## **EMPLOYEE MONTHLY STATUS REPORT**

EMPLOYEE Dana Kautz	<b>DEPARTMENT</b> Treasurer	MONTH April
TASKS COMPLETED		
<ul> <li>Filing Payroll</li> <li>Claims Review</li> <li>Bank Reconciliation</li> <li>November - Jan</li> </ul>	tions – November - January uary Financials	

**PROJECTS IN PROGRESS** 

## CHALLENGES / ISSUES

## **COMMUNITY INPUT & COMMENTS**