

**CITY OF NEW MEADOWS CITY COUNCIL MEETING MINUTES  
HELD MONDAY, DECEMBER 12, 2022 AT 6:30 P.M.  
CITY COUNCIL CHAMBERS, 401 VIRGINIA STREET, NEW MEADOWS**

**Welcome – Roll Call – Pledge of Allegiance**

Present at City Hall were Council Members Jeff Parnett, Josh Carr, Kaytlyn Goodwin, and Mayor Julie Good. Shiloh Ryker was excused.

Staff Present at City Hall were Kyla Gardner, Hunter Brown, and Angie Mettie. Kirk Kundrick and Dana Kautz were present via Zoom.

Public present at City Hall were John Stone, Josh Ford, Kayrene Brown, Kristi Scott, and Corey Fischer. Public present via Zoom were Ed Stowe and Sandy Schiffman.

Mayor Good opened the meeting at 6:30 P.M. and Kaytlyn Goodwin led the Pledge of Allegiance.

**Public Input**

There was no public input.

**Presentation**

Hunter Brown

Mayor Good presented a certificate to Hunter Brown for his bravery and quick thinking to save an animal in distress. John Stone also commended Brown for his rescue.

Stibnite Presentation

Mayor Good shared with the Council the roles and responsibilities of the representative regarding the community agreement with the Stibnite Project. She emphasized that the agreement does not mean that New Meadows supports the mining project, but that it allows New Meadows to have input on what happens with the project. She stated that all meetings are open to the public for observation and that a third party will be monitoring the water quality during the project. Any questions from the Council or community can be directed to Mayor Good.

**Reports**

Water Project Update

Ed Stowe of Mountain Water Works updated the Council on the project. He stated that the majority of the site work is completed. HVAC installation will begin next week, along with insulation and a vapor barrier. Finally, the electrical, instruments, mechanical piping, and interior will be completed. A change order for \$4000 was submitted for a DVDT filter, which will help increase the life of the motor, since the well is quite deep. He believes the project should be complete in April 2023.

Mayor's Report

Mayor Good stated that approximately 200 people came out for the Christmas Celebration. Thank-you cards are available for the Council to sign, which will go to all donors and volunteers.

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In January, she would like to create a community group of downtown business owners to discuss parking solutions in the downtown corridor. Miss Kitty's will be having a fundraiser for the skate park on December 29<sup>th</sup>, with 20% of the proceeds going to the skate park.

**Staff Reports**

The Council reviewed staff reports. Kyla Gardner is working on a grant for community health, which is not included in the Comprehensive Plan. She also has been accepted to the WCMHT board.

**Discussion Items**

**Planning & Zoning – Corey Fischer**

Corey Fischer addressed the Council regarding a lot on S Miller. He would like to put a duplex on the lot, but it is in the R-2 zone, which requires 10,000 square feet for a duplex, and the lot size is 9300 square feet. Fischer stated that the setbacks were 20 feet because it was a corner lot. The duplex would fit within the setbacks, but the eaves may hang over. Mayor Good stated that there is a variance moratorium in place, and that he may want to change the zone to R-3, which would reduce the required square footage to 6,000. The project can be placed on the January agenda with a public hearing if he chooses to proceed in that direction.

**Action Items**

**Idaho PFAS Cost Recovery Program**

City Attorney Stubbs shared that PFAS is a miniscule plastic-like substance that is found in water supplies. Currently, DEQ does not require testing for PFAS, but may in the future. Therefore, he felt it would be a good idea for the City to sign up to be a part of the cost recovery suit, in case the City has to pay for testing or remediation later on. City Water/Sewer Operator Kirk Kundrick stated that PFAS testing is very expensive, and that it would be a good idea to monitor it. He will talk with DEQ about sampling.

