

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Hunter Brown

DEPARTMENT

Public Works

MONTH

January

TASKS COMPLETED

Continued mutual PW Staff training
 Maintain Roads during indecisive weather
 Maintain water Meters and componetes during customer plow season
 Drainage - Checked, maintained, problem areas under supervision
 Streets - Maintain surface during abrasive drive patterns (4WD)
 Park - Seasonal maintenance performed (Drain Water Heater)
 Winter Procedure - Supervise Michaels equ. operation ECT...

PROJECTS IN PROGRESS

Continued mutual PW Staff training (Learning proper water O&M from Michael)
 Maintain, Repair, and stabilize Roads during continued indecisive weather
 Maintain vigilance against freezing water Meters and potential exfiltration
 Drainage - continued observation, note standing water areas
 Streets - Control pothole and fissures to the best of current ability
 ChildCare Facility - Shadow HVAC Tech and learn O&M for Samsung system
 Weather Procedures - Remain insulated and practice safe operation ECT...

CHALLENGES / ISSUES

Continued Special Vehicle Maint.
 - Water Truck, Pump non-operable

 Continued Service Vehicle Maint.
 - S-10 Headlights - Diagnose

 Water Leak - Customer Cooperation
 - Wiley Trailer Park

COMMUNITY INPUT & COMMENTS

The public is quite at this time.

 Though the weather may be challenging, The Public works team will continue to strive for more efficient performance.