

Staff Reports

Staff reports were reviewed by the Council. Council Member Ryker appreciated the organization and clarity of the reports. There were no questions from the Council.

Parks & Recreation Meeting Minutes

The Council reviewed minutes from the Parks & Recreation Committee.

DISCUSSION ITEMS

City Ordinance: Fences

The Council discussed aspects of fences in the front yard. The suggested height of the fence was determined to be five feet, adhering to the letter from the Fire Chief that a five foot fence was scalable. However, fences on corner lots should adhere to the setback requirement. The fence can be site obscuring, but a gate should be included that is three feet wide by a maximum of five feet tall, and should be non-site obscuring. A free permit could be issued for educational purposes. A permit should state that snow removal is performed in the right of way and might cause damage to fences, of which the city is not responsible. A draft amendment with these changes will be available for discussion at the next meeting.

PUBLIC HEARINGS

Fiscal Year 22/23 City of New Meadows Re-Opening of the Budget Hearing

Mayor Good summarized the reasons for reopening the budget, which included using \$67,700 cash on hand for authorized activities.

Opening of the Hearing

Mayor Good opened the hearing at 7:32 P.M.

Public Comment

There was no public comment.

Close of Hearing

Mayor Good closed the hearing at 7:33 P.M.

Fiscal Year 23/24 City of New Meadows Budget Hearing

Mayor Good summarized the budget for fiscal year 23/24.

Opening of the Hearing

Mayor Good opened the hearing at 7:33 P.M.

Public Comment

There was no public comment.

Close of Hearing

Mayor Good closed the hearing at 7:35 P.M.

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, AUGUST 14, 2023 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

ACTION ITEMS

Water Truck Bid Approval

Two bids were received and reviewed by the City Council.

- Council Member Ryker moved to approve the \$500 cash offer of Bid #1 for the water truck; Council Member Parnett seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Ryker – yes, Goodwin – yes. Motion carried.

Salmon River Mobile Vet Clinic Industrial Park Lease

Jon Keehner stated that they have one new employee who hopes to live in one of the new 4-plexes. City Clerk Gardner will add up their points and deduct from the rent amount. Keehner agreed that a one year lease is sufficient.

- Council Member Parnett moved to approve the Industrial Park Lease agreement for Salmon River Mobile Vet; Council Member Ryker seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Ryker – yes, Goodwin – yes. Motion carried.

S&S Enterprises Industrial Park Lease

City Clerk Gardner stated that several notices have been sent to S&S regarding the new lease and discount points, and no response has been received.

- Council Member Ryker moved to approve the Industrial Park Lease Agreement for S&S Enterprises; Council Member Carr seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Ryker – yes, Goodwin – yes. Motion carried.

TBD-2023 Annual Appropriations Ordinance Amendment

- Council Member Ryker moved to introduce Ordinance TBD-2023, amending the fiscal year 2022/2023 Appropriations Ordinance, and suspend the rules requiring three separate readings on three separate days and read by title only once; Council Member Parnett second the motion. Roll Call Vote: Parnett – yes, Carr – yes, Ryker – yes, Goodwin – yes. Motion carried.

Kyla Gardner read by title only.

- Council Member Ryker moved to approve Ordinance TBD-2023, amending the fiscal year 2022/2023 Appropriations Ordinance; Council Member Carr seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Ryker – yes, Goodwin – yes. Motion carried.

TBD-2023 Annual Appropriations Ordinance

- Council Member Carr moved to introduce Ordinance TBD-2023, providing for appropriations for fiscal year 2023/2024, and suspend the rules requiring three separate readings on three separate days and read by title only once; Council Member Ryker seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Ryker – yes, Goodwin – yes. Motion carried.

Kyla Gardner read by title only.

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, AUGUST 14, 2023 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

- Council Member Carr moved to approve Ordinance TBD-2023, providing for appropriations for fiscal year 2023/2024; Council Member Ryker seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Ryker – yes, Goodwin – yes. Motion carried.

Change of City Hall Open Hours

Mayor Good suggested that City Hall be open Monday – Thursday from 10am – 2pm on August 21st – 31st so that staff would have time to train.

- Council Member Ryker moved to approve limited hours from August 21st to August 31st; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Executive Session 74-206(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Due to the emergent nature of hiring a new employee, the agenda was amended to include an action item after Executive Session. The applicant has been interviewed, and needs to start this week. The good faith reason for not having the action item on the agenda is that the applicant was not interviewed until after the agenda was already posted.

- Council Member Ryker moved to amend the agenda due to the emergent need to hire an additional employee; Council Member Carr seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Council Member Carr moved to go into Executive Session under 74-206(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; Council Member Ryker seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Ryker – yes, Goodwin – yes. Motion carried.

Executive Session began at 7:51 P.M. Executive Session ended at 8:02 P.M. Roll was called and all Council Members and Mayor were present.

- Council Member Ryker moved to approve Brianna Hoxie as deputy clerk with wages determined by the Mayor; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

CONSENT AGENDA

The Consent Agenda included July 10th and July 24th, 2023 meeting minutes, Paid & Pending Claims, and July 2023 Payroll.

- Council Member Carr moved to approve the Consent Agenda; Council Member Ryker seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

**NEW MEADOWS CITY COUNCIL MEETING MINUTES
HELD MONDAY, AUGUST 14, 2023 AT 6:30 P.M.
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

FUTURE MEETING TOPICS

Future meeting topics included a zone-change public hearing, vacant Council seat discussion, bike park lease, VCORP representative, water rates, New Meadows theme discussion, and business licensing.

ADJOURNMENT

The meeting was adjourned at 8:16 P.M.

Julie A. Good, Mayor

ATTEST: _____
Kyla Gardner, City Clerk

DRAFT