- Council Member Carr moved to register for the Idaho PFAS Cost Recovery Program; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

**Senior Project: Josh Ford**

Josh Ford presented price estimates for his bench project. He stated that most materials have been donated apart from the plaque. Dave Henderson and C&M Lumber are his main donors. He would like to place a cement pad under the bench for stability. The bench will be able to be unbolted in the winter for removal. He may require help with installation of the cement pad in the spring.

- Council Member Parnett moved to allow Josh Ford to move forward with his project; Council Member Goodwin seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

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Industrial Park Lease Agreement – Black

The Council and Mayor reviewed the Industrial Park points system and selection criteria with Kristi Scott. Scott stated that additional time beyond the four months stated in the lease may be necessary to complete all repairs. Council Member Parnett suggested adding up to 12 months to complete repairs. Kristi Scott listed several tasks that would be completed. A repair addendum will be added to the lease outlining the work to be completed. Mayor Good stated that if a major purchase were necessary, the City would pay for it, rather than reimbursing the tenants.

- Council Member Goodwin moved to approve the Industrial Park Lease with changes including adding up to 12 months of work in lieu of rent, and adding an addendum with work to be completed; Council Member Carr seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

City Hall Closure – December 26,2022

- Council Member Parnett moved to approve closure of City Hall on Monday, December 26, 2022; Council Member Goodwin seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Cost of Living Adjustment

Mayor Good stated that the cost of living adjustment this year is 8.7%. Although the City cannot offer this increase, they can offer 2.5-3%. This increase is solely based on cost of living and not on merit.

- Council Member Goodwin moved to provide a 3% cost of living increase beginning January 1, 2023; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Perpetua Comment Letter

Mayor Good stated that the City agreed to provide a comment letter regarding the Stibnite project. She read the letter to the Council, and they indicated no changes were necessary.

- Council Member Goodwin moved to approve the Perpetua comment letter; Council Member Carr seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

Animal Control Ordinance Amendment

The Council chose to amend the Animal Control Ordinance to allow the Mayor to issue citations for dogs at large. Currently, only the animal control officer or an officer of the law can issue a citation.

- Council Member Goodwin moved to approve Ordinance TBD-2022, amending the Animal Control Ordinance, and suspend the rules requiring three separate readings on three separate days and read by title only once; Council Member Parnett seconded them motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion Carried.

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City Clerk Gardner read the ordinance by title only.

- Council Member Goodwin moved to approve Ordinance TBD-2022 amending the Animal Control Ordinance; Council Member Parnett seconded the motion. Roll Call Vote: Parnett – yes, Carr – yes, Goodwin – yes. Motion carried.

Skate Park MOU

This item was tabled.

Zoning Code Amendment – Permanent Foundation Definition

The Council chose to add a definition for *permanent foundation* to the zoning code.

- Council Member Goodwin moved to introduce Ordinance TBD-2022, amending the zoning code to provide for a definition for permanent foundation, and suspend the rules requiring three separate readings on three separate days and read by title only once; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

City Clerk Gardner read the ordinance by title only.

- Council Member Gilliam moved to approve Ordinance TBD-2022, amending the zoning code to provide a definition for permanent foundation; Council Member Parnett seconded the motion. Roll Call Vote – Parnett – yes, Carr – yes, Goodwin – yes. Motion carried.

**Consent Agenda**

The Consent Agenda included Paid & Pending Claims, November 2022 Payroll, and November 28, 2022 meeting minutes. City Clerk Gardner polled the Council, and all members indicated that they had read the minutes.

- Council Member Carr moved to approve the Consent Agenda; Council Member Parnett seconded the motion. Voice Vote indicated no opposition to the motion with all members signifying yes. Motion carried.

**Future Meeting Topics**

Future meeting topics included feeding wildlife discussion, alcoholic beverage licenses, executive session, and two public hearings.

**Adjournment**

Mayor Good adjourned the meeting at 7:50 P.M.

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Julie A. Good, Mayor

ATTEST: \_\_\_\_\_  
Kyla Gardner, City Clerk