

Brianna Hoxie

Pay Period

2/1/2024 to

2/15/2024

Day	Date	Regular	Paid OT	Comp Time			Holiday	PTO	VAC	Total
				Comp Time Earned (Straight)	Earned Comp Time Used	Comp Conversion Earned (Not in totals)				
Sunday									0.00	
Monday									0.00	
Tuesday									0.00	
Wednesday									0.00	
Thursday	2/1/2024	7.30							7.30	
Friday	2/2/2024								0.00	
Saturday	2/3/2024								0.00	
<b>Total Week</b>		<b>7.30</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7.30</b>	
Sunday	2/4/2024								0.00	
Monday	2/5/2024	1.83							1.83	
Tuesday	2/6/2024								0.00	
Wednesday	2/7/2024								0.00	
Thursday	2/8/2024								0.00	
Friday	2/9/2024								0.00	
Saturday	2/10/2024								0.00	
<b>Total Week</b>		<b>1.83</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.83</b>	
Sunday	2/11/2024								0.00	
Monday	2/12/2024								0.00	
Tuesday	2/13/2024								0.00	
Wednesday	2/14/2024								0.00	
Thursday	2/15/2024								0.00	
Friday									0.00	
Saturday									0.00	
<b>Total Week</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Pay Period</b>		<b>9.13</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9.13</b>	

I hereby certify the hours indicated above are true and correct and that I have not worked unauthorized overtime. I further certify and acknowledge the hours logged on the city's tracking system (as attached) are true and correct to the best of my knowledge. (Notes on T-Sheets)

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Payperiod Notes:

Name	Clock in date	Clock in tin	Clock out date	Clock out ti	Actual vs. s	Total paid l	Regular ho	Employee i	Manager note
Brianna Hoxie	February 1 2024	7:48am	February 1 2024	3:06pm	7.3	7.3	7.3		Was here at 7:48
Brianna Hoxie	February 5 2024	7:49am	February 5 2024	9:39am	1.83	1.83	1.83		
Totals for Brianna Hoxie					9.13	9.13	9.13		