

EMPLOYEE MONTHLY STATUS REPORT

EMPLOYEE

Jessie Wallace

DEPARTMENT

Public Works

MONTH

March

TASKS COMPLETED**water**

Meter reading
Replace meter registers as needed
Routine water logs
Had a customer have to have their water turned off due to not paying. Ended up having to put a lock on it until paid. Everything has been resolved.
There was a fire out of town. The fire station was filling two trucks at a time. This would cause a lower pressure alarm. Our system between the wells and the booster functioned exactly how it was meant to and everything went well!

Sewer

Ensuring screen room is running efficiently
Sewer logs
Discharge went well. Quit discharging on 3/31
Weekly sewer samples
Checking manholes for leaks, trying to track down I&I
Check hour meters at the lift station and blower room
There is quite a bit of I&I coming into the lift station from the JI Morgan line

Industrial park/Shop

Some shop clean up in between projects
Outside clean up, picking up trash

Park

Routine cleaning and garbage removal
Vandalism happened again and was cleaned up.
Christmas lights have been taken down

Streets

We had one very clogged drain. We struggled with it and tried numerous approaches. We finally had to hire out to get it flowing.

Rented a jetter to finish a couple more clogged drains later that weren't as high of a priority.

Bear Loper has made us a tool to attach to the water truck. We have not gotten to use it yet. He is also looking into the parts and labor to fix our jetter.

We shoveled a lot to keep ditches clear and water flowing.

Completed the flagger certification course. That leaves 2 classes until I am LHTAC certified as road scholar

Equipment

Put the tank back in the water truck so that it is ready to go when needed.

Chains have been removed from the Grader and Loader.

PROJECTS IN PROGRESS

Weekly monitoring well for the land app start in April along with soil samples
Minor pothole repairs until the roads firm up enough to reshape and prepare for road oil
Gravel clean up from snow plowing
Integrity will be here to clean and inspect sewer lines
There is always something to clean :)

CHALLENGES / ISSUES

Soft spots in several roads this spring. We can not blade them as it will make the soft spot worse.

COMMUNITY INPUT & COMMENTS